



AGENDA

COMMUNITIES POLICY OVERVIEW COMMITTEE

Monday, 22nd September, 2008, at 10.00 am Ask for: **Denise Fitch**
Darent Room, Sessions House, County Hall, Telephone **(01622) 694269**
Maidstone

Membership (14)

- Conservative (9): Mrs S V Hohler (Chairman), Mr R H C Bliss, Mr A R Chell,
Mr D A Hirst, Mr R E King, Mr R L H Long, TD, Mr M J Northey,
Mrs E M Tweed and Mr C T Wells
- Labour (3): Mr T J Birkett (Vice-Chairman), Mr G Cowan and
Mrs E D Rowbotham
- Liberal Democrat (1): Mr G Rowe
- Independent (1) Mr B P Wood

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. COMMITTEE BUSINESS

A1 Substitutes

A2 Membership

To note that Mr C T Wells replaces the late Mr C J Law as a member of this Committee.

A3 Declarations of Interests by Members in items on the Agenda for this meeting

A4 Minutes - 2 June 2008 (Pages 1 - 12)

A5 Meetings in 2009

To note that the following dates have been reserved for the Committee's meetings in 2009:-

13 January
25 March
7 July
17 September
11 November

All meetings will commence at 10.00 am

B. ITEMS FOR CONSIDERATION

- B1 Portfolio Holder and Managing Director's Update (Pages 13 - 14)
- B2 2007/08 Budget Outturn and Outturn Business Plans (Pages 15 - 48)
- B3 Financial Monitoring 2008/09 (Pages 49 - 62)
- B4 Towards 2010 – Second Annual Report (Pages 63 - 106)
- B5 Enhanced Youth Inspection - Action Plan (Pages 107 - 114)
- B6 Youth Offending Service Inspection Action Plan (Pages 115 - 142)
- B7 Community Safety Framework (Pages 143 - 186)
- B8 A summary of progress towards delivering Kent County Council's Climate Change Action Plan (which implements Select Committee on Climate Change recommendations as adopted by Council in January 2007) and other environmental performance objectives. An overview of next steps for Communities. (Pages 187 - 198)
- B9 Feedback on Community POC visits and induction on 15 July 2008 (verbal report)

C. SELECT COMMITTEE WORK

- C1 Select Committees - update (Pages 199 - 202)

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Friday, 12 September 2008

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

KENT COUNTY COUNCIL

COMMUNITIES POLICY OVERVIEW COMMITTEE

MINUTES of A meeting of the Communities Policy Overview Committee held at Darent Room - Sessions House, County Hall, Maidstone on Monday, 2nd June, 2008.

PRESENT: Mrs S V Hohler (Chairman), Mr T J Birkett (Vice-Chairman), Mr R H C Bliss, Mr G Cowan, Mr A R Chell, Mr D A Hirst, Mr C J Law, Mr R L H Long, TD, Mr M J Northey, Mrs E D Rowbotham, Mr G Rowe, Mrs E M Tweed and Mr M J Angell (Substitute for Mr R E King)

ALSO PRESENT: Mr P M Hill, OBE

IN ATTENDANCE: Ms C Anley (Head of Libraries), Ms J Edwards (Director of Policy and Resources), Mr I Forward (Head of Adult Education), Ms A Honey (Managing Director Communities), Mr K MacKenney (Regeneration Officer), Mr P Round (Senior Projects Manager) and Mr D Shipton (Head of Finance and Asset Management)

UNRESTRICTED ITEMS

76. Chairman's announcements

(1) Mrs Hohler welcomed the new Members and Vice-Chairman to the Committee. She mentioned that the Directorate was diverse and covered fourteen business units and emphasised that it was up to the Chairman, Vice-Chairman and Liberal Democrat Spokesman to make sure that the agenda reflected this wide range of business. She stated that they would welcome suggestions for future agenda items from Members.

(2) The Chairman stated that in relation to declarations of interest she had registered a declaration with the County Council as a Board Member of the Turner Contemporary Arts Trust, and as a Board Member of Culture South East, an independent appointment, and of Arts Council South East. She said that she would feedback to this Committee on information from these organisations.

77. Minutes of the meeting held on 2 April and 15 May 2008
(Item. A5)

RESOLVED that the minutes of the meeting held on 2 April 2008 and 15 May 2008 are correctly recorded and that they be signed by the Chairman.

78. Portfolio Holder and Managing Director's Oral Update
(Item. B1)

(1) Mr Hill updated Members on the following issues:

Kent Library and History Centre

(2) Mr Hill reported that the project was still at a delicate commercial stage and therefore he was only able to give a brief verbal update at this time but he undertook to give a full report at a later date.

(3) He stated that the launch had taken place on 17 April and was available on Kent TV. Mr Hill gave some background to the project and advised that it is being funded by working with a property developer who was prepared to build residential accommodation on two KCC owned sites in Maidstone. The sites were the remainder of the Springfield site currently occupied by the County Central Library and Library and Arts Headquarters and the currently vacant James Whatman Way site. In return for these sites the developer would be asked to include in the development on the James Whatman Way site the Library and History centre.

(4) Mr Hill set out the key dates for this development as follows:

- Signing off the Heads of Terms - shortly.
- Planning permission - Autumn 2008
- On-site early 2009
- Open 2011

(5) Mr Hill answered questions from Members on this proposal. It was clarified by Mr Shipton that there was £4m in the budget funded from borrowing and that £6.66m was the estimated value of the two sites to be handed over to the developer. It was confirmed that KCC would retain the freehold for the Library and History Centre part of the James Whatman Way site. In a response to a question on whether the £4m within the budget also included costs for contingency arrangements, Mr Hill stated that when the Development Agreement was signed the final figure would be confirmed and that the contractor would bear the risks.

Other matters

(6) Mr Hill mentioned the following key issues for the Directorate:

- Kent Libraries had retained their Charter-Mark status and, following the assessment, five areas of Best Practice had been recognised.
- The National Year of Reading had started on 24 April 2008
- Good progress was being made with the Ashford and Tenterden Gateways.
- There had been a meeting between Cabinet Members and the Youth County Council. He was pleased with the progress of the Youth County Council which had good agendas. At this meeting the young people had reported on their three most important issues which were (1) bullying, (2) a leisure pass along the lines of the freedom pass and (3) advice for young people on how to handle internet access safely. A debate was

being arranged between the County Council and the Youth County Council in the Autumn in relation to alcohol.

- The Creative Foundation in Folkestone, with support from KCC, had successfully bid to be part of the five hour cultural pilot for young people. This is one of only ten pilots across the country and one of two in the South East.
- The Paralympics Pre-Games training camps for 2012 had been announced and there were eight sites in Kent (including one in Medway).
- The Dover Torch Campaign was gaining momentum and was recently supported by colleagues in the Pas de Calais.
- The tender for Turner Contemporary was to go out on or after 19 June 2008. It was expected that work would start on site in October 2008.

(7) Mr Hill answered questions which included the following:

- Mr Hill confirmed that the funding that the County Council hoped to get from SEEDA for Turner Contemporary was new funding.
- A Member emphasised the importance of ensuring that there were adequate transport facilities for young people, and although the importance of the freedom pass was recognised it was important that there were adequate bus services.
- A Member sought assurance about the partnership between the Youth County Council and District Youth Forums to ensure that these were not disjointed and to encourage closer working relationships. Another Member referred to the good working relationship that exists between the Youth County Council and the Dover Youth Forum who were working together. The Youth Advisory Group was mentioned.
- A Member reminded colleagues that Hilary Lister was due to start her solo sail around Britain in her specially adapted boat on Monday 9 June 2008 from Dover Harbour. If Members would like to go along could they contact Mr Hespe.

(8) RESOLVED That the updates be noted

79. Exclusion of Press and Public - Confidential Item

RESOLVED That on the direction of Ofsted discussion of its findings on the County Council's Enhanced Youth Inspection had been classified as "confidential" under the terms of the Access to Information Act 1984. This is because Ofsted has placed an embargo on its report until its publication on 3 June 2008.

80. Managing Directors update

(1) Ms Honey updated Members on two important inspections for the Communities Directorate.

Youth Offending Service

(2) This was a very intensive inspection with thirty inspectors looking at a hundred and six case files for a service with a budget of over £6m. Eight judgements were made in the inspection, and Youth Offending Services were awarded four 'good' and four 'adequate'. In this latest tranche of inspections only

four Youth Offending Services had scored higher and these were much smaller authorities. It had been acknowledged by the inspectors that a lot of the issues that had been identified were already being addressed by the Directorate. The draft action plan would be published within the next week or so and would come to the next meeting of the POC for debate. She gave as an example of the issues being addressed accommodation for young people. Too many young people left care and went straight into bed and breakfast. There was a need to address this issue via District Councils. In relation to Mental Health Services for young people Ms Honey reported that West Kent had funded an additional worker to bring it up to an equal strength with East Kent.

Enhanced Youth Inspection

(3) Ms Honey reminded Members that this document was embargoed until 3 June 2008. She stated that the Directorate were very pleased with the results of the inspection and she gave Members some examples of the comments that had been made in the report. She expressed her thanks to her management team, heads of service and frontline staff. She stated that she accepted that there were areas for improvement coming out of the report, although the 2008/09 unit plan addressed many of the issues raised by the inspectors.

(4) A Member referred to the success of the Youth Advisory Groups (YAGs) and stated that these could be enhanced by establishing delegated funding to YAGS. Ms Honey referred to partnership working other than YAGs and that the Youth Opportunity Fund was available to young people and was a significant sum of money. She stated there would be a review of YAGs and this could cover funding. This was supported by Mr Hill.

(5) A Member referred to the proposed Select Committee Review on provision of activities for young people which was due to start its work in the Autumn and suggested that much of its information was already available via Youth Forums and the KYCC.

(6) Ms Honey reminded Members that it had been decided to bring together all this Directorate's young persons services under Ms Slaven, Director of Youth Offending And Substance Misuse

(7) RESOLVED that the update be noted

81. Meeting in open session

The meeting continued in open session

82. Financial Monitoring 2007/08 *(Item. B2)*

(1) Mr Shipton submitted the Directorate's financial monitoring report for the third quarter, which included issues identified in subsequent exception reports. The table in the report showed the net variance as an amount and also as a percentage as requested at the last meeting.

(2) Mr Shipton highlighted that the main area of concern continued to be the Adult Education Service which had not been able to reduce spend in line with the Learning and Skills Council's funding reductions, had not been able to repay the loan to cover previous year's deficits and had faced lower than expected enrolments leading to a reduction in fee income. He identified two other areas at risk of overspend: the Coroners Service and the Arts Unit. In relation to the Coroners service Members expressed concern about KCC having to fund a service that was not within KCC's control but was in our budget for historical reasons. Mr Bainbridge informed Members that, in conjunction with other local authorities in a similar situation, they were lobbying the Local Government Association to take this issue up and had also lobbied Kent MPs.

(3) Mr Shipton also drew Members' attention to the additional expenditure on the day to day building maintenance budget which was forecast to overspend by £130,000 over and above that reported in the March report to Cabinet. He stated that the Directorate were planning to cover this overspend, the deficit rollover from previous years, and a number of other one-off issues that had arisen during the year affecting the central budget, from reviewing reserves.

(4) RESOLVED that the projected outturn for the Directorate as per the May Exemption Monitoring Report to Cabinet be noted.

83. KCC Annual Plan 2008/09

(Item. B3)

(1) The Committee received a report presented by Ms Edwards which set out the background and processes for publishing the KCC Annual Plan 2008/09. A copy of the latest draft, with the areas that related to the work of the Communities Directorate highlighted, was attached to enable Members to make comments prior to its approval at County Council on 19 June 2008. Members were asked to note the Policy Framework Documents that would be in the scope of this Committee as set out in Appendix 11.

(2) Ms Edwards reported that this was the last year that the County Council was required to publish an Annual Plan (Best Value Performance Plan). Officers were waiting until July 2008 for the Comprehensive Area Assessment Consultation to see what the new requirements were likely to be. She stated that there would be a report in September 2008 on the Towards 2010 target and the performance of all service units within the Directorate.

(3) Members asked questions which related to the following issues:

- Further information on the Buy with Confidence Scheme run by Trading Standards was sought and how KCC encouraged good traders to get involved on this scheme even though they may already have plenty of work. Mr Bainbridge stated that the scheme was operated across the GOSE Region. It has been advertised on local radio and they hoped that the uptake from traders would increase.
- A Member asked that items covered in the Annual Plan should be covered within the Policy Overview Committee Programme during the year. As

there were a number of new Members on this Committee an induction was requested. Ms Edwards agreed to arrange this.

- The Chairman drew attention to the Folkestone Triennial Event which would run from 14 June to 14 September and would be the most significant arts event in the South East.
- It was suggested that the Canterbury Tourist Website should also have links to Margate and Folkestone and vice versa.
- A Member mentioned work that was going on within the local community to obtain funding for reusing buildings in the Elvington area, building on that area's rich history.
- In relation to target 61 - (extend our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and increase the number of offenders prosecuted), a Member drew colleagues' attention to the potential for Members to use funding available to them to assist with this.

(4) RESOLVED That:-

(a) the arrangements for publishing the KCC Annual Plan 2008/09 be noted.

(b) the general comments made by Members about areas of the Directorate work be noted.

(c) an induction for Members of the Committee on the work of the Directorate be arranged.

84. Turner Contemporary - Regeneration Impact *(Item. B4)*

(1) The Committee received a report presented by Mr Round and Mr MacKenney which outlined the expected regeneration impact of Turner Contemporary. The report covered issues around Margate's regeneration, the Eastern Seafront Proposal, strengthening the cultural strategy, new jobs, businesses and confidence, strengthening education, community and civic pride, and Turner Contemporary and wider development.

(2) Members then asked questions which included the following:

- The question of access by train and parking for visitors by car was raised. Officers confirmed that work was underway with partners who were all very well aware of the issues of parking. They were considering this in relation to all of the attractions and developments as well as Turner Contemporary. A survey of parking spaces had been carried out which showed that there were always a significant number of spaces available in Margate. It was important to ensure adequate signage existed to direct people to these car parks and also to ensure that the quality of the spaces was such that people wished to use them. It was suggested by Members that maybe there could be a Park & Ride type service introduced.

- Members were reassured that as part of the planning permission for the 165 units and the 4-star hotel there will be a requirement for adequate parking to be available on site.
- It was confirmed that there was not a proposal to establish a connection with the Turner prize. However there is a close relationship with the Tate who have a large number of Turner paintings, which will be important in ensuring that there will be a constant Turner presence in the gallery.
- Reassurance was sought that there would be adequate national publicity for Turner Contemporary and, in particular, that efforts would be made to ensure that those whose voice was influential in the art world were onboard. It was confirmed that a major piece of work had been commissioned to look at a publicity strategy which would detail and address the issues raised.
- Members hoped that there would be an opportunity for Arts and Education for the local community arising out of Turner Contemporary and this was confirmed.
- It was confirmed that the building would be of a good environmental standard.
- A further assurance was sought that as far as possible labour for constructing the building would come from the local community. It was confirmed that although it was not possible to formally get the contractor to impose a quota of local workers, work would be done with the contractor to encourage him to use as much local labour as possible.
- The importance of Turner Contemporary to the regeneration of the whole of East Kent was emphasised. It was acknowledged that the regeneration and economic impact would be wider than Margate.
- A Member raised the issue of the importance of ensuring the sustainability of Turner Contemporary as an attraction and to encourage people to visit more than once. In response to this Officers stated that the key was to ensure constantly changing exhibitions of extremely high quality. They were aiming for people to visit at least two or three times a year but this would be dependant upon the exhibitions.
- In response to a question about advertising and promotion, Officers stated that they believed that they had a budget which compared well with other galleries.
- Members were reminded that "Visit Kent" now had a co-ordinating role in relation to tourism and included an effective booking system. (Mr Long declared an interest as a Director of Visit Kent and took part in the discussions).

(3) In conclusion officers referred to the report where it was stated that Turner Contemporary and the major associated developments would clearly have a considerable catalytic effect on the regeneration of Margate. Developments on the eastern seafront would have a huge impact on the town's image and tourism offer and would lead to significant jobs. Key aspects in addition to Turner Contemporary and the associated developments would be the Dreamland Heritage Theme Park and the recognition of the old town as a creative quarter. Together these would help Margate's future economy and social prosperity.

(4) RESOLVED that the report and comments made by Members be noted.

85. National Year of Reading

(Item. B5)

(1) Ms Anley presented a report which aimed to raise awareness of the National Year of Reading 2008 and its significance to KCC and Kent as a whole. The report also highlighted progress in planning for the National Year of Reading in Kent and sought to engage the Policy Overview Committee in championing this scheme. Particularly emphasis was placed on the importance of literacy skills to Kent's economy and community wellbeing. It was noted that the National Year of Reading would run from April to December 2008.

(2) The Book Start leaflet was circulated at the meeting.

(3) Members asked questions which included the following points:

- The importance of this being a National Year of Reading and Learning was emphasised.
- Members asked for confirmation that the scheme complied with the diversity agenda and also that there was an awareness of the issues around dyslexia. The importance of using plain English in relation to public services was emphasised.
- The traditional emphasis within schools for the type of reading material that tended to appeal more to girls than boys was mentioned as was the importance of supplying the sort of written material that boys would want to read.
- A Member referred to the need in rural communities to identify facilities i.e. book rooms, which the communities could set up themselves.
- Members were reassured that all volunteers working through the library service to assist children with reading were put through an enhanced CRB Check.

(4) RESOLVED that:-

(a) that the Committee supports the National Year of Reading and in particular recognises the importance of literacy skills to Kent's economy and community wellbeing.

(b) the comments made by Members be noted.

86. Adult Education Fee Structure

(Item.B6)

(1) Mr Forward presented a report which informed Members that the 2008/09 Adult Education course programme was in the final phase of completion and final decisions on individual course fees were being taken. Circulated at the meeting was a progress report on business development.

(2) Mr Forward reminded Members that over the past three years course prices paid by users had risen by an average of 45%. In the current academic year 2007/08 enrolments had failed to match expectations and at the end of the programme year as at 31 July there was an anticipated fall in student numbers of

approximately 500 compared with 2006/07 figures. There were a number of reasons for this shortfall which appeared to be a national trend.

(3) In order to deliver the £250,000 increase in income described in the medium term plan this service has devised a strategy to reverse the decline in participation and achieve the income target and the ways of doing this were set out in the report and further explained to Members. Also in the report were details of the concessions available.

(4) Members asked a number of questions and made comments to Officers which included the following:

- The importance of ensuring that those who needed to make up for deficiencies in learning from school could do so via Adult Education, and that the fees were not prohibitive, was emphasised. Members were reminded of the concessions available to ensure that people on low income had access to programmes. Although Kent's fees are high the policy for people on low incomes was amongst the most liberal and generous. It was also pointed out that Kent was very successful in encouraging people who were anxious about participating in adult education and learning.
- The title 'Adult Education' was raised and the need to looking at changing the name was acknowledged by Officers.
- A Member stated that there was a shortage of sign language interpreters and maybe this was something that the adult education could help to address. In relation to sign language it was pointed out that there were 15 courses for this around the County. Another Member suggested that maybe this was something that young people could be encouraged to engage with.
- The issue of older people needing to remain in the workplace or to return to the workplace to supplement their pension was raised and the need to ensure that courses exist to provide them with suitable skills.
- The issue of making sure that Adult Education courses were accessible for older adults and especially that they formed a part of a strategy to assist with dementia was raised. Also, the importance of engaging with people who had influence over the older persons' services was mentioned. Officers stated that 48% of all adult education learners were over 60. One of the reasons for this was the universal concessions policy. Officers were also aware of the importance of the value of education in the public health agenda and were looking to target older learners.
- The importance of providing Adult Education services accessible to those with learning disabilities and the courses that they would be interested in was mentioned. It was pointed out by officers that some of these courses were funded by the Learning and Skills Council. This was an area of concern for Officers as they did not know whether these courses would be able to continue if they were not funded by the Learning and Skills Council.
- Members stated that often courses were run for subjects that were recreational. However, Officers stated that with a large number of courses such as Floral Art, the majority of people attending wanted to run small businesses or supplement their income by learning this skill and it was a minority who were doing this purely for recreation. Mr Forward stated that one of the strengths of the Local Authority Adult Education

Services was that it was able to meet a variety of needs within the same course.

- A Member expressed the view that consideration should be given to reducing fees to increase yield and that a judgement should be taken on what it was reasonable to charge.
- The importance of having courses such as History of Art to complement Turner Contemporary was mentioned and the possibility of running these courses within Turner Contemporary was discussed.
- The good work being done in Adult Education to encourage older people, who did not achieve during their formal education, to make up for this by taking Adult Education courses was acknowledged. The role and importance of learning champions and sharing personal experiences were mentioned.
- In response to a suggestion that Adult Education should build upon the current interest in gardening/allotments and cookery, the officer stated that this need tended to be addressed through television programmes.
- Another area of interest to the public as demonstrated by popular television programmes was dancing and it was confirmed that there were a number of courses available.
- Also mentioned was growing interest in creative crafts and there were relevant courses in the Adult Education programme
- It was suggested that use could be made of the internet to deliver Adult Education on line. The Officers stated that what tended to happen was blended learning so that people came along to an Adult Education course and then practiced outside the course using websites. There was also the opportunity to talk to others on message boards.
- A Member suggested that there could be more integration between Adult Education and schools and that programmes could be run within the school. The Officer stated that this had been successfully trialled in Canterbury where a programme of curriculum enhancement had been designed. It was hoped that this could be extended to other areas.

(5) RESOLVED that the approach to pricing of courses, the management of fee levels and the comments made by Members be noted.

87. Select Committees - update

(Item. C1)

(1) The Committee received a report which updated them on the current situation regarding the Select Committees on Alcohol Misuse, Accessing Democracy and a new Select Committee on Autism Spectrum Disorder. Members were informed that a conference on Alcohol Misuse was being organised to take place on 10 July. This was a partnership conference which included organisations who had been involved with the Alcohol Misuse Select Committee Report.

(2) Members were updated on the outcomes from the meeting of the Policy Overview Co-ordinating Committee on 23 May 2008. They were informed that an additional research officer was being recruited to support the Policy Overview Select Committees and interviews were being held on 5 June. It was anticipated that this officer would support the new Select Committee review on the Provision of Activities for Young People which had been put forward by this Policy Overview Committee. It was confirmed that work on this Select Committee Review would

take place as soon as the Officer was in post. Members were also informed that a cross-party group of Members was going to be established for each new Select Committee to work with the research Officer to hone and refine the terms of reference scope, etc. of a review as soon as the review was agreed prior to the inaugural meeting of the Select Committee.

(3) Another outcome of the meeting 23 May 2008 was that an Informal Member Group had been set up to discuss issues such as the timetabling of the Policy Overview Committees in 2009. It would look at conflicting issues in relation to timetabling such as the financial monitoring report and key policy documents.

(4) The Chairman asked Members if they would like to hold some of their meetings outside of County Hall. The view of the majority was that meetings should be held at County Hall but to that visits should be arranged so that the Committee could see key areas of the Communities Directorate's work.

(3) RESOLVED that the update be noted.

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Topics for Mike Hill's Verbal Update
Communities Policy Overview Committee
22nd September 2008

1. Turner Contemporary

- We secured £4.1 million in funding from Arts Council England (ACE) on 1st July and £4 million from South East England Development Agency (SEEDA) on 22nd July
- John Kampfner, former Editor of the New Statesman and an award-winning journalist and broadcaster, was appointed Chair of the Turner Contemporary Operating Trust on 7th July.
- We have received the tenders back from contractors.

2. Kent School Games

- The KSG Finals took place on 26th June – 29th June in Canterbury and were followed by a Celebratory event on 16th July.

3. Kent History Centre

Mike Hill will give a verbal update

4. Community Wardens Football Tournament

- The Kent Community Warden Football Tournament final was held at Charlton Athletic F.C. Training Ground on Sunday 31st August. There were 23 teams across three age groups (14-16yrs, (9 teams) 16-18yrs (9 teams) and 5 teams of girls, with a total of 220 players competing for the winning trophies.

5. Youth Capital Fund

- £311,800 has been awarded to bidders by a panel of young people following a rigorous and highly successful process over the 30th July – 1st August.

6. Olympics – Key dates

- 24th August was the handover day from the Beijing Olympics to London 2012 and was celebrated throughout Kent by a range of events.
- 17th September is the handover day for the Paralympics and the launch of our 20 in 12 learning programme. There will be/was a celebratory event taking place at Folkestone Academy.
- 26th September is the launch day of the Cultural Olympiad. In Dover, a spectacle fire show, 'Light Up Dover' will be taking place.

7. Chris Hespe's recent visit to Beijing

- Chris Hespe made contact with 100 national committees and 70 national federations regarding Kent's pre-Games Training Camps.

8. The Dover Torch Campaign

Mike Hill will give a verbal update

9. Libraries

- Kent's presentation at the National Year of Reading Conference on 10th September was a great success.

10. Youth

- Select Committee on Activities for Young people and a KYCC debate at County Council.

11. Safer Kent Awards

Mike Hill will give a verbal update.

TO: Communities Policy Overview Committee – 22nd Sept 2008

BY: Mike Hill, Cabinet Member for Communities
Amanda Honey, Managing Director, Communities

SUBJECT: 2007/08 Budget Outturn and Outturn Business Plans

Classification: Unrestricted

Summary:

This report summarises the 2007/8 budget outturn, together with additional business plan outturn information, for each of the Service Units within the Communities Directorate.

FOR INFORMATION AND COMMENT

1. Introduction

1.1 Following a 'pilot' report to the Corporate Policy Overview Committee (POC) in June 2008, each Directorate has prepared a unit level budget and performance outturn report for the September cycle of service POC meetings. The report follows central guidance on structure and content and takes account of comments made by members of the Corporate POC in June. It is a new format on which Members views are invited.

2. Communities 2007/8 Financial Outturn- Revenue

2.1 The revenue outturn was reported to Cabinet on 16th June. The overall position for Communities portfolio was a gross overspend of £1.13m. Of this £328k was funded from KCC reserves relating to the ongoing revenue costs associated with the original Turner project, leaving a net overspend of £802k. Of this £873k related to Adult Education and was agreed to be rolled forward into 2008/09 and the remaining £71k under spend was uncommitted.

2.2 At its meeting on 14th July 2008 Cabinet agreed that all uncommitted under spends (£5.111m in total) should be set aside as a contingency in 2008/09 against the worsening economic situation. It has subsequently been agreed that this be allocated to portfolios according to estimated impact of unplanned price increases on energy and contracts over and above that provided in the existing Medium Term Plan.

2.3 Table 1 sets out the original budget, final approved cash limit and spending for each service unit within Communities. The changes between the original budget and final approved cash limit are all within KCC's "virement" rules as set out in Financial Regulations.

Table 1		2007/08 Outturn					Memorandum	
Service	Director	Original Budget £000s (Net)	Approved Cash Limit £000s (Net)	Final Outturn £000s (Net)	Variance £000s	Variance (as % of Gross Spending)	Gross Expenditure £000s	Gross Income £000s
Turner Contemporary	VP	859	803	810	+ 7	0.6%	1,199	-389
Drug and Alcohol Action	AS	1,777	1,727	1,740	+ 13	0.1%	14,994	-13,254
Youth Offending	AS	3,557	3,724	3,796	+ 72	1.1%	6,659	-2,863
Adult Education	DC	-500	-546	327	+ 873	6.4%	13,608	-13,281
Arts Development	DC	1,213	1,209	1,381	+ 172	11.4%	1,512	-131
Libraries and Archives	DC	22,705	22,644	22,383	- 261	-1.0%	25,419	-3,036
Sports, Leisure & Olympics	DC	834	815	791	- 24	-1.1%	2,133	-1,342
Youth Services	DC	7,542	7,467	7,428	- 39	-0.3%	14,179	-6,751
KEY Training	DC		153		- 153	-3.5%	4,398	-4,398
Community Safety	CB	4,539	4,361	4,227	- 134	-3.0%	4,496	-269
Contact Centre	CB	2,844	2,861	2,609	- 252	-5.7%	4,425	-1,816
Coroners	CB	1,742	1,765	2,149	+ 384	15.2%	2,524	-375
Emergency Planning	CB	547	581	527	- 54	-8.1%	670	-143
Kent Scientific Services	CB	-21	-5	-13	- 8	-0.5%	1,701	-1,714
Registration	CB	1,776	1,784	1,588	- 196	-4.7%	4,207	-2,619
Trading Standards	CB	4,023	3,942	3,691	- 251	-5.9%	4,282	-591
Policy	JE	1,401	1,359	1,404	+ 45	2.1%	2,188	-784
Central Departmental	JE	-1,300	369	977	+ 608	40.6%	1,498	-521
Net Controllable		53,538	55,013	55,815	+ 802	0.7%	110,092	-54,277
Turner Settlement				328	+ 328			
Total		53,538	55,013	56,143	+ 1,130			

2.4 The significant over spends are considered below. To compensate a number of services have delivered under spends including:

- Over £400k set by Communities SMT as a target to make savings from slowing down expenditure on non essential non staffing budgets
- A number of services have exceeded the expectations set out in the Medium Term Plan at the start of the year to make savings from managing vacancies following the natural turnover of staff
- Generation of additional income in a number of services

2.5 We have been reporting a small over spend on Youth Offending Service throughout the year. The level of over spend is consistent with the over spend in 2006/07 and has arisen following a review of all budget headings since the transfer of the service into the Communities portfolio. The over spend in 2007/08 has been covered by under spends on other services.

- 2.6 We identified in the first quarter's monitoring that the AE service would not be able to make the £500k repayment of the loan from the Finance portfolio to cover part of the 2006/07 deficit. Later in the year we identified that enrolments had been lower than planned in the budget with a consequential loss of tuition fee income which could not be matched with reductions in spending. As a result we were forecasting an over spend of £830k. The final outturn shows an over spend of £873k (slightly higher than predicted earlier in the year) due to unforeseen premises and staff restructuring costs. As indicated in paragraph 2.1 this has been rolled forward into 2008/09.
- 2.7 We have consistently been reporting an over spend on the Arts Unit budget in excess of £100k. In the main this was because the unit could not support its full staff structure since the termination of EU INTERREG grants. The trading unit producing materials for schools (Kent Superior Pictures) has also been running at a loss. The unit has now been restructured and KSP transferred to a local school. The over spend in 2007/08 has been covered by under spends on other services.
- 2.8 We have been reporting an over spend on the Coroners budget throughout the year. This arose as a result of additional mortuary fees due to above inflation increases and more cases being referred, above budget pay award for coroners and additional costs of the transfer of bodies to Medway hospital following the closure of the mortuary at Maidstone hospital. Initially we had been forecasting an over spend of £300k. We are able to reduce this through renegotiating the contribution from Medway Council to cover their share of the increases. The final outturn shows an increased over spend due to late claims from Coroners for the additional cost of long inquests. We have taken this matter up with the Coroners so that in future we will know which claims are outstanding to include in forecasts to prevent a late surge.
- 2.9 There are a number of budgets which are held centrally and not devolved to individual services. We had previously identified that we intended to cover deficit rollovers from 2006/07 and a number of one-off issues which arose during the year (e.g. unbudgeted redundancy/retirement costs) from draw down on reserves. In the end the level of under spends in other services (as identified in paragraph 2.4) meant this draw down was not necessary resulting in an over spend on the central budgets.

3. Communities 2007/8 Outturn – Capital

- 3.1 Table 2 identifies the planned and actual spend on all capital projects in 2007/08 and the total approved and forecast spending over the lifetime of these projects.

Table 2	2007/08 Expenditure				Total Project to 2011/12		
	Original Budget £000s	Approved Cash Limit £000s	Actual Spending £000s	Variance £000s	Approved Cash Limit £000s	Forecast Spending £000s	Variance £000s
Rolling Programmes							
Management & Modernisation of Assets	1,007	945	1,408	+ 463	10,606	11,174	+ 568
Library Upgrade Programme	305	92	71	- 21	2,517	2,517	
Village Halls & Community Centres	450	173	169	- 4	1,902	1,902	
Public Sports Facilities	100	66	62	- 4	566	566	
Projects with Approval to Spend							
Hextable Dance		31	25	- 6	3,225	3,225	
Archives Development	198	100	93	- 7	658	658	
Canterbury AEC		15		- 15	3,535	3,520	- 15
Big Lottery Fund for PE & Sports	37	96	-355	- 451	10,431	10,105	- 326
Folkestone Museum		58	12	- 46	70	70	
Library ICT Systems Development	250	75	33	- 42	295	295	
Sevenoaks Kaleidoscope		10	116	+ 106	2,297	2,403	+ 106
Ramsgate Library	200	200		- 200	449	449	
Margate Library and Gateway	325	704	649	- 55	840	840	
Herne Bay Youth Centre	680	250	85	- 165	714	714	
Folkestone AEC	308	308	397	+ 89	308	397	+ 89
Mortuary Refurbishment	738	738	512	- 226	738	674	- 64
Outdoor Education Facilities		100	100		100	100	
Projects with Approval to Plan							
The Beaney, Canterbury	200	233	14	- 219	2,150	2,150	
Edenbridge Community Centre	1,521	100	132	+ 32	1,820	1,820	
Gravesend Library	1,442	60		- 60	2,500	2,500	
Ashford Gateway Plus	1,027	60	81	+ 21	4,068	4,068	
Turner Contemporary	8,880	1,207	989	- 218	17,400	17,400	
The Hub, Southborough	3,225						
Grove Green Library	175						
Dover Discovery Centre Car Park	200						
Tunbridge Wells Library	250						
Total	21,518	5,621	4,593	- 1,028	67,189	67,547	+ 358

3.2 The movements from the original budget and the approved cash limit have been reported in monitoring during the year and the cash limits were changed when the capital programme in 2008/11 medium term plan was approved in February. The main variations since the approval of the medium term plan are outlined below.

3.3 The management and modernisation of assets programme has an underlying under spend from delaying the purchase of mobile library to fund the Sevenoaks Kaleidoscope and an over spend as a result of the

- transfer of expenditure on plant and equipment and ICT systems from revenue to capital. The additional spend has been funded from revenue contributions to the capital programme.
- 3.4 The Sevenoaks Kaleidoscope has overspent as a result of undertaking plant room repairs and external redecoration not included in the original project plan, the cost of an extension of the main contract, and additional design fees. This overspend has been funded from virement of under spends on the management and modernisation of assets and the mortuary refurbishment projects.
 - 3.5 The Folkestone AEC (The Cube) has overspent as a result of the transfer of expenditure on fitting out from revenue to capital. The additional expenditure has been met from revenue contributions to the capital programme.
 - 3.6 The Big Lottery Fund for PE and Sports shows an under spend because expenditure has been transferred to school and CFE budgets. The programme remains on target, but the reduction in expenditure shown in Communities Capital Budget will be matched with reduced external funding.
 - 3.7 The mortuary refurbishment has under spent because works at Medway hospital have cost less than the originally planned works at Maidstone hospital which could not go ahead. The under spend will be transferred into the Sevenoaks Kaleidoscope.
 - 3.8 All the other variations represent rephrasing of expenditure into future years.

4. Communities 2007/8 Unit Performance Outturn

- 4.1 A performance return has been made by the Head of Service for each of the Units within the Communities Directorate. These returns are appended to this report (Appendix One).
- 4.2 They follow corporate guidelines on structure and content and include performance against key performance indicators as approved in the 2007/08 unit plans together with an explanation for any targets not met and any new projects and developments not completed. There is also a section on customer feedback and external evaluation or inspection of performance.

- 4.3 It is very pleasing to note that the significant majority of key performance targets have been met and that performance against developments / key actions has been generally strong across the board. Where targets / actions have not been achieved, satisfactory explanations are given.
- 4.4 Members are reminded that 2007/08 was the last year for which Best Value Performance Indicators (BVPIs) will be monitored nationally. A new suite of 198 National Indicators is being introduced and those relevant to Communities have been incorporated into the 2008/09 unit plans. In some cases the definition and methodology for measurement has not been finalised nationally so for these there are therefore as yet no base lines and targets. It is expected that this will be resolved in time for inclusion in the 2009/10 unit plans.

5 Recommendations

- 5.1 Members of the Communities POC are asked to:
- a) NOTE the financial outturn for 2007/8
 - b) NOTE the performance outturn for 2007/8
 - c) COMMENT on the evolving process of reporting of delivery against Unit plans.

Contact

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Business Plan Performance 2007-8

<u>Trading Standards</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
<ul style="list-style-type: none"> • Alert messages sent to wider audience • Responses by Rapid Action Team • Activity of bogus doorstep sellers significantly disrupted 	New 100%	95 100%	101 100%
<ul style="list-style-type: none"> • Activity of rogue traders significantly disrupted 	5	5	5
<ul style="list-style-type: none"> • Activity of rogue traders significantly disrupted 	20	20	20
<ul style="list-style-type: none"> • Businesses given advice about under-age sales • Under-age sales operations 	400 24	400 24	400 26
<ul style="list-style-type: none"> • Second-hand goods dealers given advice 	100	100	100
<ul style="list-style-type: none"> • Market place campaigns to monitor product safety carried out 	4	10	10
<ul style="list-style-type: none"> • Response to requests for assistance 	100%	100%	100%
<ul style="list-style-type: none"> • Businesses registered with good trader scheme 	New	200	43 approved 25 in process
<ul style="list-style-type: none"> • Initiatives to educate consumers carried out 	75	90	90
<ul style="list-style-type: none"> • Deliver Food Service Plan • Attend animal health critical points 	100% 100%	100% 100%	100% 100%
National Performance Indicators			
<ul style="list-style-type: none"> • BVPI 166b • PM 1 : Consumer Satisfaction • PM 2 : Business Satisfaction • PM 3 : Levels of compliance (High Risk Premises) 	100% 85% 88% 79.6%	100% 85% 85% -	100% 86% 90% 95.4%
<ul style="list-style-type: none"> • PM 4 : Levels of training for all staff 	100%	100%	93%

Explanation for targets not met:

Businesses registered with good trader scheme – This is a new scheme and the initial target proved over-optimistic. It was subsequently revised to reflect more accurately the amount of time involved in carrying out audits, CRB checks, etc for companies applying to join the scheme. Additional resources have been allocated.

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Performance Against Developments / Key Actions
<p>At the half-year point, 13 projects / key actions were “Done and Ongoing”, 7 were “On Course”. 1 was listed as “More Progress Needed”.</p> <p>Year-end:</p> <ul style="list-style-type: none">• Tasks Complete : 20• Part Complete and being carried forward: 0• Not Started: 1 <p>Test sales for purchase of second-hand goods:</p> <p>Trading Standards activity is monitored by the Trading Standards Management Team at quarterly Strategic Tasking & Co-ordinating Group meetings where any operational issues are identified and dealt with. In the case of the purchase of second-hand goods once it had been identified that this was not an appropriate target resources were re-allocated.</p>
Customer Feedback / External Evaluation
<p>Surveys carried out in 2007/08 show an increase in ‘satisfaction’ :</p> <p><u>Businesses</u> 2006/07 : 88% 2007/08 : 90%</p> <p><u>Consumers</u> 2006/07 : 85% 2007/08 : 86%</p> <p><u>Complaints:</u> The number of official complaints from both businesses and consumers for 2007/08 totals 15. Four were from businesses and 11 from consumers. All were investigated and below are some examples of complaints and lessons learned:</p> <ul style="list-style-type: none">▪ One company complained about our actions following a dispute between the company and a consumer. Meeting with TS Divisional Director, Areas Manager and company concluded satisfactorily. (*linked to consumer complaint below) Lessons learned and improvements implemented: Written warnings to be more clearly worded and readily identifiable as cautions.▪ One consumer complained via local Member about lack of action against trader and also made various allegations about KTS relationship with the trader. An explanation of our action was given to the complainant. Lessons learned and improvements implemented: Although an explanation of our actions had been provided at an early stage, it was decided that in future efforts should be made to ensure that in a similar situation complainants are kept informed and made fully aware that no further action will be taken.

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- **Two** consumers were dissatisfied because they felt they had not been kept informed about the progress of legal proceedings. Explanations about the problems and length of time elapsing before cases come to court were given along with apologies for not keeping them informed. **Lessons learned and improvements implemented:** Reviewed and changed legal process system to ensure that members of the public who may have provided witness statements etc. are kept informed of progress. (Most legal proceedings involve TS staff only).

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<u>Kent Scientific Services</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Analytical customer delivery on time target	81%	95%	69%
Food average turnaround time	20 days	21 days	17 days
Agriculture average turnaround time	24 days	23 days	37 days
Consumer safety average turnaround time	20 days	21 days	22 days
Environment average turnaround time	17 days	21 days	14.5 days
Toxicology average turnaround time	31 days	25 days	38 days
Calibration average turnaround time	7.3 days	5 days	3.1 days
Analytical external income	£422,721	>£422,721	£537,956
Calibration external income	£229,196	>£229,196	£257,216
<u>Explanation for targets not met:</u>			
<p>Toxicology delays caused by the introduction of new instrumentation and delay in recruiting a replacement staff member. Consumer safety delays were down to sub-contractors' delivery and the agriculture section experienced a 39% higher workload than anticipated, resulting in delays in turnaround time.</p>			
Performance Against Developments / Key Actions			
<p>At the half-year point, 6 projects / key actions were "Done and Ongoing", 14 were "On Course". 9 were listed as "More Progress Needed".</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Task Complete: 14 • Part Complete and being carried forward: 8 • Not Started: 7 <p>Some new developments not started due to staff sickness and re-prioritisation carried out.</p> <p>Internal financial target was overspent but this was predicted and covered from increased earnings.</p> <p>A project was cancelled as there would have been insufficient resource to carry it through if a financial bid was successful.</p> <p>One project not started and carried into next year.</p>			
Customer Feedback / External Evaluation			
<p>Analytical customer reviews, high praise for performance, quality and availability to respond to queries. United Kingdom Accreditation Service (UKAS) audit was very complimentary of the analytical section. Calibration had excellent feedback for its practical metrology training.</p>			

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Complaints:

Within KSS complaints are encouraged and actively sought as they are a way of improving the service.

There was one complaint from a Coroner that was regarded as serious and was in part justified. The resulting actions were; recruitment of a part time staff member, a second line of screening tests, cross-contamination tests, a period of confirmatory analysis by external laboratories and a peer review is being arranged with an external laboratory which is in addition to the reviews carried out by UKAS, our accreditation body.

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<u>Emergency Planning</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
▪ Satisfactory reception of emergency alerts	100%	100%	100%
▪ Attendance on courses at Emergency Planning College	100%	100%	100%
Performance Against Developments / Key Actions			
<p>At the half-year point, 6 projects / key actions were “Done and Ongoing”, 3 were “On Course”. 0 were listed as “More Progress Needed”.</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Tasks Complete: 7 • Part Complete and being carried forward: 2 • Not Started: <p>Of those 2:</p> <ul style="list-style-type: none"> • Humanitarian assistance workstream was brought forward for completion in early 2008/9. There is some outstanding work in the final compilation of the plan. • For contributing to the emergency planning related actions agreed by KCC Cabinet in its response to the KCC Select Committee report on Climate Change, we are examining the final Pitt Review report into this matter, to ensure that both workstreams are being developed in parallel. 			
Customer Feedback / External Evaluation			
<p>None to report this year.</p> <p><u>Complaints:</u> Nil.</p>			

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<u>Community Safety</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Best Value Performance Indicators (BVPI)			
BVPI 126 : Number of domestic burglaries per 1,000 households	10.7	10.7	8.5
BVPI 127a : Number of violent crimes per 1,000 population	17.8	Not set	16.6
BVPI 127b : Number of robberies per 1,000 population	0.8	Not set	0.7
BVPI 128 : Number of vehicle crimes per 1,000 population	10.3	10.3	8.6
Towards 2010 Targets			
Target 57:- Build on the successful Kent Community Warden scheme, supporting Kent Police in their visible Neighbourhood Policing programme and working with them and the CDRPs to strengthen the police presence in problem areas	‘Aspirational’ Indicator		
Target 58:- Help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, anti-social behaviour and domestic abuse.	See BVPI 126 & 128 (above)		
Target 62:- Expand the Kent ‘HandyVan’ scheme, making the homes of older and vulnerable people more secure. <i>(figures cumulative from ‘06/07)</i>	2,401	5,401	4,769
Kent Agreement (LAA) Block 2 – Safer & Stronger Communities			
Outcome 9:- To make Kent a safer place to work, live and travel and to reassure the public by reducing fear of crime and anti-social behaviour			
Crimes committed during night-time economy (LPSA 14.1)	9,942	8,399	8,948
People who feel safe at night in Kent (LPSA 14.2a)	74%	75%	77%
%age of people worried about specific crimes (LPSA 14.2b)	44%	41%	39%
%age of people who think anti-social behaviour is a problem (LPSA 14.2c)	20%	19%	21%
Outcome 10:- To reduce 'true' crime affecting local communities by 4% (as measured by the Kent Crime & Victimization Survey)			
Kent Crime & Victimization Survey (KCVS) crimes	69,445	67,500	61,1761

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Explanation for targets not met:

Handyvan:- The target for 2007/08 was set at 3,000 safety checks based on the 5 handyvans carrying out 600 checks each during the year. However, since this target was set, the role of the fifth van has been changed and now involves promotional work, and an expanded service menu, which means it will undertake fewer checks than anticipated. In addition, the latest van was not in place at the beginning of the year which has resulted in a shortfall of 632 checks.

Crimes in the night-time economy (NTE) (LPSA 14.1):-

- This is a common issue both nationally and regionally and across all agencies. The cultural element linked to drug and alcohol use is being planned into the new Kent agreement as well as identifying good practice and establishing greater partnership working.
- The target for 2007/08 was set at 8,399 crimes which would return it to the 2003/04 baseline. Although the number of Crimes in the NTE have been increasing over the last few years, during 2007/08 the number of crimes have actually decreased by 10%.

%age of people who think ASB is a problem (LPSA 14.2c):-

At the end of 2005/06, 23% of residents surveyed by the KCVS thought ASB was a problem, this figure has fluctuated since then and although the target hasn't been achieved the perceptions have improved. A recent communications project – 'feel safe – feel strong' illustrated the importance of good communication i.e. where residents are kept informed of the actions being taken, confidence ratings are likely to be higher.

Comparator Information:

During 2007/08 crime rates have reduced for all these measures – 20% reduction in burglaries, 6% reduction in violent crime, 15% reduction in robberies and 15% reduction in vehicle crime.

2007/8 BVPI comparator information will be available in early 2009.

Performance Against Developments / Key Actions

At the half-year point, 3 projects / key actions were "Done and Ongoing" whilst 4 were "On Course". None were listed as "More Progress Needed"

At year-end, 4 projects / key actions are complete and 3 are part complete and being carried forward (see below for further details):-

- The first tranche of warden reviews are near completion. This work will continue throughout 2008/09 and will be ongoing as part of a 3-yearly review cycle as recommended in the Best Value Review of the Wardens Service undertaken in 2005.
- Joint staffing arrangements with Trading Standards are in progress and staff

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appointments are expected to be completed by Mid-2008/09, to help address the issues raised by the Police & Justice Act and the Crime & Disorder Act.

- A number of feedback measures have been identified and used with positive results. These will be further developed during 2008/9 as part of the Learning & Development Plan for Community Safety.

Customer Feedback / External Evaluation

Compliments

The Community Safety unit has in the last 6-9mths of 2007/08, started to maintain a central file containing praise letters & emails in relation to the Community Wardens and already have a significant number on file.

In addition, during 2007/08, the Community Wardens received a number of external awards, for example the Gold Award for Best Example of Partnership Working and the Silver Award for Outstanding Achievement from the South East Regional Wardens Awards.

Complaints:

During 2007/08 a total of 20 complaints were received by the Community Safety Unit, which were all investigated and responded to within timescale either by letter or a visit. The majority of the complaints were resolved, however, in one case further action has been taken.

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<u>Registration & Coroners</u>				
Key Performance Indicators & Activity Levels				
	Indicator	2006/7 Actual	2007/08 Target	2007/08 Actual
	Total Income	£2.44m	£2.52m	£2.57m
	Number of marriages at external licensed venues	2,152	2,200	2,238
	Number of marriages at KCC premises	2,627	2,500	2,523
	Number of marriages – where couples live outside of Kent	1,006	1100	890
	Number of Renewal of Marriage Vows Ceremonies	58	60	88
	Number of Welcoming Ceremonies	140	150	119
	Number of new citizens	2,000	1,800	2,000
	Number of Civil Partnership Ceremonies	253	190	200
	Number of births registered	15,537	-	15,470
	Number of deaths registered	12,599	-	12,913
	Referrals to Coroner	7,557	-	7,635*
	Post mortems conducted	4,837	-	4,707*
	Inquests held	824	-	781*
* Estimate figure used for 1 of 4 Coroners' Districts				
<u>Explanation for targets not met:</u>				
<p>These indicators relate to forecast activity levels, some of which the Service has limited or no control over e.g. number of births & deaths and number of marriages of people who live outside Kent. However, the Service carries out much promotional activity such as attending wedding fayres, producing promotional literature in Kent, using its website, in order to increase ceremony numbers as far as possible.</p>				
Performance Against Developments / Key Actions				
<p>At the half-year point, 2 projects / key actions were "Done and Ongoing", 6 were "On Course". 1 was listed as "More Progress Needed".</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Tasks Complete: 6 • Part Complete and being carried forward: 2 • Not Started: 1 <p>Implementation of a new internet-based system (RON) for taking notices of marriage was dependent upon RON software being available from the GRO</p>				

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and due to problems with the national development this was delayed.

Customer Feedback / External Evaluation

Complaints:

Ten formal complaints were made. Four concerned the attitude and behaviour of the Registrar during a birth and death registration and were all upheld. Two concerned delays to the death registration process caused by the death being referred to the Coroner and a full explanation was given in each case. Two related to fees charged for ceremonies for which a full explanation was given in each case. One concerned a request for a refund that was initially refused but subsequently granted. One concerned the lack of appointment availability for which a full explanation was given.

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<u>Youth Service</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Youth Participation: No. of votes cast in KYCC elections	28,804	30,000	30,241
Number of YP attendances	275,997	249,000	251,519*
Number of YPs involved (% of 13-19 population)	29.8%	25.0	27.1%*
Bednights: Residential/Outdoor Education	31,201	32,000	31,890
BVPI 221a: % of young people engaged with a recorded outcome	12.9%	40%	49.6%
BVPI 221b: % of young people engaged with an accredited outcome	8.9%	20%	13%

*Drop in attendances and contacts due to transfer of Connexions Personal Advisors out of the Service and transition from paper to automated monitoring.

Explanation for targets not met:
BVPI: despite significant management action, young people have not signed up to opportunities for accredited learning in sufficient numbers to achieve the target. However, progress has been made over the 2006/7 position, and direction of travel for this target is now very positive.

Comparator Information:
The Enhanced Youth Inspection, undertaken by Ofsted in January 08, praised the quality of youth work as good with some outstanding features. The grades awarded placed Kent Youth Service equal 4th in the country (as at 31st May 08).

| **Performance Against Developments / Key Actions** | | | |

At the half-year point, 3 projects / key actions were "Done and Ongoing", 24 were "On Course". None were listed as "More Progress Needed".

Year-end:

- Task Complete: 22 projects
- Part Complete and being carried forward: 5 projects
- Not Started: None

Review of detached youth work: work on the analysis phase was delayed whilst resources were re-allocated to prepare for the Service's Enhanced Youth Inspection in early 2008. This work has now been completed and the report was presented to the Youth Service Management Team in early 2008/9.

Duke of Edinburgh's Award/YOS: this project to engage YOS referrals into the Award has been delayed due to Inspection pressures in both Services. Efforts are now being made to initiate a pilot group during 2008.

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Youth Strategy: this target has been overtaken by the development of a county-wide Integrated Youth Support Strategy, agreed at Kent Children's Trust Board in January 2008 – which clearly outlines a role for Kent Youth Youth Service in the provision of Positive Activities, Targeted Youth Support, Youth Participation and Information, Advice and Guidance.

YOF/YCF: young people have been very successfully engaged in the decision-making processes for these significant funding streams. However, there has been limited progress in identifying mechanisms to accredit young people's learning as a result of their involvement. This will be a priority for the new Youth Participation Co-ordinator.

'I Scream' anti-bullying leaflets: there was a slight delay in final production, but this is now in hand and at least 10,000 were distributed to schools before the end of the 2007/8 academic year.

Customer Feedback / External Evaluation

- Enhanced Youth Inspection by Ofsted in Jan / Feb 2008. Very positive report was published on 3rd June.
- Independent customer satisfaction survey was conducted by BMG Research and published in December 2007. Overall, young people are extremely positive about the service; they have strong relationships with their youth workers, they enjoy the range of activities on offer, and feel that the service offered provides good value for money.
 - 86% of young people who use Kent Youth Service facilities are "very satisfied" with the friendliness and support of youth workers and the general atmosphere within youth centres and other youth service provision across Kent.
 - 45% of young people asked chose "good activities" as a reason for visiting the youth centre or project, compared with 38% in 2004;
 - 86% are satisfied or very satisfied with the general atmosphere in the youth centre/project
 - 44% of all respondents have been using a centre/project for more than one year.

Complaints:

- A total of 7 complaints were received during the year (Policy = 1, Standards = 6). All complainants received initial response within one week. No racial incidents have been reported.
- Example 1: issues relating to recruitment and interview practice for part-time youth worker, which has prompted the need for guidance on best practice to all staff.
- Example 2: complaint from a parent regarding a minor injury to her daughter as a result of poor staff supervision. Following initial response by the Head of Service, the matter was then managed to a positive outcome at local level.

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Youth Offending Service

Key Performance Indicators & Activity Levels

Indicator	2006/7 Actual	2007/8 Target (set by national YJB)	2007/8 Actual	
			Kent	Family*
Reduction in number of new entrants <i>Applicable to the following targets:</i> ➤ YJB Prevention target ➤ Towards 2010, target 60 ➤ Annual Performance Assessment ➤ NI 111	1,728	1,919 (5% reduction on 2005/06 baseline)	1,897 (6.1% reduction)	No comparator data
Custodial Sentences to be less than 5% of all court disposals (NI 43)	4%	5%	4.1%	4.9%
% of young people supervised by YOT that are in suitable full time education, training or employment. (NI 45)	77%	90%	73.8%	67.7%
% of young people at the end of YOT intervention or released from custody in suitable accommodation. (NI 46)	87%	95%	76.9%	89.8%

* Family = grouping of 10 statistical neighbours.

NB: New performance framework introduced in 2008/9, which includes revised measure for proven re-offending (NI 19) and new measure for Ethnic Composition of offenders on Youth Justice System disposals (NI 44). These will feature in future reports once baselines are established.

Explanation for targets not met:

Several national Youth Justice Board targets were not met during 2007/08, although those such as Education, Training & Employment and Accommodation are a challenge for YOTs nationally and few met target. Areas for improvement are addressed within the YOS inspection action plan (Item B6).

Comparator Information:

Performance outturns for 2007/8 gave Kent an overall performance of 69.7% on the YJB performance scale which is calculated from performance against key performance indicators, compliance with national standards, Effective Practice Quality Assurance and changes in levels of re-offending.

Using this basket of measures, Kent's performance compares favourably with other YOTs which were as follows:

- All YOTs (nationally) – 68.3%
- South East Region – 68.7%
- Statistical neighbours – 66.9%
- Kent – 69.7%

Performance Against Developments / Key Actions

At the half-year point, 0 projects / key actions were "Done and Ongoing", 4 were "On Course". 10 were listed as "More Progress Needed".

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Year-end: Task Complete: (4); Part Complete and being carried forward: (10); and Not Started: (0).

Of the 10 part-complete actions, work is ongoing and rolled forward to 2008-9 where necessary.

Customer Feedback / External Evaluation

Viewpoint analysis conducted with young people in January 2008 produced some very positive findings. The majority of young people were clear about the reasons for their involvement with the services and their expectations of contact with YOS staff. 94% felt that YOS staff were really interested in helping them and 97% believed that they had been treated fairly. 73% felt that things had improved for them as a result of attending YOS and 72% felt they were less likely to re-offend as a result of the sessions they had undertaken with their worker. 18% thought they could make a significant difference to the running of the YOS and the Service will be following up on this finding. (Young people are already involved in interview panels for staff recruitment and have contributed to changes in reception areas). When young people were asked specifically what issues the YOS had helped them with a significant number said that the YOS had helped them attend school or get training and a job, family relationships had improved, their drug and alcohol use was reduced, they understood what made them offend and they felt they were able to make better decisions about their lives in general.

Complaints and Customer Comments are monitored centrally through the Service's Customer Care Manager. Emphasis is placed on early problem solving at team level. There were no formal complaints received in 2007/8.

Feedback is obtained from the Court Service on the quality of information provided by teams.

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Kent Drug & Alcohol Action Team (KDAAT)

Key Performance Indicators & Activity Levels

Adults

Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Number of drug users in treatment	2,672	3,542	3,629
3 weeks waiting times for structured treatment programmes	New PI	100%	93%
Individuals accessing structured treatment will be retained over period of 12 weeks and over	60%	85%	75%
Number of interventions/modalities starting in the Year with care plans	New PI	100%	96%

Young People

Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Numbers of young people in treatment	463	470	542
Numbers of young people receiving targeted interventions	3,285	1656*	2995
Number of young people accessing DISP	304	261*	289
Number of parents receiving support	New PI	255	257
Numbers of schools participating in Healthy Schools Programme	New PI	95%	100%

* lower targets were set based on reduction in external allocated funding for 2007/8.

Explanation for targets not met:

Carer involvement: East Kent Cyrenians handed back the Service User Support contract in July 2007. This delayed consultation with carers. The Kent and Medway Service User and Diversity lead has now been appointed to lead this development. Action has been carried forward into 2008/09.

Offender Substance Abuse Programme (OSAP): this was a Probation Service specific initiative. Implementation has been delayed because of cuts in National Treatment Agency allocation.

Kent figure for retention in drug treatment programmes of 75% is similar to regional figure of 77%. However, under new methods of measurement being introduced in 2008/9, Kent would score 92% compared to regional figure of 85%.

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Performance Against Developments / Key Actions
<p>The 23 tasks were divided across work programmes such as commissioning a local drug treatment system, service user & carer involvement, harm reduction, open access drug interventions, structured community-based treatment, residential and inpatient drug treatment, drug-related information and advice and workforce development.</p> <p>At the half-year point, 17 projects / key actions were “Done and Ongoing”, 6 were “On Course”. One was listed as “More Progress Needed”.</p> <p>At year end 4 tasks were part complete or not started. Some projects were delayed or activity levels reduced in line with reductions in external funding.</p>
Customer Feedback / External Evaluation
<p>Service User development for Adults has been brought in-house during 2007/8 and developments include service user participation in the external tendering process for Drug Intervention Programmes, while involvement of service users on the KDAAT Board will commence in 2008/9.</p> <p>Development of the Young Persons’ Needs Assessment during Autumn 2007 involved widespread consultation with young people from a variety of backgrounds, including vulnerable young people, and discussion with parents, carers and families. Their responses informed the recommendations made in the Needs Assessment and have been taken forward into service planning for 2008/9.</p> <p>External Evaluation - KDAAT welcomed the Prime Minister’s Unit to Kent in October 2007 in recognition of pioneering work in relation to young offenders and children of substance misusing parents.</p> <p><u>Complaints:</u></p> <p>Two complaints were received from clients regarding Service Providers. KDAAT’s Service User Involvement Officer advised clients on how to access provider complaints mechanisms. Complaints are now included in service provider quarterly performance monitoring meetings and any outstanding issues are raised in these fora.</p>

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<u>Sport Leisure & Olympics</u>			
Key Performance Indicators & Activity Levels			
Towards 2010 Indicators			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Number of Schools Participating in the Kent School Games	New	150*	537
Number of Athletes supported to compete at a national level in run up to 2012 Olympics and Paralympics (cumulative)	360	400	526
Number of Sports clubs and voluntary Sports organisations supported by KCC funding	New	60	64
Number of Sports Clubs supported towards achieving national Clubmark Accreditation (cumulative)	New	70	90
Percentage of pupils taking part in at least 2 hours high quality PE & Sport per week (academic Year)	84%	87%	Available Oct 08
Number of new out of school hours sports programmes (cumulative)	New	60	63
Number of school competitions promoted (cumulative)	New	30	65
Number of new school competitions organised	New	10	57
* target revised to 300 after Sept 07 POC meeting			
Other Key Indicators			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Funds levered into sport	£4.4 million	£3million	£6.06million (inc £3.4 million football foundation)
Facility developments (including pre-games training camps) advised on planning, design, funding and management	80	80	73
Number of website hits, visitors and page views	2 million hits 82,000 visitors	3.4 million hits 126,000 visits 509,000 page views	2.85 million hits 123,429 visits 549,832 page views
Number of disabled people involved in outdoor physical activity programmes run via the Unit	5,000	6,500	6,934
Media Coverage in relation to Kent Campaign for 2012 Games (media contacts made, Column inches achieved, radio, television and	Media contacts made: 73, column	Media contacts made: 100 Column	Media contacts made: 149 Column inches achieved: 793

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online coverage)	inches achieved: 42, radio, TV and on-line items: 35	inches achieved: 600 Radio, television and On-line items: 45	Radio, television and On-line items: 72
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Explanation for targets not met:

Facility development numbers slightly reduced as emphasis shifted in 2007/08 to more strategic facilities inc. pre-games training camps and less on local level community sports facilities.

Over-ambitious target set for website hits. However, website also refreshed during the year. Visits and page views seen as more important indicators – visits target was ambitious and was just missed after significant promotion of the site.

NB some targets exceeded significantly, as they were new targets and we had no previous information to go on and therefore probably set over cautious targets (Kent School Games for example). This target was increased to 300 after Policy Overview Committee in September 2007.

Comparator Information:

There is limited comparator information available in relation to the above targets. However, with a score of 84% in Quest (the UK Quality Scheme for Sport), the service features in the top ten Quest registered services in the UK and has the highest score in England of any county and district council.

Kent also secured more pre-games training camps to be featured in the LOCOG (London Organising Committee of the Olympic Games) brochure than any other County in the country (31+5 in Medway).

Performance Against Developments / Key Actions

At the half-year point, 31 projects / key actions were “Done and Ongoing”, 35 were “On Course”. 1 was listed as “More Progress Needed”.

Year-end:

- Task Complete: 60
- Part Complete and being carried forward: 7
- Not Started:

Some projects were incomplete as they were reliant on external partners and funding sources and could not therefore be progressed any further, or are simply ongoing projects.

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Customer Feedback / External Evaluation

In July 2007, the service undertook a Quest Maintenance Assessment, in which our score of 84% gained in 2006 was verified and it was recognised that the Service was continuing to make improvements.

In autumn 2007, the service ran a Customer Satisfaction Survey. A response rate of 30% was achieved (232 surveys) and of these 209 provided a rating of how satisfied they were with the Service as a partner. 98% of these partners stated that they are satisfied /very satisfied.

Complaints:

There have been no formal complaints throughout the day to day operation of the service. However, some minor levels of dissatisfaction were expressed in the Customer Satisfaction Survey, which have been addressed through an action plan and where appropriate direct contact, to clarify the issues raised and provide appropriate responses.

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<u>Arts Development Unit</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Towards 2010 T.23: Number of new participants in youth theatre activities facilitated by the Arts Development Unit	New	1,400	1,504
Towards 2010 T.23: Number of youth theatres who are members of the National Association of Youth Theatres	New	6	17
The amount of external funding and investment levered by KCC into the arts in Kent.	£3,722,873		
The amount of partnership funding invested into the arts in Kent by funded arts organisations on a £ for £ basis to every KCC £ of investment.	£8.70		
Performance Against Developments / Key Actions			
<p>At the half-year point, 14 projects / key actions were “Done and Ongoing”, 32 were “On Course”. 3 were listed as “More Progress Needed”.</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Task Complete: 28 • Part Complete and being carried forward: 18 • Not Started: 3 <p>One action identified as not started is led by Kent Educational Television (KETV) – this part of the Unit has now been transferred to CFE/Astor Federation for the Arts and additional investment will allow KETV to develop.</p> <p>Two actions identified as not started were related to the Arts Bus. A management decision was taken earlier in the year as part of the restructure to find a new home for the bus and to cease to run it ourselves.</p> <p>The Unit has now completed a restructuring to shift its focus from direct delivery to strategic working. This has delayed the completion of some developments and these will be carried forward.</p>			

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Customer Feedback / External Evaluation

The strategic nature of ADU's work and the fact that this work is delivered in partnership with and by other agencies and organisations, means that its role is not directly frontline or always visible. ADU's customers, therefore, are shared with a wide range of partners, including other KCC directorates, district and borough councils, arts organisations and artists. The maintenance and strengthening of existing relationships and the development of new partnerships will result in tangible benefits for the people who live, work and visit Kent.

Specific groups who are likely to benefit include children and young people; Kent residents living in communities which are seeking ways to become sustainable; people working in or benefiting from Creative Industries and cultural tourists.

The Unit intends to strengthen its web presence and will develop a direct interface with customers through this mechanism in the future.

<u>Libraries and Archives</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Towards 2010: Modernise the library service so it also acts as a focal point for KCC services and widens access to Kent's rich culture	5	9 (Cumulative figure)	7 (Cumulative figure)
BVPI 170a: The number of visits to/usages of KCC supported museums and galleries per 1,000 population	117	117	202
BVPI 170b: The number of visits made in person to KCC supported museum and galleries per 1,000 population	99	99	152
BVPI 170c: Number of pupils visiting KCC supported museums & galleries in organised school groups	9,417	9,400	9,974
BVPI 220: Score out of 4 for the national Public Library Service Standards.	3	3	2

Explanation for targets not met:

Deal and Tenterden Library modernisations are due to be completed in 2008-9.

BV 220 – This is an aggregated score and Kent's performance in meeting 6 out of 10 Public Library Service Standards was comparable with other County Councils nationally. A new performance and benchmarking framework is being discussed with regional neighbours and the DCMS that will focus on increasingly important areas such as remote access to services.

Comparator Information:

2007/8 CIPFA comparator information will be available in February 2009.

Performance Against Developments / Key Actions
<p>At the half-year point, 20 projects / key actions were "Done and Ongoing", 64 were "On Course". 5 were listed as "Not started or progressed as originally intended".</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Task Complete: 72 • Part Complete and being carried forward: 10 • Not Started: 7 <p>The NVQ Programme and training assessors, the staff survey against the IIP</p>

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criteria and stock promotion training were delayed. The NVQ criteria was being amended during 2007/8, therefore it was sensible to wait for new criteria. The staff survey and stock promotion training are rolled forward to 2008/9. Developing the strategy for heritage art collection at Folkestone will begin now that the Arts Unit restructuring has taken place.

Reviewing the stock procurement procedures has not progressed as planned due to external factors at MLA (Museums, Libraries and Archives Council) and has been replaced with a new CBC (Central Buying Consortium) Contract.

The Home Library Service to BME people in Gravesham didn't go ahead as planned, as we were unable to recruit volunteers for this role.

The 2% increase in customers served by the Open Access Red box service was not achieved, although income was raised through collection of old debts.

Customer Feedback / External Evaluation

The nation Public Library Users Survey results continue to demonstrate an improvement in satisfaction with libraries:

Adult PLUS This shows a very positive 2.8% increase from 90.6% in 2006 to 93.4% in 2007. This score is now just 0.6% short of the national Public Library Service Standard 7 target of 94%.

Children's PLUS 84.9% rated as good in 2007; total is just 2.1% below the new national Public Library Service standard 8 target of 87%.

1,425 Comment cards were received from the public. 691 were comments or suggestions, 364 were compliments and 370 were complaints. 3,287 You Choose Cards and e-mails received (1,947 Cards & 1,340 e-mails) an increase of 120% from 2006-7. As a result 3,387 items were purchased.

Complaints:

370 complaints were received; these were all resolved with an initial response from the appropriate manger.

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<u>Kent Adult Education Service</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Success Rates for Accredited Courses - Long Courses (Academic Year)	57%	60%	60% est
Success Rates for Accredited Courses - Short Courses – (Academic Year)	72%	73%	73% est
Total Number of Enrolments (Financial Year)	35,316	45,791	40,170

*The 2007/08 targets for success rates are on course to be achieved. Final figures will be available in February 2009.

NB: Success rates for accredited courses are a national performance measure calculated by multiplying retention by achievement.

Performance Against Developments / Key Actions			
Year-end: - Task Complete: 36 - Part Complete and being carried forward: 10 - Not Started: 3 The contract for Information, Advice & Guidance services was not renewed for commercial reasons. Developments on customer care standards and an audit of leadership and management development have been delayed but are due to start in 2008/9.			
Customer Feedback / External Evaluation			
3,875 Current students responded to our invitation to give us feedback on their experience with KAES. 96% rated their courses as good or very good. 99% responded that their course was meeting all or part of their needs. 98% responded that their course was available at a time when this suited them. 46% responded that family members are interested in courses offered by KAES. 29% responded that work colleagues are interested in courses offered by KAES. 76% want to be kept informed of future courses. Complaints: 27 Formal complaints have been recorded.			

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The main causes are Course Cancellations, Dissatisfaction with classes, facilities and venues.

Where possible we try to improve our services as a result of the complaint received. This has led to improvement in facilities, centres and teaching delivery as part of our overall approach to raising service standards. These included:

- Additional support for students who were finding their courses of study challenging.
- Movement of classes where noise from neighbouring activities caused disruption.
- Negotiated favourable car parking rates for students where centre car parking was limited.

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<u>Turner Contemporary</u>			
Key Performance Indicators & Activity Levels			
Indicator	2006/7 Actual	2007/8 Target	2007/8 Actual
Progress on design	RIBA Stage A, B	RIBA Stages C, D E	RIBA Stages C, D E
Capital Support in principle from non-KCC sources	New PI	£4.1m ACE £4.0m SEEDA £0.5m Other	£4.1m ACE £4.0m SEEDA £0.5m Other
Secure revenue support for programmes from non-KCC sources	New PI	£50k (excl ACE RFO)	£75K (excl ACE RFO)
Increase size of mailing list	4,895	5,800	5,076
Number of website visits	67,000	126,000	85,552
<u>Explanation for targets not met:</u>			
<p>The size of mailing list and number of website visits did not increase as much as forecast. Additional effort is being applied to ensure the mailing list is as current as possible. The website visit forecast may have been over-optimistic, although the website content is being reviewed.</p>			
Performance Against Developments / Key Actions			
<p>At the half-year point, 14 projects / key actions were “Done and Ongoing”, 26 were “On Course”. 0 were listed as “More Progress Needed”.</p> <p>Year-end:</p> <ul style="list-style-type: none"> • Task Complete: 23 • Part Complete and being carried forward: 17 • Not Started: 0 <p>Many tasks are ongoing, for example: ‘Analyse market research and commission ongoing research’; ‘develop use of e-technologies to enhance and improve marketing activities’. These have rolled forward into the 2008/09 Unit Plan.</p>			
Customer Feedback / External Evaluation			
<p>A public meeting was held at Margate Winter Gardens in June 07 to mark the development of the Stage C design work, where feedback was obtained, and a further meeting was held at the Theatre Royal Margate in October 07.</p> <p><u>Complaints:</u></p> <p>Total number:5</p> <p>Service response is to reply via letter, or pass on to more appropriate person/body for response (e.g. Member or Thanet District Council).</p>			

Appendix One

To: **Communities Policy Overview Committee – 22nd September 2008**

From: **Mike Hill, Cabinet Member and Amanda Honey, Managing Director**

Subject: **Financial Monitoring 2008/09**

Classification: **Unrestricted**

Summary:

This is a regular report to this Committee on the forecast outturn against budget for the Communities portfolio.

FOR INFORMATION

1. Background

1.1 Policy Overview Committees consider the draft Medium Term Financial Plan at their November and January meetings. To enable informed discussion, three reports will be presented to the Committee on a regular basis:

a) Budget Monitoring reports

A detailed quarterly budget monitoring report is presented to Cabinet, usually in September, December and March, and a draft final outturn report in June. A report for each directorate is annexed to the summary report, and the annex for the Communities directorate will be presented to this Committee at the meetings following those Cabinet meetings. This will help inform this POC about current trends, pressures and management actions in advance of the next year's budget setting.

We are trying to address the gaps between these quarterly reports to Cabinet and the timing of POC meetings but this will have to be treated as a corporate issue and cannot be easily be resolved by individual POCs. Timing is not an issue for this POC as the first quarter's budget monitoring was reported to Cabinet on 15th September 2008

b) Performance data

This will be reported to this Committee twice a year in January and June

c) Outturn report

Effectively an amalgam of the above two, the outturn report will summarise both the financial and performance information for the whole of the preceding year. The outturn report for 2007/08 was reported as agenda item B2 to this committee meeting.

- 1.2 In the context of this information, the POCs will be in a position to question and comment on the future budget and medium term proposals, as they will be asked to do at the November and January meetings.

2 Quarterly monitoring report

- 2.1 Attached is the monitoring report for the first quarter in 2008/09 for Communities directorate. The main points (including any issues identified in subsequent exception reports) are highlighted below. The table has been amended to show net variance as an amount and percentage.

2.2 Revenue

- a. Members should note that a budget plan has been agreed with the Adult Education (AE) Service to deliver a balanced budget. To achieve this position the AE service has had to make further reductions in overheads and set managers increased targets for student numbers on individual courses to make courses financially viable. The service has been able to freeze fees for existing courses at the same level as 2007/08 and has introduced a wider range of premium courses where students pay the full cost of the courses with no LSC subsidy. At this stage it is too early to identify whether we are going to achieve to achieve the enrolments necessary to achieve the budget plan but we have identified a robust contingency plan to ensure the service can respond to variations from the plan without running up deficits.
- b. Despite the injection of £200k through the medium term plan to cover the increase in mortuary fees and £60k from the £5.111m contingency fund for economic circumstances the Coroners service is still forecasting an overspend of £227k. We are continuing to work with other local authorities and the Local Government Association to lobby for changes to the funding/organisation of the Coroners service so that we are in a position to bring expenditure under more control.
- c. The Youth Offending Service is forecasting a small over spend even after taking management action to freeze posts. The County Youth Justice Board has recommended that we should not approach partners for additional funds to close the gap and that the service needs to make further savings to balance the budget. At this stage we have not agreed specific actions to bring the budget back into balance.
- d. The Library service has faced diminishing income from the rental of audio visual resources due to increased availability of alternative sources. This trend is continuing despite libraries repositioning themselves in the market to focus on more specialised productions. The service has been able to maintain income through other marketing other products in libraries e.g. the sale of jute bags. Nonetheless, this is a limited market and the service will need to continue to earn income from the 6.9m visitors to Kent libraries. One such source is the

recently launched Kent on Canvas website where customers can purchase from a wide selection of images held by KCC.

2.3 Capital

- a. The first capital monitoring report is being considered by Cabinet on 13th October and will subsequently be reported to this Committee

3 Recommendations

- 3.1 Members of the POC are asked to NOTE the projected outturn figures for the directorate for 2008/09 based on the first quarterly monitoring report to Cabinet.

*Amanda Honey
Managing Director*

Contact

*Dave Shipton
Head of Finance & Asset Management
Tel: 01622 696136*

Appendix: Communities Directorate Summary January 07-08 Full Monitoring Report

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COMMUNITIES DIRECTORATE SUMMARY JULY 2008-09 FULL MONITORING REPORT

1. FINANCE

1.1 REVENUE

1.1.1 All changes to cash limits are in accordance with the virement rules contained within the constitution, with the exception of those cash limit adjustments which are considered "technical adjustments" ie where there is no change in policy, including:

- Allocation of grants and previously unallocated budgets where further information regarding allocations and spending plans has become available since the budget setting process.
- Cash limits have been adjusted since the budget was set to reflect a number of technical adjustments to budget; a virement of £0.750m from the Finance portfolio to reflect the agreed recovery plan to balance the Adult Education budget; the roll forward of £0.873m Adult Education overspend from 2007-08, as agreed by Cabinet on 16 June 2008, and an allocation of £0.148m from the contingency set aside from the 2007-08 rolled forward underspend for the impact of the current economic situation as agreed by Cabinet on 4 August.
- The inclusion of a number of 100% grants (ie grants which fully fund the additional costs) awarded since the budget was set. These are detailed in Appendix 2 to the executive summary.

1.1.2 **Table 1** below details the revenue position by Service Unit:

Budget Book Heading	Cash Limit			Variance			Comment
	G	I	N	G	I	N	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	
Communities portfolio							
Turner Contemporary	1,016	-200	816			0	
Kent Drug & Alcohol Action Team	15,399	-13,414	1,985			0	
Youth Offending Service	6,417	-2,639	3,779	100	-28	72	Net pressure after making staffing and other savings
Youth Services	12,678	-5,207	7,471	451	-451	0	unbudgeted expenditure & income for connexions and various other minor over/underspends
Adult Education	13,472	-13,845	-373			0	
Arts Development	1,305	-15	1,290			0	
Libraries, Information & Archives	25,594	-3,210	22,384			0	
Sports, Leisure & Olympics	1,414	-334	1,080			0	
Key Training	4,001	-3,865	136			0	
Kent Community Safety Partnership	4,379	-275	4,104			0	
Contact Centre	4,756	-1,986	2,770	-72	72	0	Shortfall on income & reduced expenditure on

								CDSE
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Budget Book Heading	Cash Limit			Variance			Comment
	G	I	N	G	I	N	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	
Coroners	2,394	-384	2,010	227		227	Continuation of 2007-08 pressures on Mortuary Fees, pathology costs and long inquests
Emergency Planning	736	-142	594			0	
Kent Scientific Services	1,628	-1,655	-27			0	
Registration	4,321	-2,855	1,466			0	
Trading Standards	4,515	-340	4,175			0	
Policy & Resources	1,369	-77	1,292			0	
Business Development Team	203	0	203			0	
Strategic Management	985	0	985			0	
Centrally Managed directorate budgets	255	-1,135	-880			0	
Total Communities controllable	106,836	-51,576	55,260	706	-407	299	
Assumed Management Action				-299		-299	
Forecast after Mgmt Action				407	-407	0	

1.1.3 Major Reasons for Variance: *[provides an explanation of the 'headings' in table 2]*

Table 2, at the end of this section, details all forecast revenue variances over £100k. Each of these variances is explained further below:

1.1.3.1 Adult Education

The adult education service has made significant progress to address the deficits it has incurred in previous years arising from a combination of reductions in funding from the Learning and Skills Council in 2005/06 and 2006/07, and lower than anticipated enrolments in 2007/08. The service has now agreed a budget plan to ensure expenditure does not exceed income in 2008/09 and to repay the £373k in year deficit made during 2007/08. To achieve this, the AE service will capitalise expenditure on the Education Business System which will be funded from a capital receipt from the sale of a redundant AE centre. This position is after the £750k virement from Finance portfolio to reflect the agreed recovery plan.

1.1.3.2 Libraries, Information and Archives

Income from the rental of audio visual materials in libraries has declined in recent years and the service has been unable to meet its income budgets. The service has explored other merchandising opportunities and this year is forecasting that it can make sufficient from these e.g. the sale of jute bags, to meet income targets in the budget. However, there are additional costs associated with merchandising new products meaning the service has to make savings on staff costs through managing vacant posts and other expenditure budgets to ensure the overall budget is in balance.

1.1.3.3 Youth Service

The budget assumed that that the contract with Connexions to provide advisory services to young people would come to an end at the end of 2007/08, but we have now negotiated an extension until the end of September and this may be extended further.

1.1.3.4 Contact Centre

Income for Consumer Direct South East declined in 2007/08 from its peak in 2006/07 as a result of reduced call volumes. In the main this has been attributed to a reduction in national advertising of the service. CDSE is making some savings on staffing through managing vacancies and is planning a further draw down from reserves of £70k to cover the anticipated £125k shortfall in income in 2008/09.

1.1.3.5 Coroners

Despite providing an additional £200k into the budget in 2008/09 the Coroner's service continues to be overspent. The demands placed on Coroners to investigate deaths are increasingly resulting in more long inquests and thus additional expenses for the Coroners and other costs associated with conducting inquests. Coroners are also having to incur additional expense for pathology fees (both as a consequence of investigating more cases and due to higher charges) and for mortuary attendants. KCC has very little influence over the work of the Coroners and therefore little control over expenditure which is governed by the claims from Coroners themselves.

Table 2: REVENUE VARIANCES OVER £100K IN SIZE ORDER

Pressures (+)			Underspends (-)		
portfolio		£000's	portfolio		£000's
CMY	AE rolled forward deficit from 2007-08 due to lower than expected enrolments and restructure costs.	+373	CMY	Transfer of expenditure for Education Business System within AE to capital programme	-373
CMY	Youth expenditure on connexions covered by increased income	+271	CMY	Youth external contributions for Connexions	-271
CMY	Consumer Direct reduced income due to declining call volumes	+125	CMY	Consumer Direct SE staff savings and draw down from reserves to cover pressure from declining call volumes	-125
CMY	Coroners long inquests payments	+120	CMY	Libraries & Archives Staff underspends to cover costs of stamps and merchandise.	-109
CMY	Coroners Pathology Fees & Mortuary Attendants	+117			
CMY	Libraries & Archives Purchase of stamps & merchandise	+100			
		+1,106			-878

1.1.4 **Actions required to achieve this position:**

1.1.4.1 The Adult Education Service has developed a financial recovery plan to address previous years' deficits and to ensure that in future it can respond more quickly to changes in income. Particular actions include:

- a review of terms and conditions for sessional lecturers so that their hours can be reduced without the individual having the right to redundancy benefits
- a reduction in fixed overheads through staff savings on management and administration
- significant progress in setting local managers increased targets for student numbers on individual courses to make courses financially viable
- review of course fees, freezing fees at 2007/08 levels for existing courses, and introducing a wider range of premium courses where the fees paid by students cover the full cost of courses
- transfer expenditure on Education Business System to the capital programme, to be funded by a combination of revenue contribution and proceeds from sale of redundant AE centre

These actions will resolve the deficit accrued in 2007/08 due to lower than expected enrolments and restructure costs.

1.1.4.2 The Youth Offending Service has agreed to hold 8 posts vacant throughout the year in order to keep within budget. The service has also transferred £25k of expenditure on parenting to external funding and has reduced forecast expenditure on remand fostering by £50k. This still leaves the service with a forecast overspend of £72k which at this stage it has not agreed specific actions to offset. Nonetheless the County Youth Justice Board has agreed that further savings should be made to reduce the overspend to nil as it would be inappropriate to approach partners for additional contributions at this stage in the year.

1.1.4.3 The Arts Development Unit has completed a major staff restructuring to deliver the efficiency saving and staffing reductions assumed in the budget.

1.1.4.4 The Registration Service has increased charges for non statutory services by an average of approximately 45% in order to deliver the increased income agreed through medium term financial plan. At this stage this appears to have minimal impact on take-up of services.

1.1.4.5 Community Safety has ceased grants to Crime and Disorder Reduction Partnerships for community safety projects. This was taken as a saving in the 2008-11 MTP. This has not been well received by some partnerships although KCC remains committed that our priority for supporting crime and disorder reductions is through the warden service.

1.1.5 **Implications for MTP:**

The ongoing pressures faced by the Coroners Service and the full year impact of the recent fuel and electricity price rises remain the main additional medium term financial pressures for the portfolio. Coroners are being expected to investigate more cases leading to additional mortuary and specialist fees. Where these cases result in a long inquest Coroners can claim additional expenses.

1.1.6 Details of re-phasing of revenue projects:

N/A

1.1.7 Details of proposals for residual variance:

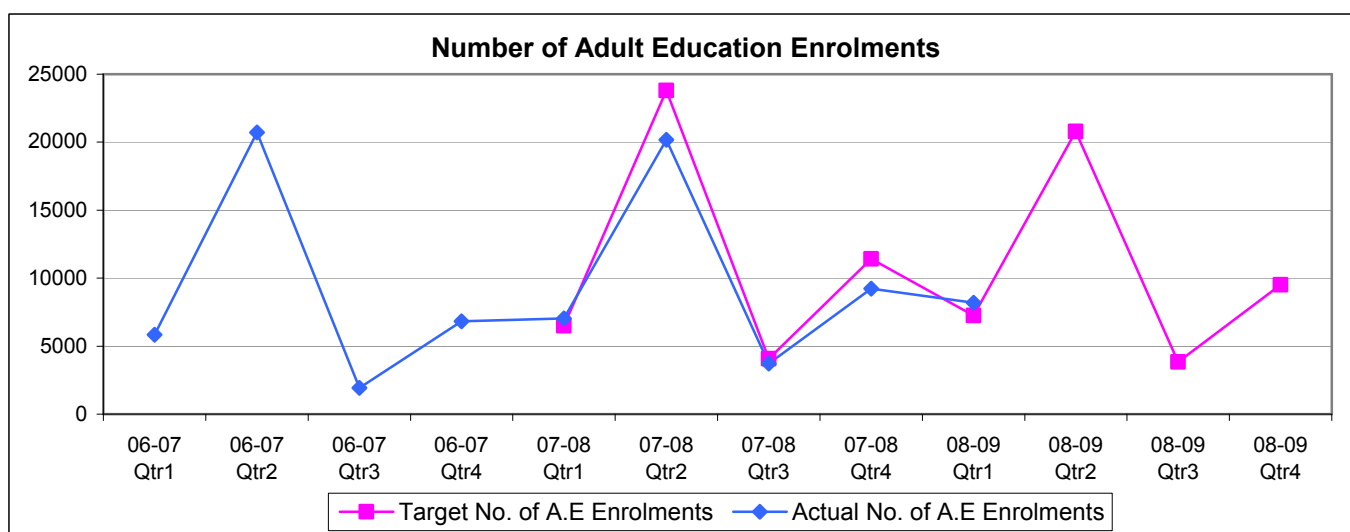
The position for the Youth Offending Service has been reported to the County Youth Justice Board. The board recommended that partners should not be asked for additional contributions and that further savings need to be found on staff and other budgets within the service. Final details of these savings have yet to be agreed with the head of service to include in this monitoring report.

Compensatory savings elsewhere within the Coroners budget are unlikely unless demands on the service reduce. We are working with the individual Coroners to identify the underlying reasons for different patterns of investigations but this is unlikely to result in significant savings. We are working with other local authorities to lobby the Local Government Association for additional government funding to resolve the situation but in the meantime we will be looking to identify savings in other services to offset the Coroners overspend. In the first instance we will look to make further savings on staffing budgets through holding posts vacant. If sufficient savings cannot be made as a result of staff turnover we will look to reduce spending on non essential non staffing budgets along the same lines achieved in 2007/08.

2. KEY ACTIVITY INDICATORS AND BUDGET RISK ASSESSMENT MONITORING

2.1 Number of Adult Education Enrolments:

	Financial Year				
	2006-07		2007-08		2008-09
	A.E Enrolments	Target	A.E Enrolments	Target	A.E Enrolments
Q1 07-08	5,849	6,501	7,030	7,241	8,202
Q2 07-08	20,713	23,803	20,183	20,788	
Q3 07-08	1,925	4,071	3,727	3,839	
Q4 07-08	6,829	11,416	9,230	9,507	
TOTAL	35,316	45,791	40,173	48,205	8,202



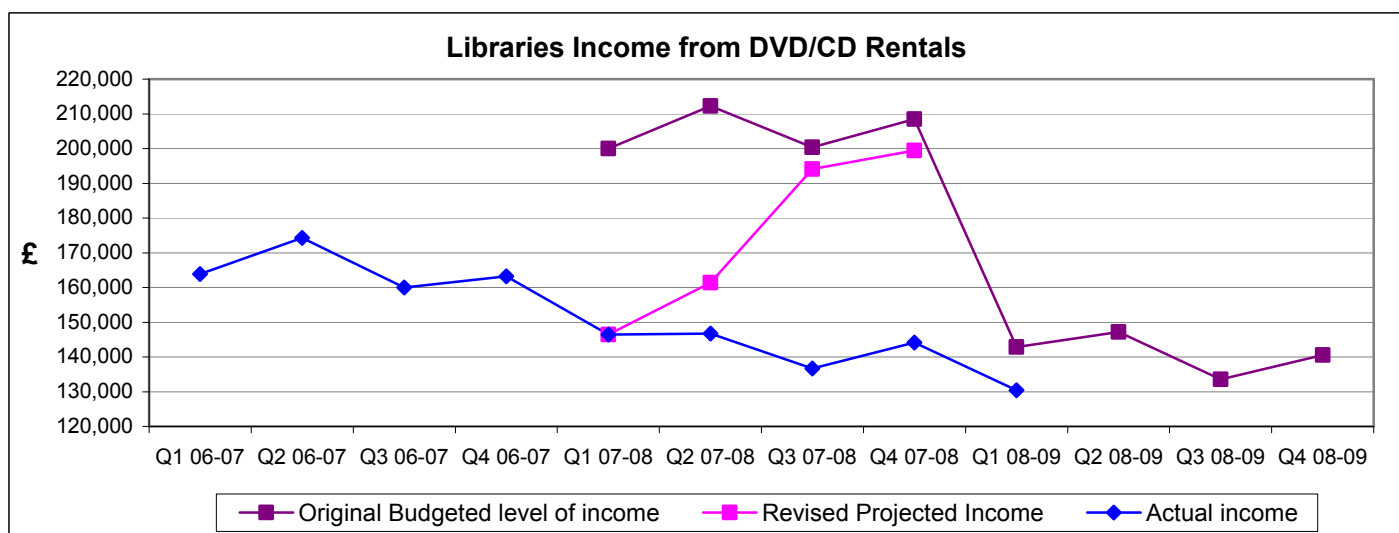
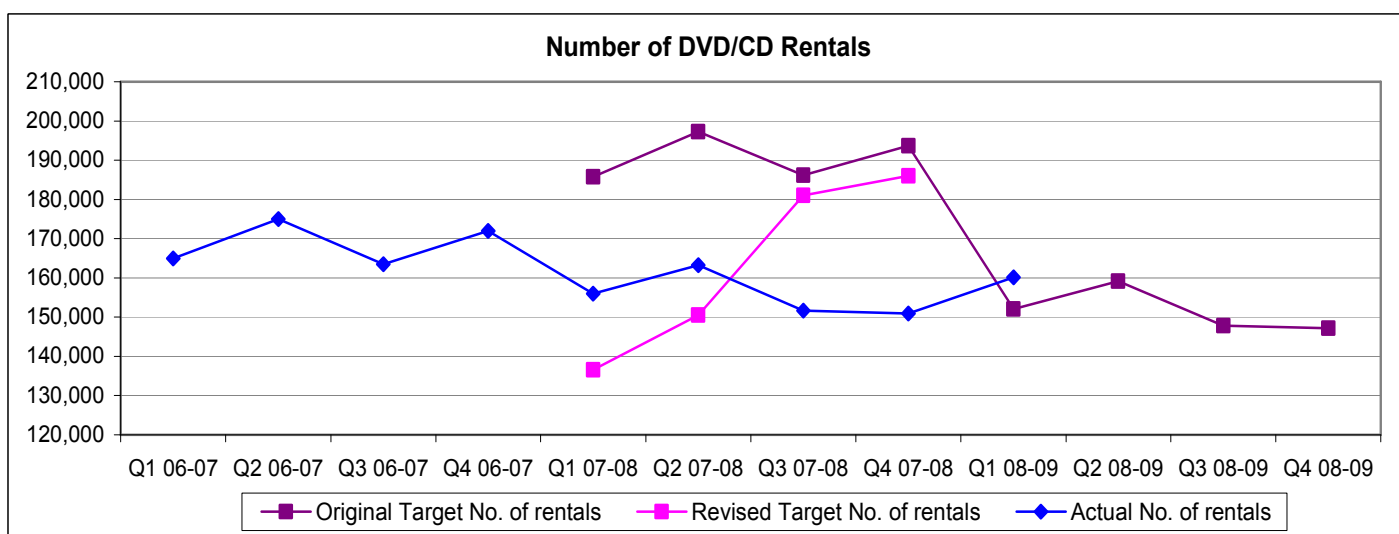
Comments:

- The LSC grants depend partly on enrolments to courses and are subject to a contract agreement with LSC. Students taking courses leading to a qualification are funded via Further Education (FE) grant based upon the course type and qualification. However, students taking non-vocational courses not leading to a formal qualification are funded via a block allocation not related to enrolments, referred to as Adult and Community Learning Grant (ACL) grant.
- Students pay a fee to contribute towards costs of tuition and examinations. There is a concession on ACL tuition fees for those aged under 19, those in receipt of benefits and those over 60. FE courses are free for those aged under 19 or in receipt of benefits undertaking Basic Skills or Skills for Life Courses.
- The AE service reduced expenditure on course provision in 2007-08 as a result of lower than anticipated enrolments, however a residual pressure remained on the AE budget which was largely as a result of a reduction in tuition fee income due to the reduced enrolments, hence a rolled forward overspend of £0.373m into 2008-09.
- The target numbers of enrolments for 2008-09 reported in the outturn report to Cabinet on 16 June were indicative as they still needed to be negotiated and agreed with the LSC. The indicative figures were based on estimates used for curriculum plans to set the 2008-09 budget. The target numbers now reflect the figures agreed with the LSC, the overall total remains the same as previously reported but the profile across the four quarters has changed.

- The target enrolments relate to courses starting in the stated periods i.e. April to June, July to September, October to December, January to March. The actual enrolments similarly relate to courses starting in those periods. In some instances students enrol for courses after they have started. This means that the actual enrolments may be different from those previously reported. This is especially the case in the autumn when significant numbers may enrol in October for courses starting in September.

2.2 Number of Library DVD/CD rentals together with income raised:

	2006-07		2007-08						2008-09			
	No of rentals	Income (£)	No of rentals			Income (£)			No of rentals		Income (£)	
	actual	actual	Budgeted target	revised target	actual	budget	revised projected income	actual	Budgeted target	actual	Budget	actual
April–Jun	164,943	163,872	185,800	136,556	155,958	200,000	146,437	146,437	152,059	160,162	142,865	130,379
July–Sep	174,975	174,247	197,300	150,500	163,230	212,300	161,390	146,690	159,149		147,232	
Oct–Dec	163,470	160,027	186,200	181,000	151,650	200,400	194,096	136,698	147,859		133,505	
Jan–Mar	171,979	163,269	193,700	186,000	150,929	208,500	199,458	144,136	147,156		140,533	
TOTAL	675,367	661,415	763,000	654,056	621,767	821,200	701,381	573,961	606,223	160,162	564,135	130,379



Comments:

- Target figures for 2006/07 have not been shown as this data was not presented in previous monitoring reports
- Rentals of audio visual materials (especially videos and CDs) continue to decline as videos become more obsolete and alternative sources for music become more widely available. Demand for DVDs has remained reasonably stable. Demand for spoken word materials has increased but these do not attract a loan charge as they replace the core service (the printed word) for people with a visual impairment.

- Targets and income budgets set for 2008-09 are based on a continued decline. The service has increased income from other merchandising to offset the loss of income from AV issues.
- The actual number of rentals includes those from visits to lending libraries, postal loans and reference materials.

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By: **Mike Hill, Cabinet Member for Communities**
Amanda Honey, Managing Director for Communities

To: **Communities POC – 22 September 2008**

Subject: ***Towards 2010 – Second Annual Report***

Classification: **Unrestricted**

SUMMARY

This report sets out the process for finalising the second *Towards 2010* Annual Report prior to approval by County Council on 16 October and attaches a draft of the report (concerning the 13 targets led by the Communities Directorate) for Members' comment.

FOR INFORMATION AND COMMENT

1. Introduction

Towards 2010 was formally launched in September 2006. Annual reports on progress against all 63 targets are discussed and approved by County Council each autumn.

The Communities Directorate has made very positive progress against the 13 targets on which it leads. However, its reach is far wider. The Directorate or its services within, are explicitly mentioned in the list of partners for 15 other targets, and contribute to even more. The attached reports also contain numerous examples of where our services within the directorate make a difference to members of the Community, with Trading Standards Officers, Community Wardens, Librarians and Youth Workers and other staff all working together on the front line.

Performance highlights since the previous Annual Report include:

- The huge success of the inaugural biennial **Kent School Games**, which was launched in November 2007 and involved over 500 schools throughout the county participating in 515 local area heats, competitions and festivals. This culminated in 52 separate finals events and a School Sport Celebration event during June and July.
- The new targeted **Handyvan**, introduced into Gravesham in the latter half of 2007, is one of a number of partnership initiatives that has led to a 40% reduction in domestic burglary since 2006/7 compared to the county average of 20%; accompanying a decrease in fear of being burgled from 70% in 2006/7 to 58% in 2007/8
- The **Kent eVent team**, an innovative approach to volunteer involvement offering one-off opportunities to volunteer in sport, leisure or cultural events, has been established and aims to recruit 2,500 volunteers by 2010.

- £8.1m funding has been secured from SEEDA and the Arts Council England for the **Turner Contemporary** project; building work on the gallery begins in autumn 2008.

2. Format

Separate reports for each target include the following elements:

- Status of the target (Either 'More progress needed', 'On course' or 'Done and ongoing')
- List of partners with whom we are delivering this target
- Progress to date
- Work planned between now and 2010
- Measurable indicators (where relevant – as agreed at County Council in December 2007).

3. Summary

Those Towards 2010 targets relevant to this committee are shown in the table below together with the relevant status. All 13 targets are listed as 'On Course' for achievement by 2010.

Towards 2010 Target	Status
Target 22: Establish a biennial Kent School Games and support Kent sports men and women to compete in the 2012 London Olympics and Paralympics (joint with CFE). Lead Director: Des Crilley / Ian Craig Lead Officer: Chris Hesse / Danny O'Donovan	On Course
Target 47: Create and launch initiatives that facilitate more competitive sport in schools, support after-school sports clubs and sponsor more inter-school competitions and holiday sports programmes. (joint with CFE). Lead Director: Des Crilley / Ian Craig Lead Officer: Chris Hesse / Danny O'Donovan	On Course
Target 28: Support and encourage the large number of local and voluntary groups and sports clubs in Kent Target 63. Promote the Kent Volunteers Programme and work with other partners to attract more volunteers Lead Directors: Des Crilley / Judy Edwards Lead Officers: Chris Hesse / Carole Kincaid	On Course
Target 23: Facilitate and enhance the development of Kent Youth Theatre activities	On Course

Lead Director: Des Crilley	Lead Officer: Sally Staples	
Target 25: Promote Kent as a centre for the arts, encouraging the development of a network of music and cultural venues across the county		On Course
Lead Director: Des Crilley	Lead Officer: Sally Staples	
Target 26: Modernise the library service so it also acts as a focal point for KCC services and widens access to Kent's rich culture.		On Course
Lead Director: Des Crilley	Lead Officer: Cath Anley	
Target 57: Build on the successful Kent Community Warden scheme, supporting Kent Police in their visible Neighbourhood Policing programme and working with them and the CDRPs to strengthen the police presence in problem areas		On Course
Lead Director: Clive Bainbridge	Lead Officer: Stuart Beaumont	
Target 58: Help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, anti-social behaviour and domestic abuse.		On Course
Lead Director: Clive Bainbridge	Lead Officer: Stuart Beaumont	
Target 61: Extend our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and increase the number of offenders prosecuted		On Course
Lead Director: Clive Bainbridge	Lead Officers: Ian Treacher / Sue Edmunds	
Target 62: Expand the Kent 'HandyVan' scheme, making the homes of older and vulnerable people more secure.		On Course
Lead Director: Clive Bainbridge	Lead Officer: Stuart Beaumont	
Target 60: Support young people to reduce the risk of them offending		On Course
Lead Director: Angela Slaven	Lead Officer: Glan Hopkin	
Target 27: Open the Turner Contemporary gallery, Margate, in 2010		On Course
Lead Director / Officer: Victoria Pomery		

4. Approval process

Relevant reports in the draft Annual Report will be discussed at the September meetings of all Policy Overview Committees to enable Members to comment prior to its finalisation for Cabinet and County Council meetings on 13th October and 16th October respectively. They are attached as appendix One.

5. Recommendation

Members are asked to NOTE and COMMENT on reports attached at Appendix ONE.

Contact Officer:

*Mark Scrivener, Business Information Manager, Communities Directorate
01622 696055*

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Target 22: Establish a biennial Kent School Games and support Kent sports men and women to compete in the 2012 London Olympics and Paralympics		
Lead Cabinet Members: Mike Hill/Mark Dance	Lead Managing Directors: Amanda Honey/Graham Badman	Lead Officers: Chris Hesp/Danny O'Donovan/Ian Craig

Status: On course

List the partners with whom we are working to deliver this target:

Kent School Games: 13 x School Sport Partnerships, 14 x Specialist Sports Colleges, 14 x Governing Bodies of Sport, Competition Managers, Facilities (Julie Rose Stadium, University of Kent, Kingsmead Sports Centre, Canterbury High School, Polo Farm Sports Club, Aylesford Rugby Club, Sevenoaks School), Canterbury City Council, KCC Procurement Services (Management Contractor), KCC Arts Development Unit, Performing Arts College network.

Supporting Talented Performers: Over 50 sports facilities across Kent, all local authorities, the three Kent-based Universities, Clubs, Governing Bodies of Sport, Kent County Supplies (and Maudesport), Kent Reliance Building Society, P&O Ferries, the Denne Group.

Progress to date on delivering this Towards 2010 target:

Capitalising on the incredible opportunities available to Kent children, sportsmen and women is vital with the 2012 Olympics being held right on the doorstep.

Kent School Games

The 2008 'Kent School Games' have been completed. These first Games, including a Disability Schools Games, had a high profile launch in November 2007 at the Astor of Hever School in Maidstone, involving a mass "warm-up" for the Games involving 400 young people. A high profile "Opening Ceremony" was held at the Julie Rose Stadium, Ashford, linked to the Kent Schools' Athletics Championships. The Games were officially declared "open" by Dame Kelly Holmes with spectacular artistic entertainment provided by Kent schools. Each School Sports Partnership was welcomed and introduced and the event also provided the culmination of a "Steps to Beijing" project, organised through the Specialist Sports Colleges, which raised over £7,000 for charity.

A Steering Group (comprising of representatives from KCC's Sports, Leisure and Olympics Service, KCC's Children, Families and Education directorate, School Sport Partnerships and Specialist Sports Colleges) has been focusing on development and delivery. Some sponsorship for the Games has been attracted through P&O Ferries and Sport England provided funding towards the Disability Games. The KCC Sport, Leisure and Olympics Service secured the services of a management contractor to provide event management expertise and on-site staffing for the Finals events.

By the end of May 2008, 515 local area heats, competitions and festivals had been organised across 23 sports for young people in years 3 to 11 and as part of the Games over 500 schools had become involved at local level. These area competitions led to 52 separate finals events, at a variety of venues, during June and July 2008. A School Sport Celebration event was organised for mid-July at the Canterbury High School, where young performers from the Games were recognised for their achievements, along with all of the partners who helped to deliver the events. Ian Wynne, an Olympic Bronze medalist from Athens attended and supported this event.

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Supporting Talented Performers

KCC Sports, Leisure and Olympics Service supports Kent's talented performers through a range of mechanisms, most notably via the FANS (Free Access for National Sportspeople) scheme, in partnership with districts and facilities across Kent. The scheme has provided free access to facilities for over 550 performers and has been enhanced with discounts being offered to FANS members on clothing and equipment via Kent County Supplies and Maudesport.

Links with the three universities in Kent have resulted in a countywide Sports Science Support Service for performers, their coaches and parents, including a workshop attended by 77 people in February 2008 and the production of new information sheets entitled "An Introduction to Sports Science" and "Prevention of Injuries". Physiotherapists are already being signed up to provide discounts for FANS members. Work has continued with the Universities to develop this further and to provide some dedicated support to the county's most promising performers and high level coaches. A "Rising Stars" web page has also been created to raise the profile of promising performers.

Funding has been secured through P & O Ferries to provide significant support for several potential Olympians and Paralympians, which has complemented funding via the Denne Group for potential Paralympians. KCC has also agreed, with Kent Reliance Building Society, to provide small grants for talented performers through the Sportsaver funding scheme.

The Kent Trust for Youth Sport was also launched in autumn 2007, with a view to supporting talented performers as well as local community sport. As part of the work to streamline and co-ordinate funding for talented performers, a funding leaflet has been produced, highlighting three organisations that have agreed to administer funds for talented performers on behalf of local businesses and other agencies wishing to provide funding.

A Coaches and Officials Scholarship scheme has also provided funding for several coaches who either already currently coach at a high level or are aiming towards this goal.

Major events that can inspire future Olympians and Paralympians, such as the Tour de France, the World Handcycling event and World Cup Archery event were supported in 2007, with major Disability Sports Events worked up for summer and autumn 2008, including the launch of Hilary Lister's 'Round Britain Dream'. The Open Golf Championships will also be coming to Sandwich in 2011.

Pre-Games Training Camp submissions made on behalf of Kent by the KCC Sport Leisure & Olympics Service have been successful, with 38 of the county's facilities featuring in the official London 2012 brochure produced for Olympic and Paralympic Associations after Beijing 2008, including seven specifically designated as Paralympic pre-Games Training Camps, more than any county in England. The Dartford Judo Centre has already attracted teams from Canada, USA, Iceland, New Zealand and France to use its facilities for training for an international event and Pegasus Gymnastics Club recently hosted the Slovenian national Gymnastics team.

Work planned between now and 2010:

- Plan for successful School Games Finals in 2009/2010.
- Scope the potential for a winter Disability Games in 2009.
- Raise the profile of talented performers with the media to attract commercial sponsorship.
- Provide enhanced sports science, coaching and competitive opportunities for talented performers.
- Continue to support high level coaches and coach development to underpin talent development.

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Measurable Indicator (s)	2006/07 Actual	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Number of schools participating in the Kent Schools Games	New indicator	300 (academic year)	537	*	500
Number of athletes supported to compete at a national level in the run-up to 2012 Olympics and Paralympics (cumulative since 2006/07)	360	400	526	570	616

* Next Games in 2009/10

Monitoring completed by: Chris Hespe / Danny O'Donovan

Date: July 2008

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Target 47: Create and launch initiatives that facilitate more competitive sport in schools, support after-school sports clubs and sponsor more inter-school competitions and holiday sports programmes		
Lead Cabinet Members: Mike Hill/Mark Dance	Lead Managing Directors: Amanda Honey/Graham Badman	Lead Officers: Chris Hesse/Danny O'Donovan

Status: On course

List the partners with whom we are working to deliver this target:

14 Kent Sports Colleges
13 Kent School Sport Partnerships
Competition Managers
Kent Sports clubs
Governing Bodies of Sport
Youth Sports Trust
Kent School Sports Associations.

Progress to date on delivering this towards 2010 target:

There has been a substantial increase in the amount of PE and School Sport and competitive school sport over the period. The highlights are as follows:

- 84% of pupils are now participating in 2 hours of high quality PE and School Sport, compared to 64% two years ago, and an increase of 8% from last year.
- 36% of pupils are now involved in inter-school sport competitions, which is above national averages for the PESSCL (PE, School Sport and Club Links) survey.
- 99 new or enhanced out-of-school activities on school sites have been funded and delivered both after-school and during the school holidays.
- 69 Primary schools have had their playground developed through a combination of Lottery and KCC Performance Reward Grant (PRG) Funding.
- The trials and heats associated with the Kent School Games (see Towards 2010 target 22) has generated 515 competitions and festivals with over 500 schools actively involved at a local level
- The KCC Sport, Leisure & Olympics Service has also worked with the School Sport Partnerships, local authorities and Extended Schools Managers to co-ordinate a bid for over £1million from Sport England to run an “Extending Activities” Programme as part of the 5 hour offer for young people to participate in PE and sport per week. This bid was submitted at the end of May 2008, and involves 84 separate projects and programmes.
- The strategic post of County Officer for School Sport and Physical Education has been embedded into the CFE staffing structure.
- Key networking groups have been established to form a strategic forum for school sport across Kent to promote and deliver a rolling programme of sporting activities under the leadership of the County Officer.

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- A senior Competition Manager and six Competition Managers have now been appointed since September 2007 with Youth Sport Trust Funding. All managers work within the 13 School Sport Partnerships to strategically co-ordinate inter-school competition within their area to ensure there are increased opportunities for young people to compete in a wider range of activities.
- South Kent College has been selected to run a pilot for the Further Education Sports Co-ordinator (FESCo) programme, with their FESCo being appointed in April 2008. This programme will be rolled out across Kent in the next year.
- A countywide website for the collation of fixtures and results of school sport competitions has been developed to facilitate and promote competitive school sport across all School Sport Partnerships.
- Coaching and Refereeing accredited courses have been organised through ‘Learning Communities’, facilitated by Advisory Service Kent, to increase the number of adults with qualifications to improve the quality of provision for competitive sport across schools.

Work planned between now and 2010:

- The introduction of new inter-school leagues and competitions to fill the gaps in competition structures.
- Create a ‘Virtual Olympics’ which will be run through the Competition Managers website (www.kentcompetitions.org) along with a Year7 competition called ‘Gladiators’ to engage those students who do not usually participate in school teams.
- Continue to develop the format of the Kent School Games through the expansion of the heats and trials within each School Sport Partnership area in order to increase participation rates to over 30,000 young people and the involvement of over 500 schools in the Finals of 2010.
- Maximise the opportunities of the London 2012 Games to encourage more young people to take part in sport within and beyond school hours through the organisation of a range of festivals and competitions linked to the national strategy for school sport which is being led by Dame Kelly Holmes in her capacity as National School Sport Champion.
- Introduce an annual celebration and awards event to highlight the sporting talents of young people in Kent Schools.
- Working within the Building Schools for the Future PE & Sport Stakeholder Group to ensure design input into the development of enhanced sporting facilities on school sites, which through innovative design and use of community assets, leads to a greater range of activities becoming accessible to a wider range of young people and community users.
- Support the roll-out of the FESCo programme and increase opportunities for young people to access sporting opportunities through a range of providers via the ‘Extending Activities’ Programme.

Measurable Indicator (s)	2006/07	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Percentage of pupils taking part in at least two hours of PE and school sport per week	84%	87%	*	90%	100%
Percentage of pupils taking part in inter-school sport competitions	New indicator	35%	*	40%	45%
Number of new out of school hours sports programmes (cumulative since 2007/08)	New indicator	60	63	113	163

* Academic Year data - available Oct 08

Monitoring completed by: Chris Hespe/Danny O’Donovan

Date: July 2008

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Target 28: Support and encourage the large number of local and voluntary groups and sports clubs in Kent AND Target 63. Promote the Kent Volunteers Programme and work with other partners to attract more volunteers		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officers: Chris Hesse / Judy Edwards / Carole Kincaid

Status: On course

List the partners with whom we are working to deliver this target:

Sports clubs, governing bodies of sport, all district councils in Kent and Medway Council
Local and national voluntary organisations, businesses, local authorities, Health, Jobcentre plus, police, HM prisons.

Progress to date on delivering this Towards 2010 target:

Club Connect Card Scheme

The KCC Sport, Leisure & Olympics Service officially launched the Club Connect Card Scheme, which provides a range of discounts and benefits for sports clubs, in October 2007, with 250 clubs having signed up during both the pilot phase and since the launch.

Clubmark Accreditation

Work has continued to support sports clubs in gaining nationally recognised accreditation through the Clubmark programme with over 100 clubs across the county now having received this accreditation. Clubmark clubs can guarantee a safe and friendly environment for young people to play sport. In addition, the KCC Sport, Leisure & Olympics Service became registered in summer 2008 to run a local Clubmark Licence scheme with district councils, in order to support clubs from minority sports through the accreditation process.

Development Officer Posts

Work has continued to support a wide range of Governing Bodies of Sport with new development officers being secured to develop their sport in swimming, archery, athletics and curling. This has led to new opportunities for Kent residents to participate in these sports and in the case of archery, provides a “legacy” from the Archery World Cup in Dover in 2007, through which equipment and training is being delivered to Kent’s schools and community groups. Funding has also been secured to appoint a Golf Development Officer and discussions are well underway with squash, sailing and table tennis to secure development officers for these sports. The KCC Sport, Leisure & Olympic Service also continues to provide an administrative base for sport specific staff in Kent and across the region.

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Small Revenue Grants

Since March 2007 a further 64 clubs and voluntary sports organisations have benefited from small revenue grants (generated through funding from Pfizer and Kent Reliance Building Society), and performance reward grant (PRG) funding for clubs to run activities on school sites in out of school hours. Projects supported range from supporting the development of new badminton Club in east Kent to assisting Mencap to run a Learning Disability Workshop for sports coaches in a range of sports.

Training & Workforce Development

A range of training courses for clubs, coaches, volunteers and sports leaders have also been organised in order to support the volunteer workforce. This includes “Step into Sport” conferences for over 200 young sports leaders in order to support and encourage them into volunteering within local sports clubs and organisations.

Establishing Local Networks

In addition, work has been undertaken with districts to establish local “Community Sports Networks” with voluntary sector sport representation, so that the local voice of sport can feed into local plans, alongside other partners. Currently, ten Community Sports Networks have been established with a further three under discussion.

Securing Funding

Significant external funding has been secured for voluntary sports clubs from funding bodies, trusts, charities, and commercial companies. Each year the Sport, Leisure & Olympics service has levered at least £4 of external funding for every £1 spent on the service by KCC.

Kent eVents Team

Kent Volunteers and KCC Sport Leisure & Olympics service launched the Kent eVents Team project in May 2008, which has been developed jointly with the volunteering networks in the county. This is an innovative approach to volunteer involvement and will create a network of people willing to volunteer for one-off sport, leisure and cultural events, with the aim of having 2,500 volunteers registered by 2010. This scheme will help Kent’s volunteers prepare to volunteer for the 2012 Olympic and Paralympic Games.

Promoting volunteering to the public and increasing capacity.

The partnership within the Kent Volunteers Advisory Group, chaired by the Chairman of KCC, remains integral to the work involved to promote volunteering in the county as a means of improving community engagement and quality of life in Kent. Group members represent a range of influential voluntary organisations such as the Kent Council Voluntary Youth Service, Citizens Advice Bureaux and Volunteer Centres. With KCC officers and statutory partners including Health and Kent Police, the network is able to identify good practice as well as barriers to volunteer engagement and seek ways to work together to increase involvement.

Through the process of the Kent Volunteers Awards for Volunteering Excellence, (nomination period June to September), we are able to identify active volunteers across the county and use these powerful stories to encourage others to get involved. Over 600 nominations were received in 2007, involving thousands of volunteers, both as individuals and groups representing the widest range of volunteers. Activities include young people getting together to run a music club for disabled youngsters, through to a local conservation group improving and maintaining footpaths. This year, increased business support has enabled us to

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respond to feedback from volunteers who told us that small amounts of funding are difficult to source and would make a real difference to projects in local communities. So the scheme this year includes 'Award and Reward', whereby winners will receive a cash contribution to their chosen charity. The launch of the 2008 scheme in June, during National Volunteers Week, included coverage by Kent TV.

Kent Volunteers used the recent Kent and Medway Citizens Panel baseline recruitment survey (conducted by MORI in spring 2008) to gather information on current volunteering behaviour in Kent. The results are being used to help identify and prioritise a focus for subsequent qualitative research. All this research activity is part of a Kent Volunteers initiative to gain a deeper understanding of the barriers, motivations, needs and behaviours connected to volunteering in Kent.

Work to raise the media profile of volunteering in specific locations, and in particular activities, has been well received. For example, we have targeted youth volunteering and the need for more adult involvement. A double page feature in 'Around Kent' brought 120 enquiries from the public which we were able to respond to, and work with Kent Scouts and KCC Youth Centres resulted in press pieces showing the benefits of volunteering and featuring current recruitment opportunities.

A media workshop was run at a countywide voluntary sector seminar in Ashford. This resulted in more requests for media training. A media brief on dealing with the press has been produced and is now available to all voluntary groups via the Kent Volunteers website.

Improving volunteer management in KCC.

KCC continues to be recognised nationally as a leader in good volunteer practice and is the only local authority to be represented on the board of Volunteering England, the national volunteer development agency. Involvement in the National Convention of Volunteering England and a request for a presentation to inform research by Canterbury Christchurch University ensures that the programme reaches a wide audience.

Best practice in the management of volunteers is crucial in mitigating against retention issues as well as ensuring a quality service is delivered. Two in-house KCC schemes, Referral Order Volunteers in the Youth Offending Service (who encourage young people to understand the effects of their behaviour and make reparation) and Learning Champions in Adult Education (who promote the benefits of lifelong learning), are now well on their way to piloting the achievement of the nationally recognised quality standard of Investing in Volunteers (IiV). Towards 2010 funding will enable three more volunteer-using schemes in the Kent Volunteers partnership to achieve IiV. There are over 2,000 volunteers adding value to KCC services from advocacy to family support.

We refresh and update the volunteering information on www.kent.gov.uk and KNet/CMY/employee volunteering and provide an information and signposting service to staff and the public.

Employee Volunteering

KCC employee volunteering continues to grow and the activities of our staff contribute to a legacy of involvement in local communities and to the improvement of the Kent environment. Whether it involves decorating a scout hut or using financial skills to keep a playgroup afloat, our staff share their skills. Newsletters produced by a cross-directorate editorial board give ideas to employees new to the concept by showcasing colleagues already involved.

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KCC Communities Directorate Senior Managers are supporting increased employee volunteering involvement within the directorate in 2008/09 and the health benefits of volunteering were featured in a recent edition of 'Kent Living' magazine.

The KCC Charitable Working Group, (CWG), continues to offer staff information and opportunities to get involved in charitable activities. CWG has worked with colleagues across KCC and the Institute of Fundraising to offer a fundraising training day to up-skill staff. Feedback has been very positive and there is a demand for more training as the day was oversubscribed.

Work planned between now and 2010:

Supporting Sports clubs and voluntary groups

- Obtain local Clubmark licence and support more clubs to achieve Clubmark accreditation.
- Encourage more clubs to sign up to the Club Connect card scheme and seek to increase the benefits
- Work with Governing Bodies of Sport to secure further development officer posts and to continue to support existing posts with an administrative base
- Provide further small grants to clubs and voluntary sports organisations in order to develop more sports opportunities including links with schools.
- Develop the 'Kent eEvents Team' project, launched in May 2008 by Kent Volunteers and KCC Sport, Leisure and Olympics service, which has been developed jointly with the volunteering networks in the county. The project will create a network of people willing to volunteer for one-off sport, leisure and cultural events. This scheme will help Kent's volunteers prepare to volunteer for the 2012 Olympic and Paralympic Games.

Promoting volunteering to the public and increasing capacity.

- The Kent Volunteers Awards for Volunteering Excellence 2008 with the 'Award and Reward' element will be reviewed to assess future support for the scheme and the impact.
- Seek new ways to provide multi-media information on volunteering to inspire the public and KCC staff to volunteer.
- Due to demand, further media training will be funded, outsourced to a voluntary sector provider.
- We will use information from previous research to target increased volunteer involvement and community participation.
- Review and ensure the terms of reference and the membership of the Kent Volunteers Advisory Group is focused on increasing volunteers and opportunities for volunteering within well-managed projects and activities.
- Maintain and develop national volunteering strategic links so that we can learn and share good practice.

Improving volunteer management in KCC

- Work with KCC Personnel and Development to develop a process of volunteer management that complies with the new Independent Safeguarding Authority (ISA) that will replace the current criminal records Bureau (CRB).
- 'Investing in Volunteers' will be marketed as an industry standard achievable by more KCC volunteer using schemes and voluntary organisations.

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Employee Volunteering

- KCC Communities directorate management teams will be participating in employee volunteering days.
- We will encourage more KCC staff to volunteer as part of individual and team development, thus further embedding employee volunteering across the authority.

Measurable Indicator (s)	2006/07	2007/08 Actual	2008/09 Target	2009/10 Target
Number of sports clubs achieving Clubmark accreditation (cumulative since 2006/07)	75	90	135	175
Number of sports clubs receiving services via the ClubConnect Card (cumulative since 2006/07)	0	200	275	400
Number of volunteers managed by KCC (excludes schools)	1,500 (estimate)	2,200 (revised estimate)	Maintain or increase	Maintain or increase

Monitoring completed by: Chris Hesse / Carole Kincaid

Date: July 2008

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Target 23: Facilitate and enhance the development of Kent Youth Theatre activities		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officer: Sally Staples

Status: On course

List the partners with whom we are working to deliver this target:

Kent Youth Service and professional and voluntary performing arts organisations with an interest in youth theatre and schools.

Progress to date on delivering this Towards 2010 target:

The Kent Arts Development Unit has created a new post of Youth Arts Officer, which is shared with the Youth Service and which will lead on this target in the future.

The Unit commissioned Peer Productions (of Woking, Surrey), a not for profit youth-led organisation specialising in peer education, to deliver a Teenage Pregnancy Project to Thanet Schools and Youth Centres in March 2008 featuring a peer-led production on the themes of teenage pregnancy and young parents for young people Year 9 and upward. Thanet has the highest teenage pregnancy rate in the UK.

The play was written, directed and performed by a Company of 11 young people who also lead accompanying workshops. The play was accessible and entertaining, as well as instructive. 2,155 young people saw the play. The project was undertaken in partnership with Theatre Royal and Thanet District Council.

‘Thirty-three and a Third’ Theatre Company in Folkestone received funding to support plans for the creation of a Youth Forum Theatre in Shepway. The Company works in the field of issue-based theatre, improvisation and interactive drama to empower local people. The Company is working extensively with Brockhill Park Performing Arts College and University College Folkestone. They are exploring the possibility of setting up a Saturday Kids Theatre at Quarterhouse. A Forum Show, "20%", was devised and performed for the Crime and Disorder Reduction Partnership, (Shepway District Council) for their Inaugural Youth Conference in June. It was themed around what the young people who are the theatre company feel “young people at risk” signifies.

Schools in Tunbridge Wells were involved in devising a Peer Education Pack looking at issues around perceived bullying and intimidation of adults with learning difficulties and disabilities. This project was led by theatre company ‘Acting Up and Speaking Up Group’, a group of adults with learning difficulties and disabilities. The workshops were used to devise the content of a DVD and Teachers Resource Pack launched in July 2008 at Skinners School in Tunbridge Wells.

Kent Arts Investment Fund has supported a number of organisations promoting youth theatre opportunities. This includes:

- Applause Rural Touring (works across Kent but principally in West Kent) which works with local promoters to programme a range of professional shows including children’s theatre into local venues (such as village halls) and provides education workshops linked to shows.
- Broadstairs Folk Week, which programmes youth theatre activities for young people.,
- Canterbury Festival, involving young people as spectators, critics, creative writers and participants.
- ‘Strange Cargo’ (works across Kent, nationally and internationally) offer a range of workshops around outdoor theatre design and construction including the Charivari Day Carnival in Folkestone,

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commissions for BBC's Blast (youth arts) programme, Giants projects (this year in Canterbury – creating a community giant).

- Trinity Theatre (Tunbridge Wells) runs Trinity Youth Theatre for 150 young people on a weekly basis with end of year shows, an annual theatre summer school with ten subsidised places for disadvantaged young people referred by Town and Country Housing Group, year-long internships for youth theatre “graduates”; graduate placements, youth theatre ushering, discounted tickets for young people and talks and guided tours for young people. Also works on theatre based outreach projects for hard to reach communities in the area including theatre work with young people.
- North West Kent Race Equality Council develops performance-based workshops for children who are then invited to perform at the Gravesham, Maidstone and Tunbridge Wells Melas.
- ‘Strange Face Theatre Company’ (based in Tunbridge Wells) delivered theatre education and outreach activities linked to their masked theatre performances.

KCC supported the Kent Youth Theatre Challenge, held in Canterbury in November 2007. An opportunity for youth theatres from across the county to come together for a day of rehearsed readings. The day's theme was Violence and Knife Crime. The challenge involved eight different schools and theatre schools (50 young people from the age of 12 to 18).

The new Youth Service-led www.togogo.info website provides comprehensive information on youth theatre activities available to young people in the county.

Work planned between now and 2010:

Following the launch of the Cultural Olympiad in September 2008 the Kent Arts Development Unit will build on this growing national momentum to encourage the growth and development of youth theatre activities that are sustainable, accessible and support professional development, including the development of a Youth Theatre Festival that will celebrate youth theatre in Kent and lead to the county having a national reputation in this field. It is envisaged that the event will grow to include showcasing youth theatre work from across the county, offering master classes in areas such as performance skills, technical design and operation and stage management. The festival will grow to become a vehicle for networking, skills sharing and profile raising. It is hoped that it will involve a wide range of existing youth theatres, encourage the development of new youth theatres and involve a range of Kent venues and Kent schools (particularly those with Performing Arts Specialisms). The first festival will take place in spring 2009.

Key partners have discussed joint working to improve graduate retention and practitioner ‘upskilling’ in Kent. A strategic approach is being adopted alongside University College for the Creative Arts (UCCA), Christchurch and University of Kent and Canterbury, who will be the delivery agents to build links to theatre technical skills e.g. lighting/sound/stagecraft and the achievement of qualifications and opportunities beyond.

Kent Arts Development Unit is encouraging Kent youth theatres to align themselves with the National Association of Youth Theatres (NAYT), which promotes quality of provision with an emphasis on access for all. This will make an impact on Kent's status as a regional centre for excellence.

KCC will provide funding to support Canterbury Festival's commissioning of professional theatre in Canterbury Cathedral. This will be a three year programme and in year one there are plans for playwriting, acting, design and composition workshops (approximately 70 young people to be involved).

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Measurable Indicator (s)	2006/07 Actual	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Number of new participants in youth theatre activities facilitated by the Arts Development Unit	New Indicator	1,400	1,504	1,600	2,000
Number of youth theatres who are members of the National Association of Youth Theatres (NAYT)	New Indicator	6	17	18*	20*

* Revised targets (upwards)

Monitoring completed by: Sally Staples

Date: July 2008

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Target 25: Promote Kent as a centre for the arts, encouraging the development of a network of music and cultural venues across the county		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officer: Sally Staples

Status: On course

List the partners with whom we are working to deliver this target:

Economy and Regeneration, Kent Tourism Alliance, Kent local authorities, professional and voluntary cultural organisations, creative industries, Creative Foundation, Future Creative, Arts Council England, South East (ACE, SE), South East England Development Agency (SEEDA).

Progress to date on delivering this Towards 2010 target:

National Context - the value of culture

It is said there is a symbiotic relationship between a publicly funded cultural infrastructure and a thriving creative industry sector. The value to Kent of investing in a cultural infrastructure is demonstrated by the overall national context. The creative industries account for 8.2% of UK GDP, growing at twice the rate of the economy as a whole, and contributing 4.3% of the country's overseas sales. Latest predictions are that the creative industries could grow by 46% in employment and 136% in output in the two decades to 2015. There is also a strong actual or potential link between creative industries and regeneration, in stimulating cultural tourism and attracting highly skilled workers to an area.

The creative industries are an important part of the Kent economy and consist of a wide variety of innovative and dynamic companies, predominantly small niche players. Over 3,000 people are employed in over 900 companies.

Strategic progress

The key to the implementation of this Towards 2010 target lies in two tasks:

- The refocusing of the Kent Arts Development Unit (KADU) away from direct delivery and towards a more strategic role
- The development of a consensus based Cultural Strategy for Kent that will set out a shared vision and framework for delivery and identify areas for investment, together with objectives and actions.

KADU has a new Head of Service and has been undergoing a significant restructure to make it more fit for purpose. The Arts and Regeneration team is complete and is beginning to fulfil a strategic role in the county, bringing together partners to deliver the future Cultural Strategy.

Progress on the Cultural Strategy includes securing the support of key stakeholders, including over half of the local authorities in Kent, and appointing ABL Consulting to organise a first Cultural Summit for Kent which will be the first step towards the development of the Cultural Strategy, to be completed in 2009.

Kent is one of just 25% of areas to have adopted 'Engagement in the arts' (National Indicator 11) to feature as a priority area in the new Kent Agreement. This indicator is highly significant for Arts Council England (ACE) and consequently Arts Council England, South East (ACE, SE) had pledged to provide both financial and in-kind support to assist in achieving targets (to be agreed in November 2008 following

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collation of baseline data currently being gathered). KADU is working with Audience Development South East to create a regional network of authorities who have adopted National Indicator 11 to assist and advise on the development of an action plan and is negotiating with ACE, SE on the most effective way to target promised investment to galvanise support for increasing participation.

KCC supports Performing Arts Network Kent (PANeK) which aims to increase the amount of theatre and other live performances in the county. It offers professional development opportunities, masterclasses, mentoring and specialist business advice to ensure that young professional companies are able to develop and thrive.

A Cultural Vision for Margate has been developed by Tom Fleming Associates which will build on the commitment from a range of partners and further progress Margate's cultural offer that is essential to complement the building of Turner Contemporary.

David Powell Associates delivered their final report on the 'North Kent Culture and Creative Industries Study' in November 2007. The report identified a lack of consistent, co-ordinated or strategic support for Creative and Cultural Industries (CCIs) and a lack of infrastructure across the region. Leadership roles and opportunities to lever in funding will be actively developed by the steering group chaired by David Liston-Jones of Thames Gateway Kent Partnership.

The University College for the Creative Arts (UCCA) has become the UK's first creative arts university, after being granted university title by the Privy Council. Its five campuses include Canterbury, Maidstone and Rochester. In September 2008 it adopted the new name of University for the Creative Arts. In its report the Quality Assurance Agency acknowledged the ambition and success of merger and affirmed the high calibre of academic staff.

The Kent Film Office has instigated a number of initiatives to promote Kent as a centre for film making. This includes: developing a joint campaign with Visit Kent to produce a 'movie map' to promote locations used in *The Other Boleyn Girl*; providing opportunities for Kent residents and graduates to work on various films and television programmes as trainees; sponsoring the Kent Creative Industries Award at the Kent Business Awards to raise the profile of the industry in Kent; and continuing the expansion of a database of Kent crew, facilities and locations that can be accessed by productions.

The Kent Film Office has linked with Mediatree and also promotes companies, achievements and programmes with Kent relevance on its website. In the financial year 2007/08 there were over 400 filming days in the county and assisted productions were as diverse as *Harry Potter*, *Cape Wrath*, *The Other Boleyn Girl*, *Half Broken Things*, *Ruby Blue*, *Spooks*, *Eastenders*, *Basil Brush*, *Scooby Doo*, *The Hide*, *Cold Little Eels*, *Eon's Winds of Change* and *Morrisons' 2007 Christmas campaign*.

Capital Development

KCC is working in partnership with the Creative Foundation in Folkestone to develop public realm improvements in Tontine Street, Folkestone, and will create artistic opportunities linked to arts programmes in the Creative Quarter of the Town. Work is nearly complete on the new Performing Arts and Business Centre (Quarterhouse) on Tontine Street.

A partnership project with ACE, SE (£100k) and South East England Development Agency (SEEDA) (£25k) is taking place to develop temporary work space for visual artists on the Isle of Sheppey as an outcome of the three-year 'Art at the Centre' project and as part of a regeneration strategy.

KCC, alongside Thanet District Council (TDC) and ACE, SE, put together a rescue package for the historic Margate Theatre Royal (the second oldest theatre in the country). The rescue package involved TDC

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purchasing the building and leasing it back to the Margate Theatre Royal Trust and other partners providing revenue funding. The newly appointed Artistic Director is developing the programme to include a broader variety of shows, education and outreach opportunities and collaborative working with TDC, KCC Youth Service and KADU (see Towards 2010 target 23 - youth theatre initiative).

Additional Financial Investment

ACE, SE Regional Council has, in the last twelve months, embarked on a programme of visits to priority areas in the region, a methodology not employed before. Three visits have taken place so far, two of which have been to Kent. Kent has hosted visits to north Kent (December 2007) and east Kent (June 2008), generating a commitment from ACE, SE for significant investment in the infrastructure of both areas. These visits enabled KCC to demonstrate the value of three key areas of work. In east Kent this included Canterbury (new Marlowe Theatre, The Beaney), Margate (Turner Contemporary, Theatre Royal Margate) and Folkestone (Quarterdeck; Folkestone Triennial) and in north Kent it included a visit to the Ebbsfleet Valley and an introduction to the aspirations around the development of this area.

£10k was secured from ACE, SE for a significant partnership project with Economy and Regeneration/Tourism for a joint marketing initiative to develop the profile of the cultural tourism offer in east Kent. This project is designed as a pilot and focuses on the Folkestone Triennial, Whitstable Biennale, a number of music festivals and Turner Contemporary. Evaluation will inform further developments.

Investment from SEEDA of £25k per year for two years has been secured for the development of the festival offer in east Kent. The recent Arts Council England review of its Regularly Funded Organisations (RFOs) will see a minimum 18% increase in investment in Kent by 2011. £228.8k will be invested in key projects across the county via the Kent Arts Investment Fund to include the sustaining of key arts organisations and seed funding new initiatives. For every £1 of KCC investment this attracts an additional £10.23 additional investment.

In partnership with the Creative Foundation, KCC has secured £1,221,000 investment via the 'Find Your Talent' pilot (of which there are only ten in the country) which will provide children and young people under the age of 18 in the Shepway area with five hours cultural activity per week.

National Profile of Kent

The first Folkestone Triennial has secured unprecedented national coverage for Kent's cultural offer (including The Today Programme, Front Row (Radio 4), The Culture Show (BBC 2) and coverage in the Independent and the Guardian). Front Row has also covered the Ebbsfleet Landmark Sculpture commissioning process. KCC's Victoria Pomery (Director, Turner Contemporary) is on the selection panel for this commission which is of national significance and Future Creative (formerly Creative Partnerships), who are funded substantially by KCC, are leading on the educational elements of the commission. Further coverage of Kent on Front Row includes the Adam Hahn exhibition at Mascalls Gallery in Paddock Wood. Arts Industry (national publication) had a three page article on the Ebbsfleet commission and the Guardian ran a travel feature on East Kent ("The Avant Garden of England" inspired by the cultural tourism pilot literature).

Work planned between now and 2010:

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The development of a Kent Cultural Strategy, punctuated by three cultural conferences involving partner agencies and anchored by key national and local speakers, will result in a consensus approach to developing culture in Kent and a raised profile for this area of work.

ACE, SE has identified four areas of growth in the South East which will be priority areas for investment over the next five years. Two of these areas are in Kent - Thames Gateway/north Kent and east Kent/Ashford. KCC will work closely with ACE, SE to identify appropriate investment opportunities to develop cultural infrastructure as part of an overall commitment to ensure that growth areas are socially and economically robust.

The Commission for Architecture and the Built Environment (CABE) has developed 'Sea Change', a funding stream that will drive cultural and creative regeneration and economic growth in coastal resorts. Dover has secured funding in the first round for developing improvements to the visitor experience at Dover Castle. KCC will be working closely with partners to develop further bids to the 'Sea Change' fund, including a bid for Margate.

Capital projects planned include the building of Turner Contemporary by 2010; the building of the new Marlowe Theatre in Canterbury, including development in public realm around the theatre to link to The Beaney; the building of the Kent History Centre programmed for completion in October 2010; the building of the new Ashford Library and the completion of the Quarterhouse, a new Performing Arts and Business Centre for Folkestone situated in the Creative Quarter.

KADU has a key role to play in the Kent 2012 Campaign, which is developing the county offer for the UK Cultural Festival, part of the Cultural Olympiad, spanning the four year period from 2008 to 2012. KCC is co-ordinating plans with district councils and arts agencies to stage a broad variety of arts events and festivals over that period, as well as creating a Cultural Olympiad to celebrate the Olympic and Paralympic Games in 2012.

KCC will work closely with the Creative Foundation and partners to deliver the 'Find Your Talent' pathfinder project to provide five hours cultural activity to young people in Shepway. As one of only ten pathfinders nationally this will be a high profile project for Kent.

Other developments are as follows:

- KCC will work closely with partners in Margate to deliver the 'Cultural Vision for Margate' as produced by Tom Fleming Associates
- A significant partnership project will be developed with SEEDA and participating east Kent Festivals to develop and strengthen the east Kent arts festivals infrastructure
- The Rouse Kent Public Art Award will be delivered in 2009 (this is a biennial Award)
- The delivery of a Kent Youth Theatre Festival in spring 2009
- A review and refocus of the Kent Arts Investment Fund in line with the findings of the Kent Cultural Strategy and the development of a cultural website, hosted by KCC to act as a cultural hub for the County
- KADU will be working to influence the Building Schools for the Future programme to ensure that facilities are well appointed to support cultural activity (working closely with Future Creative on this process)
- KADU will work closely with individual artists and arts organisations to maximise inward investment in the arts infrastructure. This will include training days organized with ACE, SE to encourage increased number of applications for the Grants for the Arts Lottery funding stream from arts organizations in Kent (currently application levels are low).

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Measurable indicators:

None – This Towards 2010 target has been formally agreed as having an ‘aspirational’ status and progress is measured via qualitative means.

Monitoring completed by: Sally Staples

Date: July 2008

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Target 26: Modernise the library service so it also acts as a focal point for KCC services and widens access to Kent's rich culture		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officer: Cath Anley

Status: On course

List the partners with whom we are working to deliver this target:

All District Councils and many Town and Parish Councils.
 KCC departments: Children, Families and Education (CFE); KASS; Gateway; Adult Education; Community Safety; Contact Centre; Kent Drug & Alcohol Action Team (KDAAT); Registration and Coroners; Trading Standards, YOT; and the Youth Service)
 Voluntary Sector: CSV, CAB, MIND, Mental Health Carers Support Group, Scribe
 Other: PCTs, BBC Learning, Kent & Medway Local Skills for Productivity Alliance, Home Office Prison Library Service, Probation Service, Early Years settings, District Partnerships, Kent Book Company, Canterbury Christchurch University, Moat Housing, Post Office, Tourist Information Centre

Progress to date on delivering this Towards 2010 target:

KCC's capital investment in our modernisation programme, together with action on the ground, is delivering dynamic results and making a real difference. Our aim is to increase footfall and levels of use of our services.

While national comparators are not yet available for 2007/08, Kent bucked the national trend in 2006/07 with book issues up by 3.54% (down nationally by 1.95%) and with an increase of 2.57% issues per 1,000 population (down nationally by 2.7%).

Libraries modernised in 2006/07 continue to show increased levels of use.

- Sevenoaks Kaleidoscope book issues increased by 10.78% in 2007/08 compared with the previous year with children's book issues up by 12.33% (now the busiest children's library in Kent). 93.4% of adult users rated Kaleidoscope 'very good or good' in the last user satisfaction survey. Before modernisation Sevenoaks was the 8th busiest in the county for level of issues and it is now 4th.
- Comparing 2007/08 with 2006/07 show that Coldharbour's issues increased by 10.07% and visitor figures by 22.85%
- Birchington's issues increased by 8.2% and visitors were up by 37.33%
- Staplehurst's adult issues increased by 1.59% in 2007/08 and visitors by 18.26%.
- At Marlowe Academy (Newington) issues were up 12.86% in 2007/08 over 2005/06 i.e. prior to relocation.
- Computer use continues to increase including 29.46% at Marlowe Academy (Aug- May 07/08 compared with same period 2005/06); 29% at Staplehurst, 26.67% at Sevenoaks, 7.6% at Birchington, and 7.04% at Coldharbour for April and May 2007/2008 compared with the same period last year.

Children's book issues have increased by 12.25% in 2007/08 compared with 2004/05. Libraries, Museums and Archives web pages are regularly the second most visited pages on KCC website with 2,073,345 views during 2007/08, an increase of 3.9% on same period for 2006/07. Remote access has increased by 133% between 2005/06 and 2007/08 when visits exceeded 2 million. There was a 40% increase in Contact Centre renewals and visits to our website.

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Margate library reopened in January as part of the Thanet Gateway bringing together Thanet District Council and KCC customer services with the library, and providing seamless access to all services on offer. In the first week of operation there were 8,741 visits to the new combined centre, against 5,661 for the library for the equivalent week in 2007. A modernised Hadlow library reopened in April. Issue figures for April and May show an increase of 11.5% and visitor figures an increase of 36% over the same period in 2007/08.

In 2007, adult overall satisfaction with libraries increased to 93.4% compared with 90.3% in 2003. Children report overall satisfaction of 84.9% in 2007 against 71.6% in 2003. Satisfaction with opening hours has also continued to increase. Adult scores have risen from 76.8% (2003) to 92% (2007), and 86.9% (2007) children said the library was open when they wanted it to be compared with 58.3% (2003).

We continue to visit other authorities and host visits to share good practice. Visits to Norfolk Records Office and Norwich library will help to inform the design of the exciting Kent Library and History Centre. Three managers visited Chicago, where a major programme of library building and modernisation has been achieved. We looked at their experience of building social capital through library initiatives including work with young people, support for adult learning, and other partnership working.

We are involved at a strategic level with Kent Agreement 2 including civic participation; adult literacy and numeracy; sports and arts, CFE-led targets and NEETs. Libraries and Archives are jointly leading on the National Year of Reading across Kent with CFE Extended Services to promote literacy and an enjoyment of reading. In particular we are joining up effectively with other parts of Communities Directorate. For example we are piloting registration of adult learners at Dartford Library. We launched 'Headspace' with the Youth Service in September, a national pilot that encourages young people to promote books to their peers at Café IT in Folkestone.

Living Library, another national pilot, enabled the public to borrow a 'Living Book' at Kaleidoscope. The project seeks to bring people closer together and promote stronger community relations. Our Time2Give initiative is at the leading edge in the development of library volunteering. In April it was runner-up for the national Libraries Change Lives Award. Time2Give has delivered an additional 7,000 hours volunteering activity during 2007/08 compared with the previous year.

We have been able to exploit Kent's size to deliver significant efficiencies as a leading member of the largest stock buying consortium in the country. Supplier selection now accounts for between 70% and 80% of adult fiction, adult non-fiction, and children's stock. Increased discounts enable us to buy additional stock, and help us to meet the expressed needs of the public for more large print stock, for example. Stock audits of every library have been completed.

Our Chartermark status was confirmed in April with improved performance. We achieved best practice in five areas including consulting staff and customers on service developments, consistently improving the service and achieving increased value for money. This follows the award of our sixth Chartermark in 2006.

Work planned between now and 2010:

Ramsgate library will re-open by December. The modernisation of Deal library will begin later in 2008/09. Consultation and plans for the Kent Library and History Centre in Maidstone are progressing well. This unique library and archive centre is due to be handed over to us in September 2010.

Planning approval has been gained and a Stage 2 Heritage Lottery Fund submission to develop the Beaney in Canterbury has been submitted. We hope to be in build by early 2009.

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Work to build Ashford Gateway Plus, is expected to start in early 2009. Plans are also progressing for the relocation of Tenterden Library, due to open later this year as part of a Rural Gateway incorporating a range of services including Ashford Borough Council, Tourist Information and the Post Office. We are also progressing plans to relocate Stanhope Library in partnership with Moat Housing.

Consultation on plans to transform Gravesend library begins this summer. At Folkestone, plans to transform the Museum into a History Resource Centre will significantly improve public access to many of the 10,000 items currently in the collection. Adult Education's SkillsPlus Centre will open in the library in September. We also work partnership with Canterbury Christchurch University to provide services to their students.

We are working with Tunbridge Wells Borough Council to explore opportunities to join up service delivery, for example at Cranbrook where a feasibility report will inform developments to improve services to local people. A joint consultation exercise in Sandwich will inform plans to relocate the Dover District Council Office into the library. We plan to introduce new services in Horsmonden including a mobile library, Home Library Service and an exciting programme of activities to promote reading. A library for children aged 0-11 will be operated by the school.

We are continuing to explore ways to improve access to services in the growth areas by planning new service provision in five areas: The Bridge (Dartford), Chilmington Green, Cheesemans Green, Eastern Quarry and Ebbsfleet. Planning has begun for a Library Access Point, a gateway to our mainstream services, at the Bridge Community Campus, due to open in 2009.

To reap maximum benefit from the development of the Library and History Centre, we are reviewing the Archives Service to better exploit the huge potential that exists to deliver positive impact on the quality of life for current and future Kent residents. We are also developing plans to improve access to services for those for whom a visit to our static libraries is not practical. As part of this review we will also examine our transport and vehicle procurement and deployment operation to ensure best value.

The legacy of National Year of Reading may result in a Strategy for Reading in Kent and will connect reading activity to the Cultural Olympics. Meanwhile a range of initiatives which aim to build literacy skills, funded by the DCSF and MLA, will promote library use to young people through new partnerships.

We are engaging with the Strategy for Supporting Parents in Kent, with the Children's and Young People's Plan, with Children's Centres and will engage with Local Children's Services Partnerships. This year we will pilot a Virtual Homework Club through the Kent Learning Zone as part of the 'Ask a Kent Librarian' service.

We are working with Adult Social Services and District Partnerships to develop library services for adults with learning difficulties. We are also engaging with Active Ageing, Kent's Strategy for Later Life including the INVOKE project to provide information to older people in six east Kent Districts. We continue to provide smoking cessation sessions and other health programmes, and work with Trading Standards to raise awareness of food labeling. We will work with the Probation Service to bring clients into libraries and we will support the Home Office by providing learning opportunities for prisoners to assist with resettlement. We are actively involved with the Folkestone Create programme, working with Communities Cultural Services Division to develop initiatives to assess how cultural services can transform the lives of people in the four Supporting Independence wards. This involvement includes active participation in the Creative Foundation/KCC Find Your Talent pilot which is exploring ways to offer a guaranteed cultural entitlement to school children in the District. We are actively engaged with Supporting Independence in Folkestone and other wards across Kent. We are directly involved with the new Kent Agreement including civic participation, adult literacy and numeracy, early years, NEETs, sports and arts.

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We are leading a KCC Communities Directorate initiative to improve and join up support for bereaved families and individuals including children and young people. This includes training and a toolkit for KCC staff, to enable them to respond appropriately, and signposting to other agencies

Adult and Children’s Public Library User Surveys will take place in September 2008. We will be re-assessed for Chartermark in 2009.

We will continue to harness new technology. We introduced SMS (text) notification for overdue items and for reserved items awaiting collection in May and plans are developing for Text Reading Groups for teenagers. This will be enhanced by a much improved Library Management System to be introduced in April 2009.

Measurable Indicator (s)	2006/07 Actual	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Number of libraries modernised (cumulative since 2006/07)	5	9	7	11	15

- Libraries modernised in 2006/07 libraries were Birchington, Coldharbour, Newington (Marlowe Academy), Sevenoaks and Staplehurst
- Libraries modernised in 2007/08 were Margate and Sherwood
- Libraries to be modernised in 2008/09 will be Ramsgate, Tenterden, Hadlow, and East Peckham

Monitoring completed by: Cath Anley

Date: July 2008

Target 57: Build on the successful Kent Community Warden scheme, supporting Kent Police in their visible Neighbourhood Policing programme and working with them and the CDRPs to strengthen the police presence in problem areas

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Lead Cabinet Member: Mike Hill	Lead Director: Amanda Honey	Lead Officer: Stuart Beaumont
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Status: On course

List the partners with whom we are working to deliver this target:

Kent Police
District Councils
Parish Councils
Police Community Safety Officers
Kent Fire and Rescue Service
Crime & Disorder Reduction Partnerships

Progress to date on delivering this Towards 2010 target:

The introduction of 101 KCC community wardens in 128 communities across Kent has had a real and positive impact and they have been recognised by Kent Police as a vital asset in the development of their neighbourhood policing programme.

As part of the structured roll-out of the PaCT (Partners & Communities Together) approach, community wardens are working closely with the police community support officers (PCSOs) using problem identification and solving techniques and a shared tasking and co-ordination process. Where appropriate, wardens are part of the PaCT panels and by working in partnership with their police colleagues, they are able to make the best use of their local knowledge and promote the use of KCC services. In addition, community warden managers are represented on the police implementation boards, both at strategic and operational level.

The community wardens and a range of KCC frontline services are engaging with the locally based partnership community safety units being established across the county which focus intelligence-led joint operations and activity on crime/anti-social behaviour in targeted hotspots.

During 2007/08, Kent Police introduced a promotional campaign which included advertising on buses to highlight the concept of neighbourhood policing and providing contact details for members of the public to raise local concerns. In addition, the community wardens' webpages went 'live' on KCC's website in the early part of 2008, containing information about the background of the service and the role the wardens play within their communities. More importantly the webpages provide an easy search facility for members of the public to find if they have a community warden within their area, as well as photographs and contact details for each warden. (<http://www.kent.gov.uk/Community/community-safety/community-wardens/>).

There have been over 3,300 visits to the wardens section of the website in the last 12 months with over 50% of those visits made in the last three months since the wardens' details were uploaded. In addition, the KCC community wardens have been recognised for their work in their neighbourhoods with over 150 press releases and articles in the last year as well as numerous awards ranging from the Safer Kent Awards, South East Regional Wardens Awards and National Justice Awards.

KCC Community Wardens, although originally envisaged as a visible uniformed presence to tackle anti-social behaviour, have developed a much broader remit, working with a wide range of other authorities and services, which is reflected in their office accommodation, i.e. police stations, fire stations, libraries, parish and district councils and community halls, to name but a few. Their operations range from 'walking buses'

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through to providing intelligence to the police leading to a variety of arrests. In addition, wardens have provided awareness training to over 6,600 people (since 2006) against the dangers of bogus callers and during the last year have been involved in over 500 community projects across the county (see Towards 2010 target 58).

Community Wardens engage with their communities in a number of ways including surgeries, informal events and public meetings and in 2007/08 the wardens spent over 70% of their time as a visible presence within their communities.

During the last year the wardens were involved in over 45,000 interactions with the public or their local environment, although the highest proportion of their dealings to date have been with young people and the elderly. In addition, the wardens have also been involved in over 36,000 examples of partnership working, including working with local police and PCSO's, providing intelligence reports and working with local councils and schools.

Building on its previous success in 2006/07, the community wardens facilitated a countywide 7 a-side football tournament in summer 2007. The tournament engaged approximately 700 'hard to engage' young people, both boys and girls, in a positive diversionary activity during the summer holidays. In 2008/09 the tournament has been expanded to include teams from Medway Council and it is hoped that an even greater number of young people will be involved with the finals held at Charlton Athletic Training Ground. This year, in addition to the teams of young people, those involved (KCC Community Wardens, Kent Fire & Rescue, Charlton Veterans, Sports Leader, Kent Police & Medway Council) in organising the event provided 7 a-side teams to entertain everyone during the day.

The Community Safety Training Unit at Boughton Mount continues to work with the Central Neighbourhood Policing team, Kent Police College and the Kent Partnership to develop and deliver training which will enhance neighbourhood policing in Kent. During 2007/08 over 350 staff from the KCC Community Safety Unit, Kent Police Authority, Gravesham Borough Council, KCC Highways and Tunbridge Wells Borough Council attended the Community Safety Training Unit. Training included team development, information technology, Section 17 of the Crime and Disorder Act 1998, Police Accreditation - the National Intelligence Model and Professional Witness Training. Strong links have also been forged with the Home Office and Government Office for the South East to develop support programmes for Crime Reduction Partnerships (CDRPs) and Partners and Communities Together (PACT). A small amount of revenue has been generated through the provision of training and hiring-out of training rooms via partners in the Community Safety arena.

Work planned between now and 2010:

We are investigating a number of initiatives within Kent including:

- Positive Ticketing – this scheme originated in Canada and is aimed at rewarding young people for good behaviour with vouchers for swimming, skate parks, cinema, bowling, etc. During 2008/09 we will establish a cross directorate steering group, from within KCC and external partners such as the police, to plan and implement a pilot scheme in an area of Kent.
- Restorative Neighbourhood Panels – this is a way of tackling low-level crime and anti-social behaviour involving offenders, victim or community representative and panel members, to bring resolution to problems before formal entry into the criminal justice system. In partnership with Kent Police and Kent Criminal Justice Board, we are investigating the possibility of introducing a pilot scheme to two areas in Kent.

Measurable indicators:

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None – This Towards 2010 target has been formally agreed as having an ‘aspirational’ status and progress is measured via qualitative means.

Monitoring completed by: Stuart Beaumont

Date: July 2008

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Target 58: Help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, anti-social behaviour and domestic abuse.

Lead Cabinet Member:

Mike Hill

Lead Director:

Amanda Honey

Lead Officer:

Stuart Beaumont

Status: On course

List the partners with whom we are working to deliver this target:

Kent Police
Crime & Disorder Reduction Partnerships (CDRPs)
Kent Trading Standards
Town Centre Managers

Progress to date on delivering this Towards 2010 target:

Night Time Economy

This target is aimed at establishing a managed Night Time Economy (NTE) by joining forces with Kent Police and a range of other public service agencies under the umbrella of the Safer Kent Delivery Group to tackle the issues of night-time disorder.

A detailed profile of alcohol fuelled criminal activity in Kent's town centres, including criminal damage and violent crimes that occur between 8pm and 4am, Thursday evening to Sunday morning, continues to be compiled by Kent Police on a monthly basis. Current figures indicate a 10% reduction in NTE crime across Kent between 2006/07 and 2007/08.

In addition, the Kent Partnership Central Support Team, funded by KCC, recently produced a report including data from Kent Police, Kent Fire & Rescue and the Health Service which shows trends and problems in the NTE over the last few years. All of these reports are produced to support CDRPs and help them to identify 'hot spots' and to target action effectively. One example of work undertaken by CDRPs is Dartford's 'Grabacab' scheme, which is part funded by KCC, and focuses on the dispersal of people in a safe and co-ordinated manner by local marshals, from pubs and clubs in the town centre at closing time, contributing to a 25% reduction in NTE crime in Dartford in 2007/08 compared with the previous year.

Alcohol Misuse

Alcohol misuse is an important issue for the Government and in 2007 the Home Office produced a document called 'Safe. Sensible. Social. The Next Steps in the National Strategy' as a follow up to their 2004 Alcohol Harm Reduction Strategy. At a local level, alcohol fuelled crime and health issues is one of the five top priorities of the Safer and Stronger Co-ordinating Group, a result of which KCC held an alcohol seminar in January 2008. The seminar covered a variety of topics including tackling alcohol-related problems in towns and city centres, improving treatment and support for people with alcohol problems, clamping down on irresponsible promotions by the industry and providing better information to consumers about the dangers of alcohol misuse. Following on from the alcohol seminar, the Community Safety Unit has worked in partnership with a number of other KCC units to help with Gravesham Borough Council's week-long campaign on alcohol. The campaign was held at the end of May 2008, and proved such a success that more campaigns are likely in the future. All of these alcohol initiatives link to at least

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one of the 28 recommendations from the recent KCC Alcohol Misuse Select Committee Report produced in March 2008.

(<http://www.kent.gov.uk/publications/council-and-democracy/selcom-alcohol-misuse.htm>).

In 2007/08 Kent Trading Standards carried out 24 targeted underage sales campaigns using intelligence from the community wardens, local licensing officers and the public. During the year 158 test purchases were undertaken resulting in 35 sales to underage volunteers. Where purchases were made action was taken and during 2007/08 this resulted in seven prosecutions, 11 Penalty Notice Disorders (PND's), three licence reviews and 22 simple cautions.

As a growing number of retailers are now publicising Challenge 21 and training their staff to challenge anyone who looks under 21, Kent Trading Standards carried out 4 test purchases using a 19-year old volunteer to see how the challenge is being applied. The results showed that whilst Challenge 21 is being highlighted by retailers, staff need to operate it more thoroughly. Kent Trading Standards are working with retailers to improve training and further work will continue in 2008/09.

In 2007/08 as a new tool, Kent Trading Standards started to instigate licence reviews against premises where underage sales have taken place. Trading Standards can make a recommendation to the District Council Licensing Committee which then decides what conditions should be applied to the licence. Failure to follow these conditions can result in a licence being revoked or suspended. There have been 3 licence reviews so far which have resulted in conditions being applied and several more are being processed.

As part of a partnership approach the Community Safety Training Unit have been able to deliver Police Accreditation Training on behalf of Kent Police, including the provision of enforcement notice training for Trading Standards Officers to enable them to issue PND's when dealing with the sale of alcohol to young people under the age of 18.

Domestic Abuse

There has been approximately a 6% increase in reported incidents of domestic abuse since 2006/07 (but a decrease in repeat victimisation) which may well be attributable to the drive to encourage domestic abuse victims to come forward to the police. In response to the concerns about domestic abuse, KCC funds the Kent & Medway Domestic Abuse Co-ordinator, who is responsible for ensuring that actions from the 'Kent and Medway Domestic Violence Strategy Group' (KMDVSG) are implemented with all partners. The inter-agency group has established a delivery plan for 2007-2010 encompassing prevention, early intervention, protection, justice and victim support. Examples of the work being undertaken by the group include the establishment of a Special Domestic Violence Court (SDVC) in Maidstone which, financially supported by KCC, was accredited by the Home Office in April 2008, commencement of Multi-Agency Risk Assessment Conferences (MARACs) at which KCC is represented by a range of service units, and where attending agencies commit resources to those victims and families assessed at highest risk of future serious abuse/danger.

Crime and Anti-Social Behaviour

During 2007/08 statistics provided by Kent Police Business Information Unit indicated there was a general decrease in crime across the county and showing in particular that:

- Domestic burglary has reduced by approximately 20% compared with 2006/07.
- Car crime has reduced by approximately 16% compared with the previous year.

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In addition to crime statistics, the Kent Crime and Victimisation Survey (KCVS), operated quarterly by Kent Police, provides details about peoples' experience and perceptions of crime and anti-social behaviour. The latest survey indicates that:

- The percentage of people worried about burglary has decreased from 56% in 2006/07 to 47% in 2007/08.
- Fear of four specific crimes (domestic burglary, car theft, mugging/robbery and physical attack) in Kent has reduced from 44% in 2006/07 to 39% in 2007/08.
- Feelings of safety at night have increased from 74% in 2006/07 to 77% in 2007/08.

There are a number of initiatives ongoing across the county to both reduce burglary and help people to feel safer in their homes, including door step crime training provided by KCC community wardens to residents within their communities. In particular training is provided to the vulnerable and elderly, to ensure they feel supported and have sufficient information to enable them to deal with bogus callers. Since training started in 2006 the wardens have trained 6,651 people and in 2007/08 the wardens ran 83 separate events with a total of 1,763 individuals receiving training. In addition, the KCC funded Handyvan scheme provides improved home security to better protect against burglary and reduce the fear of crime for vulnerable people and during the last two years has installed over 17,500 security or safety products into clients' homes.

Although the perceptions about crime and feelings of safety have improved, as shown above, the KCVS also indicates that concern about anti-social behaviour has seen a marginal increase from 20% in 2006/07 to 21% in March 2008. In response to these concerns KCC is currently developing an Anti-Social Behaviour Strategy which will be designed to compliment and support the activities of CDRPs and other partner agencies. Although there are currently no common sets of data on anti-social behaviour or domestic abuse, this is being reviewed by CDRPs under the new reforms.

Work planned between now and 2010:

Anti-social behaviour, domestic abuse and alcohol fuelled violence (as part of violent crime) are Kent Agreement 2 targets for the next three years, as agreed with the Government Office for the South East (GOSE).

Measurable Indicator (s)	2006/07	2007/08 Actual	2008/09 Target	2009/10 Target
Domestic Burglary per 1,000 households	10.7	8.5	Maintain or reduce	Maintain or reduce
Car Crime per 1,000 population	10.3	8.6	Maintain or reduce	Maintain or reduce

Monitoring completed by: Stuart Beaumont

Date: July 08

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Target 61: Extend our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and increase the number of offenders prosecuted		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officers: Ian Treacher/Sue Edmunds

Status: On course

List the partners with whom we are working to deliver this target:

Kent Police
KCC Community Wardens

Trading Standards Alerts are sent to 236 organisations including:

- Age Concern
- Neighbourhood Watch
- Help the Aged
- Citizens Rights for Older People
- Citizens Advice Bureau
- Kent Adult Social Services
- Kent Libraries
- Parish councils
- Town councils

Progress to date on delivering this ‘Towards 2010’ target:

To heighten awareness of potential rogue traders and doorsteppers, Kent Trading Standards operates an early warning email messaging system which alerts local communities to bogus trading practices. Our partners and message recipients now number over 236, including 161 parish and town councils. In addition, the Neighbourhood Watch Network plays an important part in reaching local communities as there are over 9,000 co-ordinators in Kent meaning alert messages can potentially reach 300,000 people. In addition, alert messages are picked up by the media which means the warnings reach an even wider audience.

The alert messaging system was used recently by Kent Trading Standards as part of the national ‘Scamnesty’ campaign. Messages were sent across the network warning people about scams, a freepost address was included in the message and people were encouraged to send any scam letters they had received to Kent Trading Standards, rather than responding. As a result letters and emails were received from all over Kent containing scams originating from the UK, Australia, Canada, Holland, Spain and the USA. This alert message, and subsequent action, identified a number of vulnerable victims who have been ‘scammed’ and who are now being supported by Kent Trading Standards. This included - an elderly gentleman who instead of sending cheques to the criminals, is sending the scam mail to us; the daughter of an elderly lady who has been scammed for many years by letter and telephone, is working with our officers to identify the scammers who her mother regards as friends having sent them thousands of pounds. The ‘Scamnesty’ story was picked up by the media with articles appearing in Kent Messenger publications and Invicta Radio led with it on their morning news broadcast. The KCC Advice and Education Team also worked with Kent Libraries using posters to alert people to the danger of scams.

Details about rogue traders and door steppers are often provided by the community wardens and Kent Trading Standards’ Rapid Action Team responds immediately when the rogue trader is on the premises. Examples of recent activity carried out by Kent Trading Standards Officers working with Kent Police include the following:

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- Community Wardens and relatives alerted the Rapid Action Team to the activities of a jobbing gardener who had cold-called a number of vulnerable people and had started work immediately without providing cancellation notices. One elderly severely visually impaired lady was persuaded to go to the bank to draw out an amount far in excess of what she had expected to pay. The Rapid Action Team was able to respond with Kent Police during certain of his visits which resulted in the gardener being arrested. The trader failed to sign a formal Undertaking binding him to future good conduct so Kent Trading Standards have applied to the County Court for an injunctive order.
- Another criminal used the logo of a well-known and respected company to ensure he was given work. He preyed on 5 families, 4 of them elderly, and obtained £34,000. Once alerted, Kent Trading Standards attended with Kent Police. He was arrested and eventually pleaded guilty to 15 offences. When he appeared in court he was given 38 weeks imprisonment suspended for 18 months and will have to complete 300 hours unpaid work. In addition, a Proceeds of Crime investigation is being undertaken against this criminal.

When officers attend incidents they endeavour to make sure the surrounding community is warned about rogue trader activity using the TS Alert system, leaflet drops and poster campaigns.

Cases against rogue traders are becoming more and more complex which means they are taking longer to get to court and once there, are more likely to be contested. Some examples of recent successes which demonstrate a range of rogue trader activity are:

- Intelligence was received about a High Street jeweller supplying counterfeit goods. Trading Standards Officers visited the shop accompanied by experts from the Assay Office, Gemological Association and Kent Police. The jeweller's stock was examined and many items were found to be mis-described in relation to precious stones or metal content; or were not hallmarked as required. Approximately £150,000 worth of stock was seized as evidence. The case is currently being prosecuted and is proceeding through the courts.
- Despite receiving information that the carbon monoxide alarms they were importing were defective and did not detect dangerous levels of carbon monoxide, a company failed to take prompt and effective action to withdraw the product from sale in a number of High Street shops. Trading Standards officers investigated and found they were also importing travel adaptor plugs which had inadequate shielding and therefore posed the danger of exposing people to live parts. Kent Trading Standards publicised the dangers of the items and the case is currently being prosecuted.
- Counterfeiting has been identified as a problem nationally and Kent Trading Standards takes these crimes very seriously. There have been a number of successful prosecutions during the year and one pending example involves a team of counterfeit DVD sellers. Whilst carrying out a routine visit, a Trading Standards Officer thought she recognised people selling DVD's at a Boot Fair. Her suspicions were confirmed when she checked the organiser's records and the following week a team of Trading Standards Officers attended the Boot Fair. Four people were arrested and a significant amount of counterfeit goods was seized. Some had been prosecuted by us previously and the case against the sellers is currently under consideration for legal proceedings. The organisers of the boot-fair have been reminded of their duty to prevent their event being used for the sale of such goods and as a result they have signed an assurance under the Enterprise Act agreeing to this.
- Once again acting on intelligence, Trading Standards Officers investigated a 'virtual' college which was selling fictitious degrees and qualifications, especially to foreign students. Whilst this was known to be a problem in London, it was the first case in Kent. This type of operation was made illegal by

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the Educational Reform Act 1988. As a result of investigations the Trading Standards officers secured the shutting down of a website and worked with colleagues in Newham Trading Standards, the Metropolitan Police and HM Immigration Service who were able to prosecute the owner of the business. He was jailed for 9 months and will be deported upon his release.

Kent Trading Standards uses a range of measures to counteract the activity of rogue traders and to make local communities more aware of them, including:

Cold Calling Control Zones - Following clarity on the legality of Cold Calling Control Zones, Kent Trading Standards is actively working with local partnerships to support and promote these initiatives where intelligence identifies a problem. Currently, we are supporting schemes in Maidstone and Tunbridge Wells and are assisting Dartford, Dover and Swale with new initiatives. We have produced a brief document providing information about Cold Calling Control Zones and guidance for initiating and running a scheme. Two newly appointed Community Safety Partnership Officers will be based in our East and West Kent Area offices and will provide additional support and co-ordination for officers involved with local partnerships and CDRP's.

Buy with Confidence - Our good trader scheme is becoming more recognised as a result of an awareness campaign which has included attendance at the County Show, 2020 Vision Exhibition and Builder's Day at Folkestone Race Course. In addition, regular features in and on local media, a dedicated website and the 'Confident Times' provide approved and new traders with regular updates and information. The recently published, fourth edition of the 'Confident Times' provides feedback from a survey of over 600 people who have used Buy with Confidence members. Results showed an 83% satisfaction rate with the trader and an 80% satisfaction rate with the quality of work. Comments included 'I am pleased to employ a contractor with confidence' and 'I feel the Trading Standards scheme is much needed to give the customer confidence in the trader'. Currently 48 traders have been approved and another 47 are going through the approval process. Buy with Confidence is recognised nationally and is now the largest good trader scheme following the merger with Customer First.

Work planned between now and 2010:

- Disrupting rogue traders is a core activity for Kent Trading Standards and is addressed in our strategic assessment for intelligence-led enforcement. This means intelligence is gathered and used to carry out campaigns against identified rogue traders; in 2007/08 we profiled and acted against over 20 rogue traders and will continue this work in 2008/09.
- It is our intention to consider Proceeds of Crime where appropriate in any successful prosecution taken against rogue traders which means any money they have made from rogue activity can be confiscated including property, car, jewellery, etc. We want to make sure crime does not pay and have employed a senior Trading Standards officer who is qualified to carry out financial investigations under the Proceeds of Crime Act.
- Trading Standards Alerts will be developed during 2008/09 and it is intended to carry out trials so messages can also be sent by text, thus expanding our reach into local communities.
- As part of our policy of continuous improvement, a survey will be sent to the recipients of alert messages during the course of 2008/09 allowing us to consult with them about ways in which they would like to receive the messages, how much they value the service and ways in which it can be improved.
- Kent Trading Standards will actively assist local partnerships establish Cold Calling Control Zones.
- Kent Trading Standards will promote the value of its good trader scheme.

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Measurable Indicator (s)	2006/07	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Percentage increase in number of community organisations in Kent receiving alerts about the activities of rogue traders*	New indicator	15%	18%	20%	25%

* Base number of organisations is 200

Monitoring completed by: Ian Treacher/Sue Edmunds

Date: July 2008

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Target 62: Expand the Kent ‘HandyVan’ scheme, making the homes of older and vulnerable people more secure.		
Lead Cabinet Member: Mike Hill	Lead Director: Amanda Honey	Lead Officer: Stuart Beaumont

Status: On Course

List the partners with whom we are working to deliver this target:

KCC Community Safety
Kent Adult Social Services
Help the Aged
Kent Fire & Rescue Service
Kent Police
Crime & Disorder Reduction Partnerships
District Councils
Primary Care Trusts (PCTs)

Progress to date on delivering this Towards 2010 target:

Levels of burglary in Kent are relatively low but if it happens, it can be disturbing and frightening, especially for the elderly and those living alone. The successful HandyVan scheme provides improved home security to better protect against burglary and reduce the fear of crime for vulnerable people.

A new, fifth HandyVan was introduced on 1 August 2007 to focus specifically in areas of high burglary and/or fear of crime. In 2007/08 the new van was targeted in the north Kent area as data suggested residents in Gravesham were more likely to be the victim of a burglary. As a result of a number of initiatives and a partnership focused approach, domestic burglary in Gravesham has reduced by 40% since 2006/07 compared with the average across the county of 20%. In addition the percentage of people who were afraid of being burgled in Gravesham has decreased from 70% in 2006/07 to 58% in 2007/08, a huge perceptual change.

During 2007/08 over 2,300 safety checks were made with almost 9,000 security or safety products installed, including window locks, door chains, smoke alarms, carbon monoxide detectors etc. As a result of the work of the Handyvan fitters during the last two years (2006-2008), 91% of clients felt very safe after receiving the service compared with only 9% before (based on a sample size of 757 clients).

Whilst the target is to expand the Handyvan scheme this does not just mean increasing the number of homes served but also means expanding the remit of the service. A wider menu of services will be offered to make homes more secure in the widest sense and it is estimated that this will take more time to complete each visit. The changing focus of the service and the introduction of the new van, part way through the year, resulted in a shortfall of approximately 630 checks in 2007/08.

The Handyvan steering group consisting of key partners from KCC, Help the Aged, Kent Police, Kent Fire & Rescue, district councils, etc continues to meet on a quarterly basis to ensure maximum use/efficiency of the whole service and the targeted fifth van in particular. We are currently reviewing with partners where it will be located in 2008/09, and data suggests that a continued presence in north Kent is necessary, although there is also a need to focus on Thanet in the coming year. The steering group will also be reviewing the service delivery of the other four Handyvan vehicles with a view to applying a targeted approach in the future.

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Help the Aged (Handyvan) is exploring with the Kent and Medway Domestic Violence Co-ordinator, how the service can engage with Domestic Abuse Sanctuary Schemes, and discussions are also taking place with local authorities as most districts have referral mechanisms, run by the local housing departments and local domestic abuse police officers.

A major county-wide campaign to raise the awareness of the Handyvan scheme and the referral rate has been implemented with letters, posters and referral forms being sent to all public sector outlets including doctors' surgeries, sports centres, community centres, libraries etc.

KCC community wardens play an integral role in the countywide HandyVan scheme by raising awareness in their communities and referring the names and addresses of people in need of the service. Currently, people contacting the service themselves account for 29% of referrals and the community wardens for 17%. The remaining 54% of referrals come from a wide range of agencies including Kent Police, Kent Fire & Rescue, health professionals, KCC Kent Adult Social Services etc.

Work planned between now and 2010:

We are continuing to widen the remit of the HandyVan scheme by:

- Enabling additional work to be done within the home to ensure the safety of the householder, i.e. the installation of hand rails or minor adaptations.
- Opening up the scheme to a wider age range.
- Increased focusing of resources and targeting those in most need.
- Strengthening the links with PCTs to ensure that hospital discharge patients are aware of the service and have access to the service.
- Continuing to explore the opportunities to work with services dealing with domestic abuse victims.

Measurable Indicator (s)	2006/07 Actual	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Number of safety checks completed by the 'HandyVan' service (cumulative since 2006/07)	2,401	5,401	4,769	8,101	10,801

Monitoring completed by: Stuart Beaumont

Date: July 2008

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Target 60: Support young people to reduce the risk of them offending		
Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officer: Glan Hopkin

Status: On course

List the partners with whom we are working to deliver this target:

Most services within the Communities Directorate (including the Youth Service, Kent Drug & Alcohol Action Team (KDAAT), Arts Development Unit, Community Safety Unit and KEY Training), Children, Family and Education Directorate, Police, CDRPs, Health Service, Connexions, Kent Fire & Rescue etc.

Progress to date on delivering this Towards 2010 target:

There is a considerable amount of actual and planned activity in the county designed to reduce the numbers of children and young people becoming involved in offending behaviour and so entering the youth justice system. The activity is characterised by an increasing number of partnership arrangements which are committed to achieving this target.

The Youth Offending Service (YOS) is currently working with a number of partners at both county and district level to fully implement a new prevention strategy. A multi agency Youth Inclusion Support Panel (YISP) is being established in each of the districts, frequently building on existing prevention arrangements. The panels are responsible for assessing children and young people felt to be at risk of offending, for supporting them and for signposting them to services relevant to their needs. Much of the work, it is anticipated, will continue to focus on ensuring they are engaged in education or training, have a home which provides effective supervision and are engaged in positive leisure and sporting activities.

The new strategy has included YOS working with:

- The police who are committed to developing restorative justice processes within communities which will hold young people accountable for their (minor) offending behaviour while enabling their diversion from the youth justice system. This approach is building on the work already being undertaken with schools which are using restorative processes, as opposed to contacting Kent Police, as the means for resolving conflicts such as bullying. This strategy is expected to have a decisive impact on the numbers entering the youth justice system. YOS will be working with the Community Safety Unit in the Communities Directorate to promote these approaches.
- The Youth Service to ensure children and young people known to the YISPs are included in opportunities enabled by the funding for “Positive Activities for Young People” (PAYP). The first round of these activities was held during the school summer holidays in July and August. Other current constructive leisure activities include those being delivered by Charlton Athletic FC, the Army Cadet Force and the Youth Service such as the Rhythmix music and dance programme.
- The police and district led CDRPs to ensure a strong interface between their prevention and anti social behaviour strategies and the YISPs, including those linked to the ‘Prevent and Deter’ element of the Prolific and Other Priority Offender (PPO) Strategy. Support via these strategies to the early identification of those at risk will continue to assist the role of the YISPs in both supporting young people and with signposting them to services they require to reduce the risk, including the youth activities being organised by the district councils.
- KDAAT enabling the police and others such as schools to refer children and young people to drug and alcohol education programmes where they are known to be involved in substance misuse.

TOWARDS 2010 SECOND ANNUAL REPORT – 2008 Appendix One

- The new Local Children's Service Partnerships which can enable access for YISPs to parenting services designed to support more effective parental supervision, to assist children and young people to be reintegrated into education provision and to funding of YISP activities within each of the districts. These developments address the factors most commonly associated with those assessed as being at risk of offending and are amongst the objectives of the Children and Young People's Plan, Priority 6, with the same performance measure, "to reduce first time entrants to the youth justice system", as applies to both the Kent Agreement 2 (National Indicator 111) and Towards 2010 (Target 60).
- Adolescent Resource Centres, the Alternative Curriculum Programme and the Connexions Service with a view to ensuring those children and young people excluded from school (a factor strongly associated with involvement in offending behaviour) are maintained and supported in some form of education or training provision.
- The police, the Education Advisory Service, the Alternative Curriculum Programme, KDAAT and the Youth Service to promote an anti violence strategy which is concerned with increasing the sense of personal safety amongst children and young people in the county. This supports a commitment to prevent children and young people from carrying weapons and behaving violently.

Joint arrangements are planned with Kent Fire and Rescue, whose wider role includes commitments to reduce youth crime and anti social behaviour. All of these partners have indicated their willingness to support strategies to meet the youth crime prevention target (NI111) within the Local Area Agreement (KA2).

The overall trend between 2005/06 and 2007/08 showed a reduction in first time entrants and YOS is confident that the new strategy, combined with the many other activities being led by partners, will sustain this trend by continuing to reduce the numbers of 10 – 17 year olds entering the youth justice system for the first time.

The pattern of first time entrants maps on to the levels of deprivation within the county with the greatest number being drawn from those areas of highest deprivation. Particular focus is being given by YOS to developing the YISPs in Swale, Thanet, Dover and Shepway as significant progress in these districts would have a very positive impact on the overall performance of the county.

The countywide development of the Youth Inclusion Support Programmes and the intended partnership arrangements provides a real opportunity for YOS to exercise influence over decisions made and services provided in response to those children and young people identified as being at risk of offending.

Work planned between now and 2010:

The key objectives relate to the work planned with partners as set out above. These partnership arrangements will ensure a co-ordinated approach by the Communities Directorate via YOS, KDAAT, the Youth Service, Community Safety and Key Training.

During the current financial year YOS will maintain the extensive range of partnership activities listed above and expects to:

- Complete the arrangements for YISPs in each of the 12 districts in Kent.
- Ensure referrals from both Children's Services and CDRPs are working effectively. Success criteria will include access to parenting programmes and re-engaging children and young people in education and training programmes.
- Assist Kent Police to establish diversionary processes in communities across the county as well as maintaining the restorative processes in schools.

TOWARDS 2010 SECOND ANNUAL REPORT – 2008 Appendix One

- Engage children and young people “at risk” in a range of diversionary activities including those funded by the Youth Service via “Positive Activities for Young People”.

Measurable Indicator (s)	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
Number of new entrants to the youth justice system	1,919	1,897	To reduce*	To reduce*

* Target to be agreed with partners in autumn 2008, consistent with LAA2 timetable.

Monitoring completed by: Glan Hopkin

Date: July 2008

Target 27: Open the Turner Contemporary gallery, Margate, in 2010

TOWARDS 2010 SECOND ANNUAL REPORT – 2008 Appendix One

Lead Cabinet Member: Mike Hill	Lead Managing Director: Amanda Honey	Lead Officer: Victoria Pomery
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Status: On course

List the partners with whom we are working to deliver this target:

Arts Council England
South East England Development Agency
Thanet District Council
Tate
Margate Renewal Partnership.

Progress to date on delivering this Towards 2010 target:

The Tate has been a catalyst for regeneration in St Ives and the Turner Contemporary is expected to do the same for Margate. It will be a positive force in the social, economic and cultural regeneration of Thanet and east Kent. The project consists of two major strands – the building of the new gallery itself and a public arts programme of wide ranging exhibitions, talks, events and out-reach work.

Establishing the Turner Contemporary will, alongside other cultural initiatives such as The Marlowe and Beane Institute in Canterbury, The Creative Foundation in Folkestone and other developments like the Whitstable Biennial, ensure Kent and east Kent's cultural offer can compete with other major cultural destinations in the South East.

Margate now features in Sharpie's Index as one of the country's top twenty creative towns with potential to be one of the top ten (Future Laboratory for Sharpies Creative Index 2007). The Sharpies' analysis draws much from the contribution of Turner Contemporary.

The Stirling Prize winner David Chipperfield Architects has completed the Royal Institute of British Architects (RIBA) Stage E of the design development process. Public meetings were held at Margate Winter Gardens in June and October 2007 to inform and engage the community on the plans. The planning application was approved by Thanet District Council in February 2008.

Exhibitions have been touring libraries in Thanet and the gallery programme has featured nationally and internationally renowned artists, who have presented work in both gallery and public settings.

The artistic programme continues to develop, engaging with diverse audiences and forging relationships with a broad range of partners across the region and further afield. Participants in the public programme of workshops and events have ranged from the young to older people. A group of young people from a local school has had an input into the design through our Inspiring Spaces scheme which has been supported via funding through *enquire*. Through their participation in the scheme, the young people have been awarded Bronze Arts Awards, an Arts Council Qualification equivalent to half a GCSE. In addition to work within the formal education sector, a wide range of creative workshops are also provided to meet the needs of senior citizens, families and often hard to reach individuals.

Turner Contemporary opened a new project space on Margate High Street in February 2008. It is anticipated that the exciting programme planned for the new space will build audience capacity and generate further interest in Turner Contemporary. Increased interest in the new space will also act as a catalyst for the regeneration of Margate High Street, and bring associated benefits for local businesses and the community.

TOWARDS 2010 SECOND ANNUAL REPORT – 2008 Appendix One

Comprehensive funding applications were submitted to ACE and SEEDA and led to provision of £8.1m towards the Turner Contemporary announced at the end of July. A strong regeneration agenda and the role Turner Contemporary plays in this, was set out in the plans.

The regeneration impacts associated with Turner Contemporary include major improvements to the whole of the Eastern coastal area. Work on de-dualling of Fort Hill began in April 2008.

A bid entitled “Opening up the Eastern Seafront” was successful in securing £850K from ERDF Objective 2 in December 2007 to match KCC’s spend in the area. This bid packaged development and public realm work in the vicinity of the Rendezvous site that would be completed during 2008 and that would pave the way for the eventual development of the rendezvous site.

The annual business plan has been drafted and will be updated on a regular basis. In July 2008, John Kampfner, former editor of the New Statesman and an award-winning journalist and broadcaster, was appointed Chair of the Turner Contemporary Operating Trust, which will hold operating responsibility for the gallery.

Work planned between now and 2010:

- The de-dualling of Fort Hill and preparatory works are scheduled for completion in October 2008 and one of the benefits will be the creation of a pedestrian friendly public realm with significantly improved connectivity between the Old Town and the seafront.
- The gallery planning process will continue, and the build process is scheduled to commence in October 2008. Work will continue on the establishment of the Turner Contemporary Operating Trust.
- A detailed business model, including planned exhibitions and marketing strategies, for Turner Contemporary for the 2010-2015 has been drafted and submitted to Arts Council of England. The model is being developed on an ongoing basis.
- Turner Contemporary will continue to present a varied range of events and workshops and this will increase significantly when the gallery opens.
- The creation of a pedestrian friendly public realm on land reclaimed by the de-dualling of Fort Hill (2008).
- Completion of Heads of Terms and a Development Agreement with our preferred development partner ahead of the finalisation of the mixed use scheme for the Rendezvous site. The scheme should be substantially completed by 2010.

Measurable indicators:

None – Measurement of this Towards 2010 target has been formally agreed as being via task-based assessment as the action will either be done or not done in the timescale.

Monitoring completed by: Victoria Pomery

Date: July 2008

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By: Mike Hill, Cabinet Member for Communities
Amanda Honey, Managing Director for Communities

To: Communities POC – 22nd September 2008

Subject: Enhanced Youth Inspection - Action Plan

Summary: Following the OfSTED inspection of the Youth Service in early 2008, an action plan to address the recommendations is required.

FOR INFORMATION

1. Introduction

- 1.1 The Kent Youth Service was the subject of a county-wide Enhanced Youth Inspection [EYI] during January/February 2008 and it also contributed to the wider Joint Area Review [JAR] of Children's Services. The inspection findings were very positive about the service, highlighting many examples of outstanding practice and demonstrating that the county council can be proud of the service's achievements.
- 1.2 This report summarises the inspection process and the major strengths that were identified. It also attaches the action plan which addresses the areas for development that were raised in the inspection report. This was required by OfSTED by the 9th September 2008.

2. Inspection process

- 2.1 A modified framework for inspection of local authority youth services was introduced in September 2007 following feedback from local authorities, their partners and key stakeholders. This framework takes account of the policy direction set out in Youth Matters: Next Steps (March 2006) and new expectations placed on local authorities emerging from the Education and Inspections Act (2006).
- 2.2 Kent's EYI was led by Lisa Williams HMI, who was supported by a team of two other inspectors. The inspection process was driven by a principle of testing how well Kent Youth Service knows itself and this process starts with the preparation of a self assessment. It was provided for the inspectors some weeks before the fieldwork phase, and further enhanced by supplementary written evidence during a period of analysis a few days before fieldwork visits begin. 19 sessions of youth work were observed during the fieldwork period, and 70 staff, young people, voluntary youth sector colleagues and multi-agency partners were interviewed in a series of focus groups.

2.3 The inspection report was published in June 2008 and the Action Plan to address the recommendations was submitted to Ofsted alongside the JAR action plan on 9th September.

3. Key Findings of the Inspection

3.1 The inspection report was very positive and a full copy is available from the Head of Service Nigel Baker Nigel.baker@kent.gov.uk.

3.2 Particular strengths included the following:

- (i) “KCC provides strong and effective strategic direction, and the Youth Service enjoys long-standing political support.
- (ii) The Head of Service provides good leadership. Teamwork at all levels of the Service is strong and morale is high.
- (iii) The quality of youth work is very good with some outstanding features. Youth Workers provide positive, sometimes inspirational, role models; staff are enthusiastic and highly committed.
- (iv) Young people are served well by an excellent range of high quality activities to support their personal and social development. Many acquire new skills and have their achievement recognised through accredited qualifications.
- (v) Young people make an excellent contribution to civic life and democratic decision making. Kent Youth County Council and district youth forums have an impressive track record of championing youth issues.
- (vi) Young people have access to an excellent range of provision, with well-located universal provision complemented by carefully targeted street-based projects. Accommodation, including mobile provision, is good and some is excellent with significant investment in the building stock over a number of years.
- (vii) Good use is made of resources, providing a very good return on the modest initial investment made by the Council. The Service attracts substantial levels of external funding.
- (viii) Plans for an integrated youth support and development service build on the Youth Service’s many strengths.
- (ix) Partnership work is outstanding, and the Youth Service has been instrumental in the development of many innovative and successful programmes.

- (x) Effective support is provided for vulnerable young people, including care leavers, young people with learning difficulties and/or disabilities and those from BME communities.
- (xi) A well-established quality assurance framework is in place.
- (xii) A flexible and relevant curriculum framework is well-conceived and builds on best practice”.

3.2 The final report includes grades awarded by the inspection team across 4 themes, as follows: - .

Key Aspect		Grade
1	<i>Standards of young people’s achievement</i>	3
	<i>Quality of youth work practice</i>	3
2	<i>Quality of curriculum and resources</i>	4
3	<i>Leadership and management</i>	3

4: excellent / outstanding; 3: good; 2: adequate/satisfactory; 1: inadequate

3.3 These results place the Service as one of the best in the country when compared to all EYI reports published since January 2006¹.

4. Action Plan – Building on Success

4.1 The inspectors made some specific recommendations for further improvement and the Service has also identified additional development areas within the text of the report. . These have been incorporated into the Action Plan at Appendix One.

4.2 A number of these actions had already been identified in the Service’s Annual Operating Plan for 2008/9 and the remainder will be incorporated into the 2009/10 plan if they have not been fully embedded, or completed, by March 2009.

5. Recommendations

5.1 Members are asked to NOTE the summary of inspection findings and the Action Plan at Appendix One

Contact Officer:

Nigel Baker, Head of Kent Youth Service. ext 6559

¹ Source: National Youth Agency, correct at 31 May 2008

KENT YOUTH SERVICE

Appendix One

ENHANCED YOUTH INSPECTION 2008 - ACTION PLAN

A. Ofsted Findings

	Recommendation or Important Weakness	Lead	Actions summary	Resources	Target date
1	Involve young people systematically in planning and evaluating youth work	Asst Heads of Service (Operations) Steve Edwards Asst Head of Service (Policy & Standards) Asst Head of Service (Policy & Standards)	All projects to engage young people in programme planning and evaluation Focus on developing senior member training at Unit level Provide a centrally-led process for involving young people in planning and evaluation locally Improvements will be monitored through project visits. Good practice will be shared and training offered where necessary	Staffing Review of Service Training budget Staffing Staffing	October 2008 December 2008 September 2008 January 2009
2	Develop further the skills and understanding of youth workers to use accreditation appropriately and effectively	Steve Edwards Liz Heaney Asst Heads of Service (Operations)	Training opportunities offered via the Learning and Development Plan 2009/10 Further development of appropriate accreditation processes within the Service Celebration events will be planned at local level so as to add encouragement to the process of learning and development Supervision and Quality Assurance processes will be used to coach staff in	Service Training budget Staffing Staffing & small pressure on local revenue budgets	March 2009 December 2008 February 2009

		Asst Heads of Service (Operations)	the use of accredited youth work programmes	Staffing	September 2008
3	Ensure quality assurance processes focus on outcomes and lead to consistent improvements in youth work practice.	Asst Head of Service (Policy & Standards)	Project planning and evaluation sheets will be adapted to include specific comment on outcomes achieved by young people	Staffing	August 2008
		Asst Heads of Service (Operations)	Where weaknesses are identified, officers will be more active to assist in overcoming them through supervision and other management action	Staffing	October 2008

B. Self-identified areas for development

	Recommendation <i>or</i> Important Weakness	Lead	Actions summary	Resources	Target date
1	The quality of Area and Unit plans is variable with a lack of detail in some targets and timescales.	Asst Head of Service (Policy & Standards)	Clear guidance will be developed and issued in time for next year's planning process (2009/10)	Staffing	September 2008
2	Inspirational role models – identify these and use to educate other workers	Asst Heads of Service (Operations) Steve Edwards	Staff identified by OfSTED will be congratulated and case studies will be developed with them that can be used in training with other service personnel Opportunities for work shadowing will be explored and offered where appropriate as part of the service's staff development strategy	Staffing Backfill staffing costs to release personnel for short term work shadow opportunities	October 2008 December 2008
3	Session plans do not give enough emphasis to learning. Others do not involve young people in planning and evaluation	Steve Edwards	Training on this will be introduced during the coming year and managers will discuss how it is being embedded as they make their project visits. Coaching will be offered as a consequence	Staffing	February 2009

4	Young women are under-represented in some areas.	Allan Baillie	This is already recognised within the Service, and is identified as a target in the current year's unit operating plan so as to address the deficiency at project level	Staffing	March 2009
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Nigel Baker
Head of Kent Youth Service

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By: Mike Hill, Cabinet Member for Communities
Amanda Honey, Managing Director for Communities

To: Communities Policy Overview Committee
– 22nd September 2008

Subject: Youth Offending Service Inspection Action Plan

Summary: Following the joint inspection of the Youth Offending Service in early 2008, an improvement plan to address the recommendations is required. It has been approved by the County Youth Justice Board, the body accountable for the management of the service, and is now being brought to Members' attention

FOR INFORMATION

1. Introduction

1.1 The Youth Offending Service (YOS) was the subject of a major county-wide inspection during January 2008 and the findings were also taken into account during the subsequent Joint Area Review of Children's Services. The inspectors were very positive about a number of areas of the service; any weaker areas were already known about and being tackled; and the results compare favourably with the 19 other authorities inspected since late 2007.

1.2 This report summarises the inspection process and the strengths that were identified. It also attaches the improvement plan that addresses the recommendations and areas for improvement raised in the inspection report.

2. Inspection process

2.1 The Kent Youth Offending Service (YOS) is hosted within KCC's Communities directorate and involves staff from a number of professional backgrounds, including police, health, education, and social services. There are 6 Operational Youth Offending Teams based around Kent and they work with a wide range of local agencies who support the Youth Offending and prevention agenda.

2.2 The statutory partners are the Local Authority's Children's Social Services and Education departments, the Police, Probation Service and Health authorities. These are represented on the Kent County Youth Justice Board, the management grouping that is accountable for the partnership and chaired by the Managing Director of the KCC Communities Directorate.

2.3 The inspection was led by Her Majesty's Inspectorate of Probation (HMIP) and the process began in 2007 with the preparation of a self-assessment by the service and analysis of key data by the inspection team. This was followed by the fieldwork phase in January 2008. There were 15 inspectors on site who carried out detailed examinations of over 100 case files and case management standards; facilitated focus groups of young people and held interviews with managers within the Service as well as members of the Youth Justice Board.

3. Findings and Improvement Planning

3.1 The Inspection report was published on 7th May 2008 and contained a number of positive findings. Particular strengths that were identified included the following:

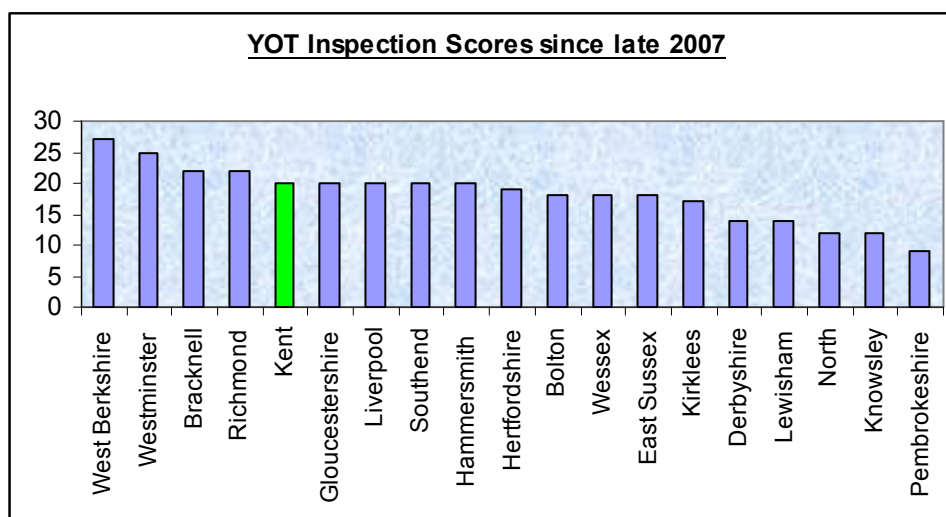
- (i) The Management Board, known as the County Youth Justice Board, gave clear leadership to the YOS.
- (ii) The YOS was well enmeshed in a range of multi-agency partnerships and took the strategic lead for some initiatives.
- (iii) The service was considered to be well established and generally effective
- (iv) It had a good range of interventions available to children & young people, parents / carers and victims.
- (v) Staff were well trained and supported, and committed to their work.
- (vi) They produced good assessments of the diverse needs of children and young people and there were some good interventions to address the factors that had led to their offending.
- (vii) Effective work with courts was a strong feature of the service, with a well respected bail and supervision service and pre-sentence reports of a sound quality.
- (viii) A significant number of children & young people responding to an inspection questionnaire felt their lives had improved through their contact with the YOS.
- (ix) 92% of victims of offending by children & young people were either largely or completely satisfied with the service that was provided.

3.2 The final report includes grades for each of eight aspects, as follows:

Criteria	Judgement
Work in the courts	3
Work with children and young people in the community:	
Work with children and young people at risk of offending	2
Work with children and young people who have offended	3
Work with parents / carers	2
Outcomes of work with children and young people in the community	3
Work with children and young people subject to custodial sentences	2
Victims and restorative justice	2
Management and Leadership	3

Judgement	Descriptor
4	Excellent – performs strongly, well above minimum requirements with outstanding features
3	Good – performs well, consistently above minimum requirements with no important shortcomings
2	Adequate – only meets minimum requirements
1	Inadequate – does not deliver minimum requirements, with many important shortcomings

3.3 These results compare favourably with other Youth Offending Services that have faced inspection during the latter part of 2007, as shown in the table below.



3.4 Improvement Plan - Building on Success

An Improvement Plan has been developed in response to the areas for improvement identified in the inspection report. The plan has been approved by the Joint Inspectorate team and the County Youth Justice Board, and is attached as Appendix One. It sets out the actions that Kent YOS and the County Youth Justice Board are taking and many of these represent a continuation of activities that were already underway. Any actions that are not

concluded or embedded by March 2009 will be incorporated into the YOS Unit Operating Plan for 2009/10.

Recommendations

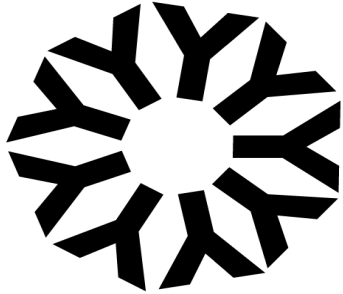
Members are asked -

- (i) To NOTE the Youth Offending Service Improvement Plan attached at Appendix One.

Contact Officer:

Angela Slaven, Director of Youth Services and KDAAT

*Glan Hopkin, Head of Kent Youth Offending Service
01622 694868*



Kent Youth Offending Service

IMPROVEMENT PLAN

Report Publication Date: 07.05.08

Submitted June 2008

Introduction

The Improvement Plan set out below details the actions (Activity) that the Kent Youth Offending Service and the County Youth Justice Board, the management grouping for the Partnership, are taking in response to both the 10 recommendations and the Areas for Improvement that were included in the Inspection report published by Her Majesty's Inspectorate of Probation.

Many of the actions detailed in the grid represent a continuation of activities that are already being undertaken and they will inform other related planning processes including:

- (i) the strategy for meeting the prevention indicator (NI 111) included in the 35 priority measures for the Kent Local Area Agreement (2). Recommendation 2 is concerned with YOS sensitively targeting preventative services at those children & young people whose assessments indicate a clear risk of offending
- (ii) the Improvement Plan relating to the Mental Health module for the Effective Practice Quality Assurance process which must be submitted to the Youth Justice Board by the 30th April
- (iii) the ASSET Improvement Plan which is designed to raise the quality of the assessments undertaken by the Service. This work will support the activity relating to the recommendations relating to the quality of Pre Sentence Reports (Recommendation 1), to the assessment of the health needs of children and young people (Recommendation 7) and to the commitment to improving the quality of sentence planning (Recommendation 8)

The activities set out in the column headed "Activity" will also be included, where not already completed, in the Capacity & Capability Plan for Kent YOS that must be submitted to the Youth Justice Board by the 14th July.

The Inspection process allows Kent YOS a year to respond positively to each of the recommendations. However the objective of the Service is to complete the agreed activity within the current financial year so that any required change is in place for the start of 2009.10. The planned "Whole Service Review" will use as part of its context the requirements on the Service and the Partnership arising from the ten recommendations.

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
1. Systems are in place for effective evaluation of the overall quality of PSRs by YOS and the Courts	1. YOS will agree a standard template to be used with all three Youth Panels. Its design will be based on the format currently in use with the East Kent Youth Panel	Effective Practice and Performance Manager	Mid June	
	2. The three Panel Chairs sitting on the County Youth Justice Board will be asked to quality assure the template and to support its implementation	Effective Practice and Performance Manager	Mid June	
	3. The County Youth Justice Board and the Courts Service will be asked to approve the proposed evaluation process and the supporting methodology, including the reporting process	Effective Practice and Performance Manager	July meeting of the County Youth Justice Board	Template agreed by YOS & the CYJB
	4. YOS will ensure its current quality assurance procedures for Reports and completed ASSETs are being fully implemented within each of the six Teams providing reports to the Courts	Team Managers & Practice Supervisors	Mid June	Practice is in line with current procedures
	5. Undertake a test of the process in all Courts and with each of the six Teams.	Team Managers & the Effective Practice and Performance Manager	July & August	
	6. Evaluate both the findings and the process and report on the outcomes to the Service, the County Youth Justice Board, the Youth Panels and the Courts Service.	Effective Practice and Performance Manager	Mid October	Evaluation completed with a clear steer as to any amendments
	7. Implement any changes identified as required by the findings and publish a final version of the procedures.	Effective Practice and Performance Manager	End of November	Procedure integral to YOS practice with the Courts

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
2. The most appropriate children and young people are targeted to be included in prevention services	1. YOS is implementing a revised prevention model based on YISPs being established in each of the 12 Districts in the county.	County Prevention Manager	November	A YOS funded prevention initiative in each District
	2. The revised model will have clearly defined criteria for referral as per the YISP management guidance – this will be approved by the County YJB & published as a matrix to ensure the guidance for referral sources is clear.	Effective Practice and Performance Manager & County Prevention Manager	July meeting of the County YJB	Referral Criteria are published and referral sources are aware
	3. Integration of each YISP with community safety teams and processes (e.g. ASB, PPO) will ensure that referrals and intervention focus on risk of offending and anti social behaviour	County Prevention Manager	November 2008	Referrals & intervention plans evidence risk & address offending / anti social behaviour
	4. All practitioners supporting the YISP process will be trained in the use of ONSET.	Training Manager	Training programme will follow implementation timetable	Training delivered & completed
	5. Monitoring processes will be implemented in each District to check that services are being correctly targeted in line with assessed risk of offending	Effective Practice and Performance Manager & County Prevention Manager	February 2009	ONSET scores are aligned with the Referral Criteria

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	6. Prevention data will continue to be integral to the quarterly on performance by YOS to the County YJB	County Prevention Manager & YOS Business Unit	Ongoing – first data set available in July	Prevention data published in each Performance Report
3 Information sharing between Kent Police and YOS is improved	<p>1. All seconded Police staff use newly established remote access to PNC (i.e. will not need to rely on visiting Police Stations to obtain data) to meet the information needs of their respective Teams</p> <p>2. The notifications from the Police to YOS will be conveyed electronically using Secure eMail (<i>Implemented April 2008</i>)</p> <p>3. The Police notify the Out of Hours Service prior to Saturday and public holiday Courts of young people charged and being produced</p> <p>4. A review of the role of the Police Officer in YOS is to be undertaken which includes the objective to improve intelligence sharing between the two Services</p> <p>5. YOS and the Police will be devising strategies for shared approaches to the children and young people included in the re-offending cohort</p>	<p>Kent Police</p> <p>Kent Police</p> <p>Kent Police</p> <p>Kent Police & YOS SMT</p> <p>Kent Police & the Effective Practice & Performance Manager (EPPM)</p>	<p>Ongoing as technical facility now available to each of the Officers</p> <p>Ongoing as process now operational</p> <p>Ongoing as process now operational</p> <p>End of October (a fit with the YOS Whole Service Review)</p> <p>May 2009 – report on re-offending rates achieved with the cohort drawn</p>	<p>Team Managers & Police Officers report information needs are being met</p> <p>Police report Officers in Cases are consistently using the process</p> <p>Out of Hours staff report reliability of the process</p> <p>Details of the role confirmed by both Services</p> <p>Lower re-offending rates are recorded for the 2008 cohort when</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
			from January to March 2008	compared with the rates for the 2005 cohort baseline & the 2006 cohort
4 Final Warnings are delivered after a formal assessment by the YOS about the suitability of the disposal	<p>Joint work is being undertaken with Kent Police to:</p> <ol style="list-style-type: none"> 1. review current processes and the role and responsibility of the seconded Police Officers. 2. Consider the implications for both YOS and the Police of changes to achieve alignment with the HO Guidance (2002) – this discussion will be informed by meetings with both Essex Police and Essex YOT and by information received from other Forces & YOTs 3. Joint Police & YOS paper to be presented to the County Youth Justice Board with clear proposals as to the business processes which will be applied to the delivery of Final Warnings and the YOS staff to be involved 4. Implementation within YOS of the changes agreed by the County Youth Justice Board 	<p>Kent Police & YOS SMT</p> <p>Kent Police and Effective Practice & Performance Manager / Team Managers from Tonbridge & Folkestone</p> <p>Matthew Nix, Head of the Partnership & Strategic Crime Reduction Unit, Kent Police and the YOS EPPM</p> <p>Area & Team Managers, YOS & Kent Police</p>	<p>from January to March 2008</p> <p>End of October (a fit with the YOS Whole Service Review)</p> <p>Mid May 2008</p> <p>May 21st 2008</p> <p>September 2008</p>	<p>compared with the rates for the 2005 cohort baseline & the 2006 cohort</p> <p>Details of the role confirmed by both Services</p> <p>Clear proposals can be made to the meeting of the County YJB in May</p> <p>Decision is made as regards the Final Warning model</p> <p>Model is fully operational across the county</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	5. YOS and the Police will jointly monitor the outcomes (re-offending) being recorded for both those receiving an intervention and of those who do not.	YOS Business Unit	May 2009	Reduced workload & reduced re-offending rate
5 There are good communication processes between Teams and with other YOTs so that all children & young people who have their cases transferred receive a consistent service to National Standards	<p>1. YOS will undertake an internal review of the practice relating to the transfer of cases between Teams to ascertain the extent to which National Standards are not adhered to in these circumstances.</p> <p>2. Provide revised guidance if identified as necessary in consultation with Team Managers and Practice Supervisors</p> <p>3 The current / revised guidance will be promoted via extended Team meetings</p> <p>4. Dip sampling of practice relating to internal case transfers will be undertaken to monitor quality and efficiency</p>	<p>Effective Practice & Performance Manager</p> <p>Effective Practice & Performance Manager</p> <p>Area & Team Managers plus EPPM</p> <p>EPPM & Team Managers</p>	<p>End of June 2008</p> <p>July 2008</p> <p>July & August 2008</p> <p>October to December 2008</p>	<p>Guidance endorsed by IMG (Team Managers)</p> <p>All YOS staff are clear as to required practice</p> <p>Practice is consistent with guidance</p>
6 Improved support is given to children and young people during their transition from school to	<p>1. YOS will work with the Connexions Service to</p> <p>(a) establish a Yr 11 Working Group</p> <p>(b) implement a monitoring and tracking arrangement for Year 11 pupils – this will be formalised in a protocol for joint working with Connexions on the Year</p>	James Barber & Gavin Cargill, Connexions	<p>(a) May 2008</p> <p>(b) August 2008</p>	

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>employment and training</p>	<p>11 cohort.</p> <p>2. YOS will ensure all Yr 11 leavers are interviewed by YOS ETE & Connexions staff to:</p> <ul style="list-style-type: none"> (a) identify ETE destination (b) support transition (c) refer to appropriate providers (d) provide suitable guidance <p>3. The TELO will hold monthly monitoring meetings with YOS Team Managers & Connexions (CAP) Managers to:</p> <ul style="list-style-type: none"> (a) check progress by Yr 11's (b) identify those at high risk of becoming NEET <p>4. The Attendance & Behaviour Service (ABS) will liaise with Yr 11 providers to ensure continuity in transition planning</p> <p>5. Yr 11 destination data will be used to identify gaps in ETE provision – the findings from the analysis will be shared with key managers, providers and inclusion group forums</p>	<p>Jane Barber (Training and Employment Liaison Officer) & Gavin Cargill, Connexions</p> <p>James Barber, Jane Barber, TELO, YOS, YOS Team Managers & Connexions CAP Managers</p> <p>James Barber & the ABS staff</p> <p>James Barber, Jane Barber, Connexions, ETE Providers, Learning & skills Council & Kate Wilson, KCC</p>	<p>End of August 2008</p> <p>(a) October 2008</p> <p>(b) September 2008</p> <p>September 2008</p>	<p>Action taken by providers to offer suitable opportunities in a timely fashion</p> <p>The information is shared with Kent NEETs prevention & reduction strategy 2008.11</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>Page 128</p>	<p>CAMHS to ensure consistency of approach across the six Teams and two PCTs. This clarification of responsibilities will define the consultancy role and practice support for other YOT staff responsible for assessing and supervising children and young people known to the Service</p>	<p>Director of Children's Health & CAMHS Strategy Board</p>	<p>July 2008</p>	<p>holders are operating consistently</p>
	<p>2. Maintain the CAMHS & YOS Expert Group (a sub group of the CAMHS Strategy Board) to enable service development, training requirements and practice issues to be shared by managers from both Services and where necessary reported to the Board. The outcomes from these meetings will continue to be shared with their staff by Team Managers.</p>	<p>Duncan Ambrose, Joint Commissioning Manager for CAMHS, Children's Health</p>	<p>Ongoing</p>	<p>Positive outcomes are recorded from joint YOS & CAMHS work</p>
	<p>3. Agree performance measures with CAMHS and the County Youth Justice Board which provide a clear picture of the health outcomes being achieved by CAMHS with those children and young people referred by YOS</p>	<p>EPPM & Duncan Ambrose</p>	<p>July 2008</p>	<p>Performance Framework is agreed</p>
	<p>4. YOS training on APIS will prioritise competencies relating to the screening for and the assessing of mental health needs</p>	<p>EPPM & Simon Bounds, County Training Manager</p>	<p>During 2008.09</p>	<p>YOS staff report greater confidence in screening for mental health issues</p>
	<p>5. Practice Supervisors and Team Managers</p>	<p>Area Managers</p>	<p>Ongoing</p>	<p>Those young</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>Page 129</p>	<p>during supervision monitor practice relating to mental health</p>	<p>EPPM & Team Managers</p>	<p>End of April 2008</p>	<p>people with a mental health need receive treatment Audit completed and ASSET Improvement Plan submitted to YJB</p>
	<p>6. The planned sampling of ASSETs (the ASSET Improvement Plan) will monitor the quality of evidence provided to support the score given for Emotional Wellbeing & Mental Health</p> <p>7. The Changes "Dual Diagnosis" Project – review the effectiveness of the approach (informed by the evaluation by the Sainsbury Centre) and its potential value to other areas in the county beyond its current operation in the East of the county. A report will be submitted to the County Youth Justice Board proposing a strategy and identifying its resource implications.</p>			<p>YOS Head of Service, Duncan Ambrose, Children's Health & Karen Sharp / Jo Tonkin, KDAAT</p>
	<p>Physical Health</p> <p>1. complete the current work on the development of the screening tools relating to both physical health (NB including sorting clinical governance) and "speech & language" and their supporting guidance for staff</p>	<p>YOS Head of Service & the EPPM</p> <p>EPPM, County</p>	<p>End of October 2008</p> <p>October 2008 –</p>	<p>Both tools are successfully implemented and needs are</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
Page 130	2. Training will be provided for YOS staff on the above to support their effective implementation	Training Manager, Area / Team Managers	March 2009	identified and responded to effectively
	3. Work will be undertaken with Children's Health to develop agreed approaches with the School Nursing Service (NB a child / young person does not need to be in school or of school age to access this service) to facilitate as appropriate effective responses to the identified physical health needs of those known to the Service	Trish Dabrowski, Children's Health & EPPM	End of October	Young people known to YOS can access the Service when needs are identified
	4. YOS will establish with Children's Health a process for informing staff of all Health provision available to children & young people in their respective Areas.	Trish Dabrowski, Children's Health & EPPM	End of October	YOS staff report being able to provide young people with reliable information
	5. YOS will continue to work with the Teenage Pregnancy Strategy Board to ensure its objectives are reflected in the work done by the service with individual children & young people	Ruth Herron & YOS Head of Service	Ongoing	YOS Teams are integral to the delivery of the Strategy
8 The quality of sentence planning is to be improved	1. YOS will ensure as an element of the ASSET Improvement Plan that the quality assurance processes within each of the Teams	Area Managers & the EPPM	Plan established by end of April 2008	Assessments

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>Page 131</p>	<p>maintains a high standard of assessments being shared with Secure Establishments at the time of sentence. The intention being to ensure that the Establishment is fully aware of the specific needs, risks and vulnerabilities associated with each child / young person starting a custodial sentence.</p>		Then ongoing	provided by YOS are of a high standard
	<p>2. In line with the objectives of the protocol the Service has with Children's Social Services, YOS will:</p> <p>(a) ensure that Independent Reviewing Officers chair the reviews for Looked After Children in Custody – this will maintain a consistency of approach for this population regardless of whether they are in the community or in custody</p>	Theresa Atkin, YOS Lead for Children's Social Services	Ongoing	Routine reviews of the Protocol report successful joint working
	<p>(b) notify Children's Social Services at the earliest possible point following sentence of a child / young person entering custody. This will enable early Children in Need Assessments to be undertaken and for accommodation needs in the community to be addressed well in advance of release (in line with the Manchester and Sutton Judgements)</p>	Theresa Atkin, YOS Lead for Children's Social Services	Ongoing	Young people receive services from CSS and the District Councils in line with their needs

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	<p>3. Consideration will be given to the possibility of the Service funding a small pilot to explore the value of Family Group Conferences to the establishing of effective resettlement plans. This has been discussed with the FGC Service but no resource is currently available.</p> <p>4. The role of the CAMHS posts within YOS will continue to include their support of the resettlement planning process where children and young people have assessed mental health needs requiring an intervention on release.</p> <p>5. YOS will take full advantage of the development of Cookham Wood (Rochester) as a male YOI. The proximity of the YOI to all six Teams should enable the much more frequent involvement of specialist staff in planning meetings while the young person is in custody.</p> <p>6. Additionally routine liaison meetings will be held with the resettlement Team within the YOI to review the effectiveness of the planning processes in individual cases.</p>	<p>Director of Youth Services & KDAAT</p> <p>YOS Head of Service, Duncan Ambrose, Children's Health & CAMHS Strategy Board</p> <p>Team Managers</p> <p>SMT / EPPM</p>	<p>October</p> <p>Ongoing</p> <p>Ongoing</p> <p>First meeting in July and then ongoing</p>	<p>Pilot is established</p> <p>Young people receive a mental health service on release in line with assessed needs</p> <p>National Standards are met – specialist staff attend meetings in line with service requirements</p> <p>YOS staff report effective planning arrangements are easily achieved</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
Page 133	7. A further benefit of the proximity of Cookham Wood will be the opportunity to make increased usage of Releases on Temporary Licence so that preparation for resettlement can be comprehensive	Area / Team Managers	Ongoing	ROTLs when used support effective resettlement plans
	8. Teams will ensure that ISSP staff are engaged early in a custodial sentence where there is a possibility of the Programme being integral to the resettlement plan	Team Managers	Ongoing	Referrals to ISSP occur following initial planning meeting
	9. The APIS element of the YOS training programme for 2008.09 will specifically consider joint planning with the Secure Estate	EPPM & the County Training Manager	Ongoing	YOS staff report confidence in their role within the joint planning process
	10. The YOS "Whole Service Review" will include debate as to the possible benefits of having a specialist team responsible for all work with young people serving custodial sentences.	Director of Youth Services & KDAAT	To be determined	Re-offending rates following a custodial sentence reduce year on year
9. Sufficient resources are deployed so that all victims can be contacted and	1. Monitor the effectiveness of the new 1282 format in providing victim contact details for Victim Liaison Officers at the earliest possible point	EPPM, Andy Birkin, Victim Liaison Officers & Kent Police	Ongoing	Victim contact details consistently included on the 1282

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
offered restorative interventions	2. Review with the Victim Liaison Officers their current business processes and consider potential for time saving to enable more time to be spent on victim contact	Andy Birkin & the Victim Liaison Officers	Ongoing	VLOs are able to contact an increasing number of victims
	3. Explore with the three Mediation Services the possible scope for one or more of their volunteers to support the Victim Liaison Officers in making the initial approach to victims.	Andy Birkin & the three Co-ordinators	Consider possibility as part of YJ Planning process (July 2008)	The Mediation Services are
	4. Clarify responsibility for victim contact (specifically where the contact is designed to inform the contents of a PSR) and identify whether there is a role for the Police Officers seconded to YOS	Andy Birkin & Kent Police	As above – July 2008	Procedures are clear
	5. RJ training is delivered to all practitioners during 2008.09 with a view to a stronger RJ culture being established amongst YOS staff and this is reflected in team practice demonstrating a greater commitment to engage victims and young people in restorative processes	EPPM, County Training Manager & the Mediation Services	September 2008 onwards	Increasing use of restorative processes during interventions at all stages of the YJS
	6. Review, as a part of the Whole Service Review, with Kent Police the feasibility of using restorative conferencing as the vehicle for delivering Final Warnings (NB using	EPPM & Kent Police	County Youth Justice Board – meeting 21.05.08	More victims are engaged with children and young people in

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>Page 135</p>	<p>information and guidance provided by Essex YOT)</p>	<p>Head of Service</p> <p>Head of Service</p>	<p>CYJB meeting July 2008 for decision</p>	<p>restorative processes</p>
	<p>7. Report to the County YJB on the findings from the above activities and propose a set of costed options as to how this recommendation can be positively responded to. Include the outcome in the Youth Justice Plan due for submission to the Youth Justice Board (14.07.08)</p>		<p>CYJB meeting July 2008 for decision</p>	<p>90% express satisfaction with the Service</p>
	<p>8. Review the opportunities for a countywide approach to RJ within team management models (HR) including problem and conflict resolution</p>		<p>CYJB meeting July 2008 for decision</p>	<p>YOS has identified the resource capability and has a clear RJ strategy</p>
<p>10. A wider range of reparation activities are available at times that meet the needs of young people who undertake them</p>	<p>1. Review existing reparation activity (using the information that was collected for the Inspection week). Consider the diversity of its content and its relevance to children and young people who offend</p>	<p>Mid Kent Area Manager</p>	<p>Mid June so that information can be included in a report to the CYJB in July</p>	
	<p>2. Identify the capacity currently within the Service to provide reparation activities at times which are appropriate to the user</p>	<p>Mid Kent Area Manager</p>	<p>Mid June</p>	

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p>Page 136</p>	<p>group, including weekends. Consult with staff responsible for the supervision of reparation to ascertain flexibility as regards their availability to deliver programmes</p>			
	<p>3. Explore the feasibility of extending the use of the two Attendance Centres (Medway and Canterbury) for reparation initiatives</p>	EPPM	Mid June	Increased capacity for weekend activities
	<p>4. Consider the possibility of working more closely with the Medway YOT who have offered access to their weekend</p>	EPPM	Mid June	Increased capacity for weekend activities
	<p>5. Consult, via the VLOs, with victims of youth crime as to the kind of reparation activity they anticipate young people undertaking – identify resource implications</p>	EPPM & Mid Kent Area Manager	Mid June	A clear view of victim wishes – increased public confidence
	<p>6. Explore the potential for utilising the pool of sessional staff managed by ISSP to assist with the delivery of reparation activities at weekends</p>	EPPM & West Kent Area Manager	Mid June	Flexibility within the workforce for the delivery of reparation
	<p>7. Report to the County YJB on the findings from the above activities and propose a set of costed options as to how this recommendation can be positively responded to. Include the outcome in the Youth Justice</p>	Head of Service	CYJB meeting in July	YOS has identified the resource capability and has a clear RJ strategy

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	Plan due for submission to the Youth Justice Board (14.07.08)			
11. Prioritisation of the development of accommodation initiatives for young people known to YOS	<p>1. Establish the role of the Supporting People representative on the County Youth Justice Board</p> <p>2. Continue to promote the interests of young people known to YOS within accommodation for a (e.g. Supporting People, Joint Policy & Planning Board)</p> <p>3. Ensure effective implementation of the protocol agreed with CSS as it applies to the resettlement of children and young people from custody</p> <p>4. Implement the Accommodation Strategy for YOS – approved by SMT in April 2008 – including the appointment of an Accommodation Champion in each of the 6</p>	<p>Director of Youth Services</p> <p>Director of Youth Services / SMT Accommodation Lead</p> <p>SMT Accommodation Lead & Area Managers</p> <p>SMT Accommodation Lead, Area Managers & Team</p>	<p>As of meeting on 21.05.08</p> <p>Ongoing</p> <p>EPPM, Area Managers & Team Managers</p> <p>Ongoing</p>	<p>Accommodation is routinely discussed at the CYJB – evidence as to how Supporting People is assisting improved outcomes for young people known to YOS</p> <p>Ability to respond positively to identified accommodation needs</p> <p>Young people leaving custody are suitably housed</p> <p>A reducing percentage of young people known to YOS</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 138</p>	Teams with support from the Accommodation Officer	Managers		unsuitably accommodated at the close of their interventions
	5. Engage with CSS and Rainer as regards the development of a shared accommodation strategy for 2009.10 onwards	Area Manager, East Kent & SMT Lead for Accommodation	March 2009	Increased access to suitable accommodation for young people known to YOS
	6. Development of "a resettlement procedure" for YOS – in consultation with the resettlement team at Cookham Wood YOI	SMT Lead for Accommodation	July 2008	Staff are aware and practice is in line with positive outcomes achieved
	7. Monitor, for the purpose of performance reporting to the County YJB the extent of the use of Bed & Breakfast and the outcomes for young people assessed as being unsuitably accommodated	EPPM & Team Managers	October 2008	A reducing percentage of young people known to YOS unsuitably accommodated at the close of their interventions
12. Strengthening the interface with Children's Social Services	1. Review of the role of the Social Worker in YOS – consider the key competencies required and the best means for ensuring their presence within YOS	Area Manager, East Kent	November 2008	YOS has the social work competencies required within the workforce

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	<p>2. YOS representation at CSS Management meetings at both county, Area and District levels – enabling high quality communication between the Services</p> <p>3. Joint working with CSS staff with respect to LAC (including prevention), remands to local authority accommodation, children in need assessments including for resettlement purposes</p> <p>4. Funding of the Kent Children’s Safeguarding Board – developing a shared training strategy with CSS</p>	<p>Head of Service, Area and Team Managers</p> <p>Team Managers</p> <p>Area Manager, East Kent & County Training Manager</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Mid June</p>	<p>Service users have access to services in line with assessment outcomes</p> <p>Evidence of shared strategies which support joint working</p> <p>Risk and vulnerability are successfully managed</p> <p>YOS staff demonstrate key competencies in safeguarding practice</p>
13. Participation	1. Practitioners will be asked to ensure that all children and young people known to YOS are aware of the process for making Complaints and Representations	EPPM / Customer Care Manager	August 2008	Surveys find that service users are aware of the procedures for lodging a

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	<p>2. Establish as a practice standard consultation processes with service users (e.g. use of Viewpoint, the What Do You Think? ASSET, exit questionnaire) and as a management standard the aggregation and reporting of the findings. The experiences of the Referral Order and the ISSP Teams will be used</p> <p>3. Develop the means for including panels of young people as integral to the recruitment processes used for the Service. This will be done in partnership with the Youth Service</p>	<p>Area Managers, EPPM & Amie Barker</p> <p>Area Managers / Team Managers with support from Amie Barker</p>	<p>October 2008</p> <p>Ongoing</p>	<p>complaint, making a representation</p> <p>YOS is confident it is gaining representative views of service users</p> <p>Young people report participation in recruitment is a positive experience</p> <p>Youth Panels are available for all recruitment processes</p>
14. Increase the capacity for parenting support and diversify the methodologies	<p>1. Review the work of the case managers with families and their capacity to provide parenting support</p> <p>2. Identify the training needs of staff and</p>	<p>EPPM & the Mid Kent Area Manager</p> <p>County Training</p>	<p>Mid June</p> <p>Mid July – Youth</p>	<p>YOS practitioners are confident in working with</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
used	<p>include provision within the training plan for the Service</p> <p>3. Maintain current engagement with the work of the Children's Trust Board to establish a countywide parenting strategy with a view to the needs of families known to YOS being addressed via in house and commissioned parenting services</p> <p>4. Maintain the current funding of the tripartite funded parenting co-ordinator posts (0.3 FTE) in each of the three YOS Areas – ascertain that YOS is getting "value for money" from this provision</p> <p>5. As Local Children's Services Partnerships establish themselves identify how YOS can influence their commissioning strategies with specific reference to parenting provision.</p> <p>6. Develop the use alongside Children's</p>	<p>Manager</p> <p>Director of Youth Services, Head of Service & the Mid Kent Area Manager</p> <p>Mid Kent Area Manager / Team Managers</p> <p>Area Managers / County Youth Justice Board</p> <p>EPPM & Team</p>	<p>Justice Plan</p> <p>Ongoing – with the Board and the LCSPs x 23</p> <p>Ongoing</p> <p>Ongoing</p> <p>October 2008</p>	<p>families / carers</p> <p>YOS have access to parenting provision commissioned / delivered by Children's Services</p> <p>All three Co-ordinators offer value for money</p> <p>Families / carers known to YOS are able to access parenting provision (NB work already started with Extended Schools Development Managers)</p> <p>Feed back from</p>

Recommendation / AFI	Activity	Lead Responsibility	Timetable for completion:	Success Criteria
	Services of the Parent / Carer Participation self assessment form	Managers		parents / carers as to the work of the YOS is generally positive
Name of person completing this plan: Glan Hopkin		Designation: Head of Service		Date:

To: Communities Policy Overview Committee – 22nd September 2008
From: Mike Hill, Cabinet Member and Amanda Honey, Managing Director
Subject: **Community Safety Framework**
Classification: Unrestricted

Summary: This paper presents the draft Kent County Council Framework for Community Safety 2008 – 2011

FOR INFORMATION AND COMMENT

1. Introduction

- 1.1 The Crime and Disorder Act 1998 created a statutory duty on local authorities to work together with the Police, Fire & Rescue Services, Police Authority and Health Authorities to reduce crime and disorder. Over the subsequent 10 years, Kent County Council has been working in increasingly closer and complex partnerships with a wide range of agencies and community organisations to make communities safer.
- 1.2 This has resulted in frontline practitioners successfully tackling a range of crime problems, particularly acquisitive crimes, and, although not a legal requirement, it has been helpful during this period to work within an overarching framework that illustrated KCC's commitment to the Community Safety agenda and provided a road map through the complex environment in which it sits.
- 1.3 Recent statutory reforms and changes to the way Crime and Disorder Reduction Partnerships (CDRPs) work will now require a more sophisticated and holistic approach which ensures better connectivity between CDRPs, mainstream activities and other significant partnerships. At the same time, significant new performance frameworks will lead to further changes in partnership working. For these reasons, an updated and revised Framework has been drafted, in line with the CDRP 3 year planning timetable. It forms part of the County Council's Policy Framework and approval by members of this Committee is sought prior to subsequent ratification by the County Council.

2. The Framework

- 2.1 The attached draft Framework covers the period 2008 – 2011. It sets out the County Council's priorities and describes how they will be achieved through (i) the wide range of County Council services (ii) the actions of the County

Council's Community Safety Unit and (iii) partnership working with external agencies.

2.2 It is intended to be a handbook for County Councillors and senior and operational managers which will help to raise awareness of community safety issues within County Council service areas. It will also be of interest to our many partners as it provides an up to date 'road map' through community safety in Kent. In particular it clarifies:-

- who does what in community safety;
- how different agencies work together;
- what the policies and plans are for achieving more in the future.

2.3 It also identifies the ways in which County Council services impact on community safety issues through prevention, protection and intervention; and provides short case studies to demonstrate the County Council's contribution to community safety.

3. Recommendations

3.1 Members are asked to COMMENT on the draft KCC Community Safety Framework 2008-11, as attached to these papers.

Clive Bainbridge, Director, Community Safety and Regulatory Services

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Appendix One: A Draft Framework for Community Safety 2008-11

Kent County Council

A Framework for Community Safety

2008-2011



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FOREWORD

Kent is a large and diverse county facing many changes and opportunities in the coming years. Current challenges for community safety include the health and anti-social behaviour issues caused by alcohol abuse, the implications of the '24/7' society and increasing confidence in the criminal justice system. Changing demographics and growth will bring new challenges, including protecting the built and natural environment from anti-social behaviour and disorder.

The place or circumstances in which people live often affects their life chances. Crime and antisocial behaviour are often more prevalent in deprived or isolated areas. It is therefore important that we provide local services through the extended policing family that helps to reassure people and reduce their fear of crime. A key issue in Kent is the paradox between actual and perceived levels of crime, and the media has a crucial role to play in influencing this.

Fair play, respect and tolerance have emerged as key issues for our society, along with the need to avoid discrimination against minority groups. For Kent's communities to thrive they must value the contribution of everyone in society. Encouraging and enabling individuals to take an active part in community life will ensure Kent's communities are confident enough to assimilate and integrate new members and embrace diversity.

'Stronger and Safer Communities' is a key theme in Kent's multi-agency community plan, 'Vision for Kent'. To achieve its aims we need to work through existing partnerships but make sure their work is increasingly focused and effective, to view community safety as part of the vision, to engage communities and put customers first and provide proactive services that help to prevent problems before they start.

This Framework sets out the county council's priorities for the period to 2011 and describes how they will be achieved, through the wide range of county council services, the county council's Community Safety Unit's own activities and by working in partnership with external agencies.



Mike Hill OBE
Cabinet Member
Community Services

INTRODUCTION

Kent – a county of change

The past decade has seen enormous change in Kent. Our position makes the county a gateway between Great Britain and an expanding continental Europe, reinforced by the Channel Tunnel and major transport routes.

Parts of Kent, already populous, are earmarked for major housing developments over the coming years, with attendant increases in population, traffic, commercial and industrial development and other major infrastructures. At the same time traditional industries such as farming are in decline. Although parts of Kent are very prosperous there are also pockets of high and persistent deprivation. All these factors combine to present a wide range of social, environmental and economic issues, not least for community safety.

In the ten years since the Crime and Disorder Act 1998 created a statutory duty requiring local authorities to work together with the Police, Fire & Rescue Services, Police Authority and Health Authorities to reduce crime and disorder, Kent County Council has been working in increasingly closer and complex partnerships with our partners to make our communities safer. This has resulted in frontline practitioners successfully tackling a whole range of crime problems.

Crime and community safety issues remain a high priority for KCC and the public, and the Authority must continue to move forward to ensure we stay ahead of the game.

Statutory reforms and changes to the way Crime and Disorder Reduction Partnerships (CDRPs) work require a more sophisticated and holistic approach with better connectivity between CDRPs, mainstream activities and other significant partnerships. Also, new performance frameworks will lead to further changes in partnership working.

The people of Kent

- Kent's population (mid-2006 estimate) is 1.38 million
- The population has grown by 4% over the last ten years and is projected to grow by the same amount over the next ten years
- In the last ten years there has been an 11% increase in the number of households, largely due to the ageing population
- A low level of crime topped the list (55%) of replies to 'What makes somewhere a good place to live'
- 82% of people thought crime levels had stayed the same over the last three years
- 33% wanted more involvement in tackling crime.

Crime in Kent

Kent is generally a safe place in which to live, work and travel. Over the last two years crime in Kent has fallen. Acquisitive crimes have shown a significant reduction with burglary decreasing by 45% and vehicle crime by 51%, albeit there have been fundamental changes in the way that crimes are defined and in the methodology used to collate and present statistical information on reported crimes over the past 10 years. A worrying trend however, is an increase in crimes of violence since 1998.

Youth crime in Kent is similar to that of the national picture with the majority of young people coming to the attention of the Criminal Justice system for a single offence that results in a brief intervention. Young people who go on to commit more offences are dealt with by the local Youth Offending Services who offer a range of support and rehabilitation programmes within the community. Young People who commit serious offences or continue to accumulate convictions can be placed within a custodial setting and the Youth Offending Service provides contact and support during this period and post release.

Young people within the Youth Justice system present a range of issues that require responses and services that address emotional and health needs, including substance misuse, accommodation and employment/education needs. The Youth Offending Service works in a multi-agency way to deliver services that aim to address these issues, all of which contribute to the likelihood of re-offending.

The majority of young people “grow out of crime” and it is important to note that whilst young people are frequently referred to as the perpetrators they are also a very significant part of the victim population. This Community Safety Strategy works to support the interventions and actions of the Youth Offending Service and places the prevention of youth crime at the centre of its agenda along with supporting opportunities to divert young people away from crime and make our communities safer for all.

The overall picture is of an essentially safe county. Indeed, Kent Police in conjunction with Kent County Council undertake regular consultation with the people of Kent and this is very much the consensus, with 89% of those surveyed stating that they feel ‘very’ or ‘fairly safe’ living in Kent .

Case Study

Safe schools

Originating on the Isle of Thanet in 1996, Kent Safe Schools Project (KSS) Officers now provide support to in excess of 6,500 children and young people in over 200 schools and community/youth groups across Kent.

The recent LERN (Learning Evaluation Research Network) evaluation carried out by the University of Greenwich has described KSS as “an important and valuable initiative” identified improvements in “self esteem, confidence and emotional well being” and in “preparing young people to be positive citizens”. The evaluation shows a 79% return stating improved relationships between the school and the young person. 88.7% of schools agree that KSS has a significant benefit to self esteem and over 70% reported an improvement in health and emotional well being.

Kent County Council along with its numerous partners continues to work hard to further reduce crime in Kent and the indications year on year suggest that this hard work is paying off. There have been significant percentage reductions in the total number of crimes committed in Kent compared to previous periods. This reduction in crimes has manifested itself in fewer burglaries and fewer vehicle crimes.

Working together

The well researched and proven factors affecting quality of life, public safety, criminal and anti-social behaviour are complex and are often inter-related. In order to achieve effective outcomes in addressing these factors it is essential for the public, voluntary and commercial agencies to work together, with clear, coherent plans and communications.

KCC Directorates are well placed to influence levels of anti-social behaviour and crime by focusing on identified vulnerable people and their families, identifying and supporting vulnerable and diverse groups and addressing environmental issues. However, little can be achieved without working in collaboration with agencies such as the police, district councils, health authorities, the fire service and the criminal justice system to name but a few.

Case Study

Operation Cubit

A multi-agency approach, aimed at dealing with abandoned cars and untaxed vehicles, the Cubit partnership consists of KCC, Kent Police, the Kent District Councils, Kent Fire & Rescue Service and the DVLA. Since the scheme was launched in 2001 it has dealt with more than 4500 abandoned or untaxed vehicles PER YEAR.

Purpose of this framework

This document sets out Kent County Council's commitment and activity on Community Safety. It aims to provide a clear and cohesive picture of the contributions the County Council Directorates and services make to the achievement of our objectives. It covers the period to 2011 and is intended to be a handbook for County Councillors and senior and operational managers: it will also be of interest to our many partners. It provides a 'road map' through community safety in Kent to give a true picture of crime in Kent and to clarify:

- Who does what in community safety
- How all the different agencies work together
- What the policies and plans are for achieving more in the future

It provides a framework for county council services in their focus on community safety. For partner organisations, it provides information about the role and objectives of the county council in respect of community safety by:

- Raising awareness of community safety issues within county council service areas
- Identifying the ways in which county council services impact on community safety issues through prevention, protection and intervention.

This document is designed to link to, and support, the local statutory community safety assessments and strategies produced by the 11 Crime and Disorder Reduction Partnerships (CDRPs) in the county alongside the county wide assessment and strategic plan produced for the county area by the County Strategy Group.

What is community safety?

Kent County Council has adopted the following definition of community safety:

“Community safety is an aspect of the quality of life in which individuals and communities are protected from, equipped to cope with and have increased capacity to resist crime, anti-social behaviour and those associated aspects that affect the general quality of life. Safe communities should enable those who live, work and visit Kent to pursue and obtain fullest benefits from their social and economic lives within a just and tolerant community free from risk factors such as criminal and anti-social, racial, fire, substance misuse and environmental issues.”

KCC Cabinet 2001.

KENT COUNTY COUNCIL COMMUNITY SAFETY POLICY & OBJECTIVES

Kent County Council's policy on community safety

It is the Council's policy to ensure that Kent residents and their families can live their lives in security and safety by reducing crime and the fear of crime. This will be achieved by:

- Promoting a range of crime and disorder reduction initiatives that include proof of age schemes, Safe Schools, community wardens, Cleaner/Greener Kent, and Handyvan schemes
- Delivering the safer and stronger communities targets in the National Indicators, Kent Agreement 2 and Towards 2010 plans
- Taking full account of our statutory responsibilities for crime and disorder in the way we exercise our functions
- Ensuring cooperation and collaborative approaches with our partners that make up the statutory Crime and Disorder Reduction Partnerships

KCC's overall aims for community safety

- Reduce crime and disorder
- Reduce fear of crime
- Increase public confidence
- Reduce anti-social behaviour
- Combat substance misuse
- Improve safety in the community
- Improve quality of the environment
- Improve fire safety
- Improve road safety

Kent County Council's strategic commitment to community safety

- Making sure community safety and crime reduction are priority areas for all Directorates via compliance with Section 17 of the CDA 1998
- Making sure community safety is considered at each stage of policy making in identifying issues, appraising options, decision making, allocating resources and implementation
- Reviewing existing and new policies and strategies to ensure they fully meet our responsibilities
- Ensuring an effective and appropriate supply of data as set by the National Partnership Standards to enable CDRP and Safer & Stronger partners to have best possible information sources to inform and tackle crime and disorder and community safety issues
- Commenting on external policies and strategies that affect community safety
- Monitoring progress through local performance indicators
- Ensuring we involve the community in determining our direction and plans
- Ensuring our community safety priorities and delivery promote communities tolerant of each other and positively affects all sections of our community.

Cross-cutting objectives

- Work effectively with our partners to tackle causes of crime and disorder by concentrating on preventative work and considering enforcement action as appropriate
- Involve our communities in decision-making and local action
- Make sure services are focused on vulnerable groups who have a higher risk of being a victim and/or perpetrator of crime and disorder and of being involved in fire and road traffic incidents
- Financial planning to include accessing funding for countywide initiatives
- Ensure effective services and partnership working minimise the risk of young people being victims and/or perpetrators of crime and disorder and being involved in fire and road incidents
- Positive diversion, education, community involvement and services to reduce offending
- Reduce vulnerability and fear of crime for young people

- Reduce vulnerability, tackle fear of crime and improve community safety for older people
- Deliver services to help reduce violence, including domestic abuse, racist violence and other hate crimes
- Providing drug and alcohol treatment and support services
- Ensure that environmental issues such as unlawful fly tipping, abandoned vehicles, place and space are built into the county council's planning processes and frontline services
- Improve road safety through education, training, publicity, improved road maintenance and accident reduction
- Contribute effectively to developing community safety strategies across the county, including crime and disorder strategies, the Drug and Alcohol Action Team Plans and the County Policing Plan
- Contribute to urban design principles to design out crime and anti-social behaviour

Case Study

The Kent County Council Act 2001

The Kent County Council Act 2001 aims to regulate the trade in second hand goods and make it more difficult for criminals to dispose of stolen property by requiring traders in second hand goods to register with KCC and keep accurate records of all transactions. There has been a significant reduction in recorded burglary and vehicle crime in Kent since the introduction of the Act.

Management arrangements

By having a corporate approach to community safety, we are able to build our commitment to create safer communities into corporate and directorate plans and objectives, best value reviews, partnership plans and service delivery and reviews. The implementation of this approach is via the cross directorate KCC Senior Managers Community Safety Group, chaired by the Director of Community Safety.

Prevention is better than cure

Enforcement of the law will always play a major part in community safety. But much can be done to prevent problems before they arise and a great deal of our effort is devoted to supporting vulnerable people and their families, improving safety measures on the roads, improving the security of people's homes and 'designing out' crime in new developments.

A major part of crime and disorder reduction is achieved through considering and addressing the causes. The root causes include social issues of poverty, poor education attainment and training opportunities, unemployment and drug and alcohol misuse. Striving towards community cohesion, helping people become active citizens and improving personal responsibility in the community also contributes to improving community safety.

It is vital to focus services on those who are vulnerable, including children and young people who have high needs, older people, disadvantaged people and those in poor health.

Community safety also includes considering environmental factors such as improving run-down areas, providing a clean environment and considering the design of public space. By effectively managing the built environment the potential for crime and disorder as well as road and fire safety risks is reduced. Improving safety and security in the home improves quality of life.

In addition to education and preventative work, it may also be appropriate to take enforcement action against the perpetrators of crime and disorder, whilst actively supporting the victims.

Case Study

Clean Kent

Launched in 2004 to tackle environmental crime, improve the cleanliness of neighbourhoods and involve local people to take pride in Kent, the Clean Kent Campaign predicts a 40% reduction in loose rubbish fires, 17% reduction in fly tipping and a 20% increase in the public perception that Kent is clean.

DELIVERING THE COUNTY COUNCIL'S COMMUNITY SAFETY OBJECTIVES

The past ten years

Since the introduction of the Crime and Disorder Act 1998, Kent County Council has been instrumental in working in increasingly closer and complex partnerships with a wide range of agencies and community organisations to make our communities safer. This has resulted in frontline practitioners successfully tackling a range of crime problems, particularly acquisitive crimes.

Planning, policy and procedures

The county council's compliance with Section 17 of the 1998 Crime and Disorder Act, which places a general duty on local authorities to take account of the community safety dimension in all its work, ensures that all policies, strategies, plans and budgets are considered from the standpoint of their general potential to reduce crime and disorder including anti-social behaviour, substance misuse and environmental crime. Community safety is now an integral part of the annual planning processes across the county council and is included in all appropriate business and operational plans.

Case Study

All KCC staff are issued with an information leaflet informing them of their responsibilities to comply with section 17 and our duties under it.

It is also part of the induction programme for all new staff

Shared strategic objectives and activities

As a leading Authority on the wide ranging groups and forums engaged with the community safety agenda, the County Council has been instrumental in galvanising joint strategic plans, joint resource allocation and shared service delivery.

Operational/frontline service delivery

The past ten years have seen numerous successful community safety schemes and programmes, some jointly with partners and some just KCC funded and delivered.

The Comprehensive Performance Assessment (CPA) carried out by the Audit Commission in 2007/ 2008 had a key line of Inquiry that focused on safer and stronger communities. The result was that KCC was regarded as providing good leadership on community safety, with levels of overall crime and fear of crime reducing, the latter due to effective measures to reduce anti-social behaviour, such as the Community Warden Scheme and the HandyVan and HomeSafe schemes.

Current activity

As a Statutory Responsible Authority on the 11 Crime and Disorder Partnerships, KCC spends more than £8 million per year on crime prevention and reduction delivered through its core services.

A wide range of county council services make a direct contribution to the community safety agenda through their core work and indirectly through day to day service provision as well as the engagement with the 11 CDRPs.

As identified by the recent CPA assessment, KCC has responded excellently to its legal responsibilities under the Crime and Disorder Act and its duty to ensure that community safety is mainstreamed across all its business and therefore its appropriate decision making processes, policies and procedures.

Case Study

Rogue traders and bogus callers

Since 2006 KCC Community Wardens, in partnership with local Trading Standards Officers have provided training to the elderly and vulnerable in their communities to ensure they feel supported and have sufficient information to enable them to deal with bogus callers.

- Between 2006 and March 2008 wardens trained **6,651** people
- In 2007/08 the wardens ran **83** separate events with **1,763** individuals receiving training.

KCC Directorates Contribution to Community Safety				
Children Families and Education	Community Services	Environment and Regeneration	Adult Social Services	Chief Executive's Department
Child Protection	Community Safety	Environmental Enforcement	Substance Abuse Care Management Team	Supporting Independence Programme
Domestic Abuse	Youth Services	Road Safety	Protecting vulnerable people	Safer Travel to School
Preventative work	Trading Standards	'Secure by Design'	Mental health services	Passenger Services
Early years	Emergency Planning	Waste Management	Care Management Teams	Kent TV
Family Support	Adult Education	Regeneration	Telecare	
Safe Schools	Sports Development		TeleHealth	
Alternative Curriculum	Arts & Libraries			
16plus	Multi-Agency Teams			
	Youth Offending Service			
	Kent Drug and Alcohol Action			

Robust, collaborative structures have been established, both internally and with an increasingly wide range of external partner agencies and community based organisations to ensure cohesion in planning cycles and the delivery of effective frontline activity.

Because of the scope and range of the County Council's services it would be unwieldy to put all relevant KCC activity, action and implementation plans containing community safety into one document. Please refer to the unit business plans for more detailed information.

The case studies throughout this document illustrate the breadth and range of interventions and projects undertaken by KCC Service Units.

KCC Community Safety Unit

Working closely with the partners on the 11 CDRPS and the County Strategy Group, the KCC Community Safety Unit role is to:

- Provide professional advice on community safety and lead on the co-ordination of cross-directorate work to ensure compliance with statutory obligations and achieve KCC's aim to reduce crime and the fear of crime
- Facilitate and provide administrative support to the County Strategy Group
- Implement, manage and support a wide range of community reassurance pathfinder schemes and projects, including Community Justice Panels and Positive Ticketing
- Provide induction training programmes and monitoring compliance with Section 17 of the Crime & Disorder Act 1998
- Provide a lead on the implementation of the National Standards arising from the Police & Justice Act 2006
- Provide external funding and officer support on behalf of KCC to requests for grant aid on crime reduction issues
- Deliver the Community Warden Service of uniformed wardens which helps to prevent crime by encouraging the building of strong communities and by discouraging low-level, anti-social behaviour
- Provide foundation funding for the Safe Schools peer based mentoring programme based in over 130 schools addressing bullying, drugs and crime

Case Study

Community Wardens

The Kent Community Warden Scheme began with a band of 12 wardens in May 2002, as part of a three-year pilot scheme. It delivered such early success that numbers were increased within six months and in March 2005 a new training centre - the first of its kind in the UK - was opened to help bring the team of wardens up to 100.

Community wardens aim to help the people of Kent to live safely and independently in their neighbourhoods and communities.

They provide a visible uniformed presence to tackle anti-social behaviour. Many wardens are regarded as the focal point for the communities they serve and their mobile telephone number is accessible to all.

To date they have been involved in over **38,316** activities, incidents, queries or interactions with the public, spend **71.3%** of their time providing advice, reassurance, visits, surgeries or a visible presence to their communities and were engaged with **28,986** instances of partnership working. **90%** of those surveyed who had dealings with a KCC community warden, were satisfied with the assistance they received.

"They are a trusted friend to our community" - Local resident.

- Provide and manage the Handyvan and Home Safe Service, a fleet of 10 vehicles and fitters that install free safety and security kits to over 2500 targeted residents per year.
- provide funding and managerial support to the county Domestic Abuse Co-ordinator
- provide 50% funding and administrative support to the KCC/Kent Police Chief Superintendent liaison post
- Lead on joint arrangements and management of the annual community safety conference.
- Lead on International and European networks and exchanges for community safety projects and staff.
- Provide, via its training centre, a wide and comprehensive range of training programmes for over 500 delegates per year including Members, KCC staff and external partner agencies.

Case Study

Shared resources

KCC/Kent Police Chief Superintendent Liaison post.

Jointly funded by KCC and Kent Police this post builds on and maximises the opportunities for joined up working between Kent Police and KCC, developing an agreed, shared and coherent strategic overview that will deliver improved service delivery and more effective outcomes.

Case Study

Shared resources

County wide Domestic Abuse Coordinator Post

Predominantly funded by KCC with contributions from a range of other partners, this post supports & assists with the implementation of the actions of the Kent & Medway Domestic Abuse Forum and links up with all 11 CDRPs.

Neighbourhood policing and the “policing family”

There has been a large increase in police numbers over the past ten years including the extended policing family such as 101 KCC community wardens, 32 District Council street wardens and 400 Police Community Support Officers in Kent.

The Government is committed to establishing a neighbourhood policing made up of local teams of dedicated Neighbourhood Police Officers, Police Community Support Officers (and KCC Community Wardens in Kent) in every community. These teams are tasked with providing local people with more immediate access to and influence over local policing, problem identification and determination of solutions. As a ‘Towards 2010’ target, KCC has pledged to utilise its community wardens and a range of other services to assist in the effectiveness of neighbourhood policing.

PARTNERSHIP STRUCTURES

Crime & Disorder Act 1998

The Crime and Disorder Act 1998, as amended by the Police and Justice Act 2006, designates County Councils, District Councils, Fire and Rescue Authorities, Health Authorities, Police Forces and Police Authorities as **'Responsible Authorities'** and places a duty on them to work together to reduce crime and disorder in their areas.

The resulting arrangement is known as a **'Crime and Disorder Reduction Partnership'** or **CDRP**.

Kent has 11 CDRPs, based on District / Borough geographical areas, with one CDRP for Dartford and Gravesham boroughs.

CDRPs are required to work in co-operation with a wide range of people and organisations including the Drug and Alcohol Action Team, the Crown Prosecution Service, the courts and representatives of community organisations and special interest groups.

Case Study

KCC Youth Service – Whitstable Youth Centre put in a successful bid to Canterbury CDRP for £4870.

The aim of the project was to divert young people from drinking on a Friday night on the beach at Whitstable and engage them in fruitful activities at the Youth Centre.

The grant was used to deliver 10 workshop on an "urban music" theme and included music technology, MC skills, graffiti art, urban/street dance and information on the risks of alcohol and substance abuse. Local police officers and PCSOs supported this project by referring young people to the centre. The 10 week summer programme was a huge success with up to 30 young people engaging in positive activities instead of crime and anti-social behaviour.

Crime and Disorder Reduction Partnerships (CDRPs)

The main public bodies charged with addressing matters of crime and community safety are the CDRPs. There are 11 CDRPs in Kent based on district / borough geographical boundaries, made up of six Responsible Authorities, along with a range of agencies with a duty to cooperate and a wider range of potential invitees (see Appendix 1).

Following an assessment of the crime and disorder matters in their area, each CDRP must produce a rolling three year action plan that should be consulted with the public and reviewed annually. Performance and achievements against the plan must also be made public.

National standards for CDRPs

The Regulations following the Police and Justice Act 2006 introduced a range of reforms to the structure, accountabilities and governance of CDRPs via a set of National Standards:

Empowered and effective leadership

Ensure that the right people are engaged with CDRPs and that these individuals are empowered by authorities, to represent and make decisions on their behalf.

Intelligence Led Business Processes

Mandatory sharing of information between partners with regular review and analysis of the intelligence, to inform priority setting and resource allocation.

Effective and Responsible Delivery Structures

CDRP must facilitate the delivery of the priorities that have been determined through the analysis of intelligence. National standards mandate a CDRP strategic group to be responsible for the commissioning and delivery of the annual strategic assessment. Beyond this, CDRPs structures are not prescribed and there is freedom to determine action and focus groups to manage delivery.

In two tier areas the regulations require a community safety co-ordinating structure at top-tier county level to bring together the district strategic assessments, with the purpose of informing the Local Area Agreement and monitoring strategic performance.

Community Engagement

The CDRP partnership plan will set out how the community is to be engaged in community safety issues.

Case Study

Code of Conduct – Kent Freedom Pass

Transport Integration has had in place a code of conduct for those students who are eligible for free home to school transport for some years. This outlines the partnership of students, parents, schools and transport operators and provides a structure to managing any instances when the behaviour is not as expected.

Following the introduction of the Kent Freedom Pass, which has opened up the public bus network to a wider number of students, and in anticipation of its roll-out countywide, a similar code of conduct is being developed to ensure that the fact that their transport is now “free” is not a cause of a “no value” perception.

Visible and Constructive Accountability

The CDRP partnership plan must be brought to the attention of communities via “face the people sessions”. Senior representatives of the responsible authorities will hold meetings that are open to the public regularly throughout the year to discuss community safety issues.

Appropriate Knowledge and Skills

National standards require the Responsible Authorities to consider the CDRPs capacity to deliver the national standards and the key outcomes in terms of local area agreement priorities and targets.

Case Study

Handyvan & Homesafe

Introduced in 2003 to make the elderly and vulnerable be and feel safer in their own homes, these schemes, funded by the KCC community safety unit are delivered in partnership with help the Aged, Kent Fire & Rescue Service and Kent Police. To date over 17000 home safety checks and security installations have been carried out under these schemes.

“The improved security helped my wife and I feel safer living in our own home” - Local resident.

Role and responsibilities of KCC directorates and service units

Crime and Disorder Reduction Partnerships

As a Statutory Responsible Authority, the county council is represented on the 11 CDRPs by senior KCC staff based in district areas and who come from 4 main KCC services:

*Youth Service,
Youth Offending Service,
Education Services,
Children and Families Services*

Nominally there are approximately 32 of these managers: in practice some managers attend more than one CDRP. Also many CDRPs have a set of themed or geographical substructures requiring input as appropriate by KCC services.

Collectively these KCC managers are known informally as the ‘Focus 48’ group. They are responsible for engaging in the assessment, planning and service delivery processes of the CDRP collective.

Case Study

Case Study - Power Projects

Established at various locations across Kent since 2006, Power Projects help young people at risk of getting involved in crime, anti-social behaviour or being excluded from school and are funded by CDRPs.

“Harry, aged 11, was referred by his Headmaster to the Power Project in Tunbridge Wells. He had been identified as vandalising property and bullying children. As a result of his experiences on the project Harry has become a peer mentor on crime prevention in his school and has worked with Kent Fire Brigade on this subject”.

The lead manager for each CDRP will be an identified Children's Services Partnership manager.

Supported by the community safety unit's two partnership officers, the lead manager's role is to:

- ensure that the county council is properly represented on the CDRPs
- ensure that CDRP community safety targets are consistent and complementary to KCC performance regimes
- oversee the local arrangements for involvement with local partnerships, such as children service partnerships, domestic abuse forums, local boards etc.

The lead managers report periodically to the KCC Senior Managers Community Safety Group.

Other KCC officers attend and contribute to CDRP agendas as and when required (e.g. Adult Social Services, Highways, Community Wardens, Environmental Services and Trading Standards).

County Strategy Group

The Police and Justice Act 2006 also requires, for each county area, a county strategy group whose function shall be to prepare a community safety agreement for the county area on behalf of the Responsible Authorities in that county area.

The members of the County Strategy Group are:

1. the chairs of each of the strategy groups for the CDRP areas within that county area;
2. the elected Member responsible for community safety;
3. one or more persons appointed by the Chief Constable
4. one or more persons appointed by the Police Authority
5. one or more persons appointed by the Fire Authority
6. one or more persons appointed jointly by the Primary Care Trusts.

Case Study

Grimebuster

Shepway and Ashford Councils with help from KCC, jointly purchased a graffiti cleaning machine in March 2006. The machine is operated by the probation service and the offenders on community pay back carry out clearance works for half a week in Shepway and half a week in Ashford.

Since its purchase 630 incidents of graffiti have been cleaned up using the machine in Shepway.

Safer and Stronger Coordinating Group

Part of the Kent Partnership and Kent Agreement structures, this is a multi agency Chief Officer Group with the County Council represented by the Chief Executive along with the Director of Community Safety and Regulatory Services, the Director of Youth Services and KDAAT and several other senior managers representing other appropriate KCC service units are normally in attendance.

Safer Kent Delivery Group

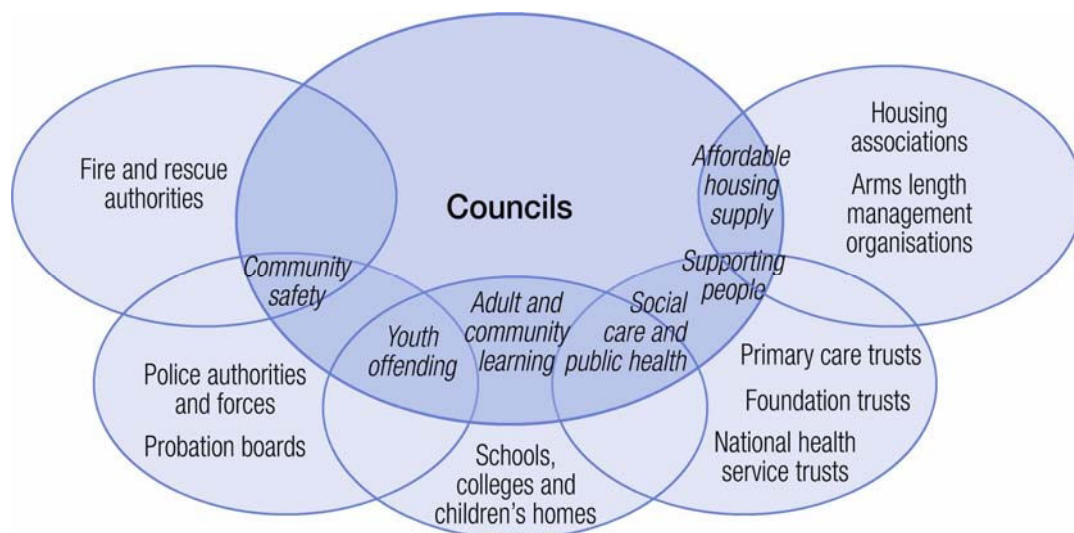
Led by the Assistant Chief Constable and comprising of all CDRP chairs and other statutory partners, including Children Families and Education and the Communities Directorates from KCC.

A schematic and fuller details of these structures can be found at Appendix 2.

Links with other partnerships

CDRPs are not stand alone structures. It is vital that CDRP assessments, plans, implementations and resource allocations are collaboratively linked and integrated with partnerships such as the Childrens' Service Partnerships, Domestic Abuse Forums, Local Strategic Partnerships, Local Boards of County Councillors and Neighbourhood Policing arrangements.

It is the responsibility of all the agencies that make up CDRPs to ensure that local and county networks are cohesive and clear.



POLITICAL GOVERNANCE

Schedule 19 of the Police and Justice Act 2006 requires that, from April 2009, every Local Authority has a committee with the power:

“To review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions”

The Police and Justice Act 2006 also introduces a Councillor Call for Action (CCA). It gives local communities a way to secure action from community safety partners (CDRPs) if they have failed to address a particular persistent problem. It is not designed to replace existing methods of complaint or service enquiry, but to complement them.

The gate keeper for Councillor Call for Action will be both the District Ward Councillor and County Councillors who will determine what constitutes a CCA as they should know if previous processes have been exhausted.

EQUALITY & DIVERSITY

Kent’s communities consist of various people and groups, each with specific differences and values that form the diverse community in which we live and work. The county council is committed to creating, maintaining and promoting a community and working environment where everyone has the opportunity to receive quality services regardless of any differences they may have.

We will seek to ensure that in our policies and procedures we do not discriminate against any groups or individuals within the community. We will also seek to reduce the effects of inequality so that everyone has access to opportunities to improve their quality of life.

The county council believes that a commitment to equality and diversity is essential to build strong, inclusive communities. We are therefore committed to, amongst other things:

Case Study

Safeguarding Adults

StOP – Stop the abuse of older people

A community based project on the Romney Marsh in conjunction with primary health services, police and community groups with three year funding from Comic Relief to:

- Increase the awareness amongst older people of elder abuse
- To empower older people who have been abused to speak out and stop the abuse.

This is an excellent project that has provided a much needed service in a very rural and hard to reach area. There is already evidence that the information and training delivered has empowered older people to speak out about their experiences and to regain confidence especially when they have been targeted by rogue traders or abused by relatives or service providers.

- Valuing and celebrating diversity
- Delivering accessible services relevant to the needs of service users
- Consulting and seeking the views of the community and staff and keeping people informed of outcomes and progress
- Promoting equality and diversity issues in community safety.

SETTING PRIORITIES & TARGETS

National

The Government's National Community Safety Plan 2008-2011 sets out its key community safety priorities as follows:

- Focus on serious violence
- Continued pressure on tackling anti-social behaviour
- Renewed focus on young people
- National approach to designing out crime
- Continuing to reduce re-offending
- Greater sense of national partnership
- Freeing up local partners, building public confidence.

PSAs set out the Government's objectives for public service delivery and explain how success in delivering those objectives will be measured. The PSAs for 2008/09 to 2010/11 demonstrate much more clearly a partnership endeavour at a national level, as well as at regional and local levels: they can only be delivered through government departments and delivery agencies working closely together.

There is a single PSA for improving community safety: PSA 23, Make communities safer. It reflects the Government's vision that:

- Continuing to build on the significant reductions in crime achieved over recent years, fewer people will be victims of crime, especially the most serious crime – violent, drug and alcohol-related crime – and the public will be protected from the most harmful offenders
- Local agencies will be accountable and responsive to the needs and priorities of the local community, leading to increased public confidence in those agencies.

There are also a number of other PSAs that contribute to delivering community safety, and together these support the delivery of the CDRP and County Strategy Group action plans.

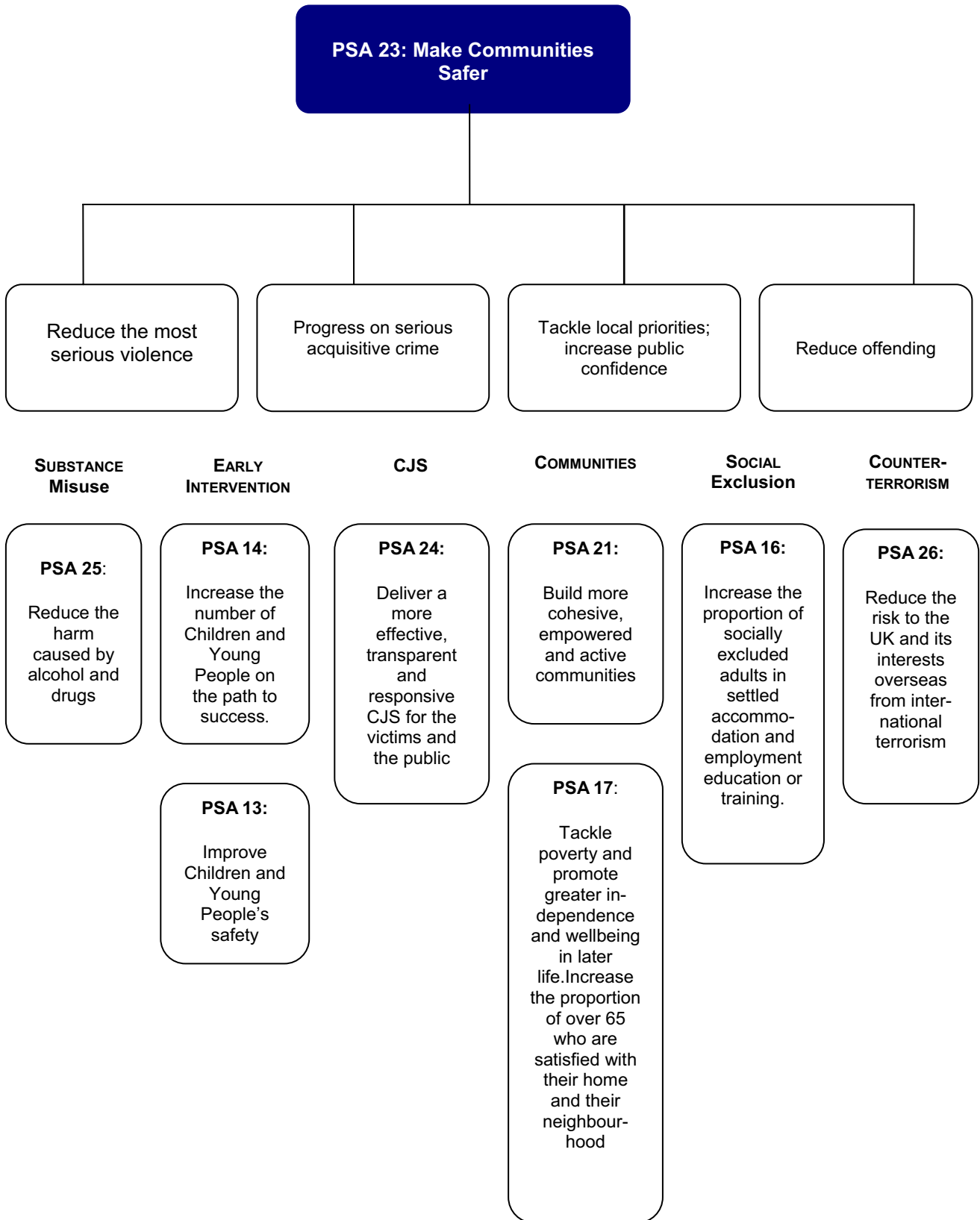
Local

Each CDRP in Kent undertakes an annual assessment of crime and disorder in its area and, following consultation with the public, produces an action plan to address prioritised issues.

The eleven CDRP action plans and assessments are aggregated into the annual County Community Safety Agreement, which is overseen by the Safer and Stronger Communities Group and approved and monitored by the County Strategy Group.

The County Community Safety Agreement identifies the following seven priorities:

- Reduce levels of domestic violence and repeat victimisation
- Reduce levels of anti-social behaviour
- Reduce crime and anti-social behaviour where the offender or victim are aged 17 years and under
- Improve Safer Socialising and reducing violence in the night time Economy (NTE)
- Reduce alcohol and drug related disorder in the NTE, including binge drinking and underage drink
- Reduce alcohol and drugs misuse
- Reduce fear; improving perception of crime and ASB and promoting feelings of safety through community engagement/communication.



MEASURING PERFORMANCE

National Indicators

The Government sets the strategic direction for the community safety partners that make up CDRPs. The PSAs for 2008–11 articulate the national priority objectives for community safety, including national indicators that will be used to help measure how well these are being achieved across England and Wales. As the PSAs make clear, local partners will have flexibility to balance their local community safety priorities with these national strategic objectives, through establishing priorities for improvement in Local Area Agreements (by LSPs and CDRPs) and through the role of police authorities in setting priorities for the police locally through policing plans.

The principles underpinning this new approach for the performance management of crime and policing will be as follows:

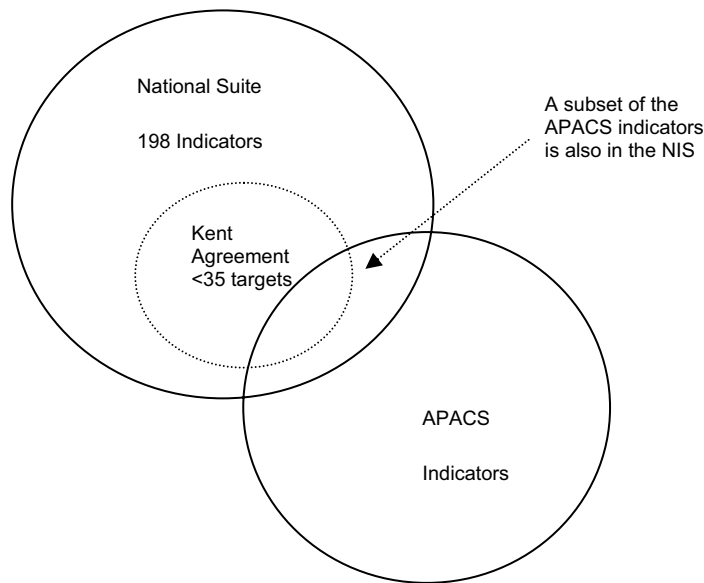
- To use the Kent Agreement as a driver for improved performance, and to establish local policing and community safety priorities for the communities concerned.
- To work with partners to improve delivery for the public by strengthening the way in which performance and delivery frameworks fit together.
- To reflect the particular importance of performance on crime to the public's sense of wellbeing and confidence, and recognise the fact that in a fast moving world, crime trends can change fast and require a real-time response.
- To continue to provide high-quality and up-to-date information to the public to enable them to hold services to account.

Assessment of Policing and Community Safety (APACS)

CDRP performance will be monitored through APACS. The Policing Performance Assessment Framework (PPAF) was introduced in 2004, and APACS has been developed as its successor. The main principle of APACS is as follows:

APACS will support a balanced regime of accountability, building on the roles of partners locally, regionally and nationally – and within the framework – to allow a realistic balance between nationally and locally identified priorities.

Relationship between APACS, the NIS and Kent Agreement



Local indicators

Because of the scope and range of the county council's services it would be unwieldy to put all relevant community safety targets and key performance indicators into one document. Therefore, as part of its compliance to Section 17 of the Crime and Disorder Act 1998 and its commitment to community safety, each appropriate directorate and business units include community safety activity and targets within their appropriate annual operational plans to which reference should be made.

Targets are developed each year with directorate managers as part of the corporate and directorate annual business planning process. Agreed targets and performance indicators are derived from the National Community Safety Plan, Towards 2010, the Kent Agreement and National Indicator Sets.

Review and monitoring arrangements include monitoring of performance by the Directorate and Corporate Performance Management teams. Performance is reviewed by the Corporate Management Team and monitored by the Scrutiny Committee.

Vision for Kent

Kent's Community Strategy aims over the long term to reduce crime and the fear of crime as well as improving fire and road safety. It contains a number of shorter term targets, some of which we share with our partners. Many of them are reflected in Towards 2010, the Kent Agreement and National Indicators.

Towards 2010

Towards 2010 sets out targets in seven key areas over the next four years, including Stronger and Safer Communities, and contains action plans for their achievement.

Kent Agreement 2

Part of the Local Area agreement regime, the Safer and Stronger block of targets within the Kent Agreement reflect the national priorities and Indicators.

County Community Safety Agreement

An aggregation of all 11 CDRP assessments and action plans, the County Community Safety Agreement reflects the priorities across the county and details focused joint activity to achieve county wide targets.

Please see Appendix 3 for details of key targets and performance Indicators.

How will Kent residents know that our aims have been achieved?

We believe that communication with the public is vital and is an essential element of this framework. It is how:

- People can be informed of what the county council is doing to improve community safety;
- The profile of the work can be raised with the general public
- Community involvement is facilitated
- The fear of crime is reduced
- Support from the communities can be gained for the work
- Approaches to crime and community safety issues can be challenged and changed.

Details of performance against community safety targets are contained within the KCC Annual Report which is available to the public, the County Strategy Group reports publicly on an annual basis, as do each of the CDRPs.

The way forward

In the ten years since the Crime and Disorder Act 1998 created a statutory duty requiring local authorities to work together with the Police, Fire & Rescue Services, Police Authority and Health Authorities to reduce crime and disorder, Kent County Council has been working in increasingly closer and

complex partnerships with a wide range of agencies and community organisations to make our communities safer.

CDRP reforms

Statutory reforms and changes to the way Crime and Disorder Reduction Partnerships (CDRPs) work introduced in 2008 require a more sophisticated and holistic approach with better connectivity between CDRPs, mainstream activities and other significant partnerships. Also, new performance frameworks will lead to further changes in partnership working.

There is now an observable shift to, and a strong emphasis on, prevent and deter, addressing people's perceptions and their fear of crime along with place shaping and environmental/locality issues. Put simply "how do you feel when you open your front door?"

It has finally been recognised that many of the drivers of crime, and their putative solutions, lay beyond the reach of the criminal justice system. Thus those interested in controlling crime need to reach out to connect with and co-ordinate these solutions and introduce preventing crime rather than reacting to its occurrence.

The shift of approach to prevent and deter is best illustrated with the introduction of national standards for CDRPs accompanied by a new suite of performance regimes including Assessments of Policing and Community Safety (APACS) and the Comprehensive Area Assessment (CAA).

The new regimes are designed to promote enhanced joint working between public services at a local level. They include measurement of partnership activity, public perception, community engagement and place shaping indicators as well as hard crime targets.

Community engagement

KCC emerging policies recognise the need for community engagement and greater local flexibility and that neighbourhood management and community engagement models must be tailored to each locality, individually to meet local circumstances.

Increasing KCC's effectiveness

Given the above changes of emphasis for the work of CDRPs along with the mandatory CDRP reforms it is timely to implement a series of actions to improve KCC engagement with CDRPs and bring to the front KCC wealth of resources available to influence agendas, direction of travel and most importantly, effective service delivery.

Officer involvement

As of September 2008 KCC officers who attend and contribute to CDRP will be supported by two KCC CDRP partnership officers from within the community safety unit.

At the same time as these posts are introduced, the local Childrens Services Partnership managers will act as the county council's lead officer for their appropriate CDRP.

Member engagement

The KCC Cabinet Member for Community Services chairs the County Strategy Group (County CDRP) and all 11 CDRPs now have district and county councillor representation; indeed some CDRPs are chaired by their elected member.

Future political considerations

The CDRP reforms introduced by the Police and Justice Act 2006 require local authorities to review or scrutinise decisions made, or other action taken, in connection with the discharge by the Responsible Authorities of their crime and disorder functions.

Scrutiny Panels

The Home Office has indicated that suitable arrangements for overview and scrutiny should be in place by April 2009. It is anticipated that the county council will need to develop with districts an agreement, relating to the operation of the overview and scrutiny process at both district and county level.

Several district council overview and scrutiny committees have already started to engage with the community safety agenda and this has highlighted the requirement for the establishment of clear guidelines for partner organisations engaged in this process.

Councillor Call for Action

County and district councillors will have access to this process and there is the potential for KCC officers and services, along with the Police, Health and Fire and Rescue Services, as Responsible Authorities on CDRP's, to be subject to investigation and scrutiny instigated by councillors.

Priorities

External

The CDRP reforms and new performance regimes predict a cultural and relationship change at CDRPs. It will be necessary to enter into dialogue with the other Responsible Authorities to invite them to support a shift in direction and decision making governance for CDRPs.

Internal

There is a need to rejuvenate the “Focus 48” set of district based KCC Officers who should be engaging with their local CDRPs and to ensure that their input and influence is increased.

The introduction of two KCC CDRP partnership officer posts in 2008 will be a first step in effecting the required changes. Their primary roles will be to support the work of those KCC officers engaged with CDRPs and to provide an important communications link with Trading Standards. They will also be responsible for supporting the county councillor role and ensuring clear communications on policy, practice and financial updates as well as ensuring that KCC is part of the CDRP decision making processes. In practice it is likely that they will act as the lead spoke person for KCC at CDRPs.

The local Children’s Services Partnership managers will act as the county councils lead officer for their appropriate CDRP. As well as being a direct link with the emerging local childrens services partnerships, they will also be briefed by other colleagues on progress etc and will support the county councillor role. It is expected that there will be pre meets prior to CDRPs to evaluate input to agenda items and attendance requirements.

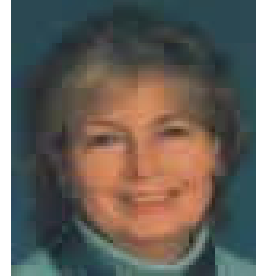
Training

A comprehensive rolling series of training seminars focusing on the new role and responsibilities of the Focus 48, partnership support officers and elected members is currently being developed by the KCC community safety training unit. It is also planned to offer a set of seminars to the other Responsible Authorities to ensure they are informed of KCCs changing role and aspects of CDRPs. These seminars run alongside work that the training unit is undertaking with the Home Office and GOSE in establishing the KCC Community Safety Training unit as the centre of excellence for CDRP effectiveness training and to deliver these training programmes on improving effectiveness to other GOSE region CDRPs.

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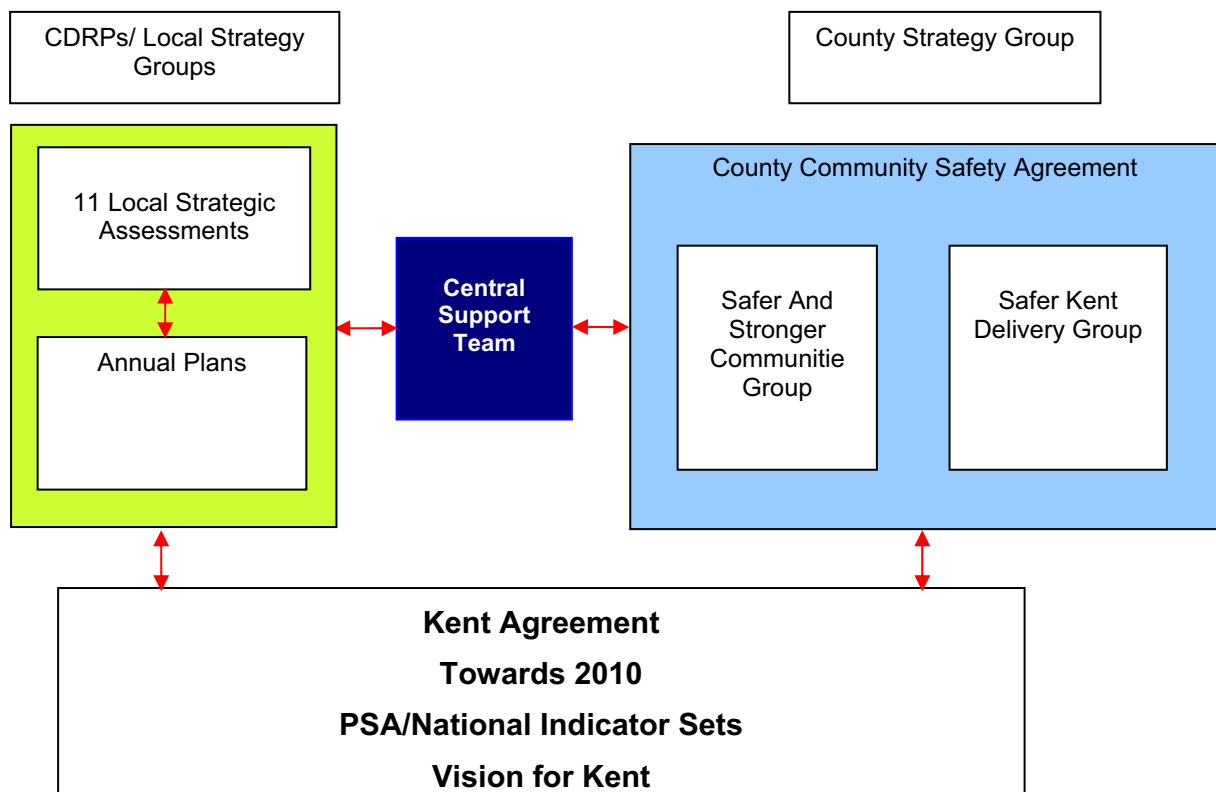


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APPENDIX 1: Responsible Authorities

Section 5 (1) Responsible Authorities	Section 5 (2) Co-operating Bodies	Section 5 (3) Invitees to Participate
<p>Police</p> <p>Local Authority (County Council & District Councils)</p> <p>Police Authority</p> <p>Fire & Rescue Authority</p> <p>PCTs</p>	<p>Secretary of State also requires:</p> <p>(a) Parish Councils</p> <p>(b) NHS Trusts</p> <p>(bb) NHS Foundation Trusts</p> <p>(c) Governing bodies of schools</p> <p>(d) Proprietors of independent schools</p> <p>(e) Governing bodies of an institution within the further education sector</p>	<p>Secretary of State directs at least one representative from:</p> <p>Social landlords</p> <p>Drug Action Teams or the Drugs and Alcohol Teams</p> <p>Training and Enterprise Councils</p> <p>Voluntary Organisations – whose objects are to provide assistance to young persons via youth work/ informal education.</p> <p>Crown Prosecution Service</p> <p>Crown Court Manager</p> <p>Magistrates Court Committee</p> <p>Representative of Neighbourhood Watch Schemes</p> <p>Victim Support Scheme member</p> <p>Service Police</p> <p>Ministry of Defence Police</p> <p>Bodies providing School transport.</p> <p>Bodies providing and operating public transport</p> <p>Passenger Transport Executives</p> <p>Passenger Transport Authorities</p> <p>Bodies providing services to women, young, elderly, physically and mentally disabled, those of different racial groups, homosexuals and residents</p> <p>Bodies established for religious purposes</p> <p>A company or partnership which has a place of business within that area</p> <p>Bodies established to promote retail business</p> <p>Trade union</p> <p>Registered Medical practitioner providing general or personal medical services in that local government area</p> <p>Bodies representing medical practitioners</p> <p>Higher education governing body</p> <p>Chief Officer of the fire brigade</p> <p>British Transport Police</p>

APPENDIX 2: County wide CDRP structures



County Strategy Group

Membership

- KCC Cabinet Member Community Services
- Chairman, 11 CDRPs / Local Strategy groups
- Safer and Stronger Coordinating Group

Terms of Reference

- Meet annually
- Approve the County Community Safety Agreement
- Review progress and debate priorities
- To review crime intelligence countywide and consider performance and priorities
- To review LAA guidance countywide
- To consider funding priorities for future strategic planning
- To share best practice across CDRPs and agencies

Safer and Stronger Communities Group

Membership

- The six Responsible Authorities (i.e. County Council, Police, KPA, Fire and Rescue, Health, District Councils, (4 District Chief Executives as a representative viewpoint from CDRPs)
- Cooperating bodies (e.g. Prison Service, CPS, Probation, Transport Authorities)
- KDAAT
- Representation from diversity, rural, business & commercial interests
- The private, voluntary sectors and BME groups.

Terms of Reference

- Performance management of safer and stronger section of the LAA via 6 monthly review from CDRPs to feed into LAA
- Prepare and update a countywide strategic assessment based upon an aggregation of the CDRP strategic assessments
- Co-ordinate the work of countywide agencies
- Provide guidance on major cross-agency projects and support systems
- Report progress to Government Office South East
- Guide action which supports stronger communities
- Lobby Government with a joint partnership voice in major issues – including LAA freedoms and flexibilities
- Identify actions on environmental issues which contribute to place making and a sense of security
- Communications and messaging to join up approaches across the county

Safer Kent Delivery Group

Membership

- CDRP Chairman/Officer Representatives
- The six Responsible Authorities
- Cooperating Bodies (e.g. Prison Service, CPS, Probation, Transport Authorities, etc.)
- KDAAT
- KCJB

Terms of Reference

- Performance management
- Stakeholder management
- Tactical action group to deliver priorities on thematic or geographical themes
- To ensure that strategic assessment take account of community intelligence and priorities
- To conduct an annual skills and knowledge audit, and to address any gaps identified
- Operating an information-sharing protocol
- Undertaking multi-agency analysis and problem-solving
- Commissioning and co-ordinating activity from partnership agencies
- Effective targeting of resources towards partnership priorities
- Meets on quarterly basis, prior to the safer and stronger communities meeting.

APPENDIX 3: Performance Monitoring National Indicators

Below are the Statutory National Indicators associated with Safer Communities extracted from The New Performance Framework for Local Authorities & Local Authority Partnerships. The new indicators come into effect from April 2008.

Outcome	National indicators
Safer communities	<p>NI 15 Serious violent crime rate PSA 23</p> <p>NI 16 Serious acquisitive crime rate PSA 23</p> <p>NI 17 Perceptions of anti-social behaviour PSA 23</p> <p>NI 18 Adult re-offending rates for those under probation supervision PSA 23</p> <p>NI 19 Rate of proven re-offending by young offenders PSA 23</p> <p>NI 20 Assault with injury crime rate PSA 25</p> <p>NI 21 Dealing with local concerns about anti-social behaviour and crime by the local council and police PSA 23</p> <p>NI 22 Perceptions of parents taking responsibility for the behaviour of their children in the area HO DSO</p> <p>NI 23 Perceptions that people in the area treat one another with respect and dignity HO DSO</p> <p>NI 24 Satisfaction with the way the police and local council dealt with anti-social behaviour HO DSO</p> <p>NI 25 Satisfaction of different groups with the way the police and local council dealt with anti-social behaviour HO DSO</p> <p>NI 26 Specialist support to victims of a serious sexual offence PSA 23</p> <p>NI 27 Understanding of local concerns about anti-social behaviour and crime by the local council and police HO DSO</p> <p>NI 28 Serious knife crime rate HO DSO</p> <p>NI 29 Gun crime rate PSA 23</p> <p>NI 30 Re-offending rate of prolific and priority offenders HO DSO</p> <p>NI 31 Re-offending rate of registered sex offenders PSA 23</p> <p>NI 32 Repeat incidents of domestic violence PSA 23</p> <p>NI 33 Arson incidents HO DSO</p> <p>NI 34 Domestic violence – murder PSA 23</p> <p>NI 35 Building resilience to violent extremism PSA 26</p> <p>NI 36 Protection against terrorist attack PSA 26</p> <p>NI 37 Awareness of civil protection arrangements in the local area CO DSO</p> <p>NI 38 Drug-related (Class A) offending rate PSA 25</p> <p>NI 39 Alcohol-harm related hospital admission rates PSA 25</p> <p>NI 40 Drug users in effective treatment PSA 25</p>

Outcome	National Indicators
Safer communities <i>(continued)</i>	NI 41 Perceptions of drunk or rowdy behaviour as a problem PSA 25 NI 42 Perceptions of drug use or drug dealing as a problem PSA 25 NI 43 Young people within the Youth Justice System receiving a conviction in court who are sentenced to custody MoJ DSO NI 44 Ethnic composition of offenders on Youth Justice System disposals MoJ DSO NI 45 Young offenders engagement in suitable education, employment or training MoJ DSO NI 46 Young offenders access to suitable accommodation MoJ DSO NI 47 People killed or seriously injured in road traffic accidents DfT DSO NI 48 Children killed or seriously injured in road traffic accidents DfT DSO NI 49 Number of primary fires and related fatalities and non-fatal casualties, excluding precautionary checks CLG DSO

Outcome	National indicators
Children & Young People <i>(continued)</i>	<i>Stay Safe</i> NI 69 Children who have experienced bullying DCSF DSO
Children & Young People <i>(continued)</i>	<i>Make a positive contribution</i> NI 110 Young people’s participation in positive activities PSA 14 NI 111 First time entrants to the Youth Justice System aged 10 – 17 PSA 14 NI 115 Substance misuse by young people PSA 14

Outcome	National indicators
Environmental sustainability	NI 196 Improved street and environmental cleanliness – fly tipping Defra DSO

Vision for Kent

Aspirations

- Is composed of confident, stable communities which are well-equipped to deal with change
- Is characterised by supportive and enabled individuals, families and communities
- Is strengthened by a partnership approach in which communities work together with public services
- Informs and enables its residents to ‘think global and act local’ in addressing complex environmental, physical and social issues
- Is confident enough to embrace all cultures and diversity
- Ensures that communities include the diverse range of people of all abilities which live within them
- Develops new communities that are as active and engaged as existing communities
- Enjoys effective community leadership and a network of support systems.

Towards 2010 — safer communities

Target 57: Build on the successful Kent Community Warden scheme, supporting Kent Police in their visible neighbourhood policing programme and working with them and the CDRPs to strengthen police presence in problem areas.

“Aspirational” target – illustrate community wardens role with the roll out of the neighbourhood policing and wider management programme.

Target 58: Help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol fuelled crime and disorder, anti-social behaviour and domestic abuse

Measurable Indicator (s)	2006/07	2009/10 Target
Domestic Burglary per 1,000 households	10.7	Maintain or reduce
Car Crime per 1,000 population	10.3	Maintain or reduce

Target 59: Work with our partners to reduce the number of deaths and serious casualties from road accidents

Measurable Indicator (s)	2006	2010 Target
Number of road accidents casualties - Killed or seriously injured (excluding Highways Agency roads - i.e. Motorways)	559	To reduce

Target 60: Support young people to reduce the risk of them offending

Measurable Indicator (s)	2006/07	2009/10 Target
Number of new entrants to the youth justice system	New indicator	To reduce

Target 61: Extend our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and increase the number of offenders prosecuted

Measurable Indicator (s)	2006/07	2007/08 Target	2009/10 Target
Percentage increase in number of community organisations in Kent receiving alerts about the activities of rogue traders	New indicator	15%	25%

Target 62: Expand the Kent Handyvan scheme, making the homes of older and vulnerable people more secure

Measurable Indicator (s)
Number of safety checks completed by the 'HandyVan' service (cumulative from 2006/07)

Kent Agreement

NI195 Improved street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)
NI15 Serious Violent Crime Rate
NI21 Dealing with local concerns about anti-social behaviour and crime by the local council and police
NI111 First time entrants to the Youth Justice System aged 10-17
NI32 Repeat incidents of domestic abuse
NI3 Civic participation in the local area
NI6 Participation in regular volunteering

County Community Safety Agreement

- Reduce levels of domestic violence and repeat victimisation
- Reduce levels of anti-social behaviour
- Reduce crime and anti-social behaviour where the offender or victim are aged 17 years and under
- Improve Safer Socialising and reducing violence in the night time economy (NTE)
- Reduce alcohol and drug related disorder in the NTE, including binge drinking and underage drinking
- Reduce alcohol and drugs misuse
- Reduce fear; improving perception of crime and anti-social behaviour and promoting feelings of safety through community engagement/ communication.

By: Cabinet Working Group on Climate Change (Alex King (Chairman), Keith Ferrin & Kevin Lynes)

Cabinet Member for Communities (Mike Hill)

Managing Director for Communities (Amanda Honey)

To: Communities Policy Overview Committee, 22 September

Subject: A summary of progress towards delivering Kent County Council's Climate Change Action Plan (which implements Select Committee on Climate Change recommendations as adopted by Council in January 2007) and other environmental performance objectives. An overview of next steps for Communities.

Classification: Unrestricted

Summary: The Select Committee on Climate Change published its recommendations in October 2006. Kent County Council produced its first response in January 2007 in which it committed to a series of actions since drawn together in a Climate Change Action Plan, overseen by the Cabinet Working Group on Climate Change. This report summarises progress and outlines next steps for Communities Directorate to contribute to the next phase of the programme.

Recommendation: That Members:

- a. Note progress made to date;
- b. Agree proposed next steps for Communities Directorate (specifically as at **4.3** and **5.5**);
- c. Invite Communities officers to report back progress to the POC at six-monthly intervals.

1. Introduction

- 1.1. The Select Committee on Climate Change published wide-ranging and ambitious recommendations in October 2006. The Council approved action in response to the 12 sets of recommendations in January 2007. This action was a first response to the recommendations, focused on immediate priorities and on bringing together several existing areas of work into a coherent strategy.
- 1.2. The climate change agenda is moving rapidly. A reconvened review meeting of the Select Committee on Climate Change in March 2008 recognised that significant progress had been made and identified the next phase of work now needed in each Directorate in KCC. This has been further supplemented by an independent review from Climate South East and the outcomes of KCC's recent CPA review.
- 1.3. The purpose of this report is to bring Members up-to-date with progress relevant to the Communities portfolio; and to present proposed next steps for Communities, focusing on win-wins between climate change objectives and the vision for the Directorate.

2. An overview of KCC's Climate Change Action Plan

- 2.1. KCC's Climate Change Action Plan is grouped into three workstreams as defined in the Nottingham Declaration Action Pack (this is the definitive source of good practice for local government on tackling climate change to which KCC signed up in 2001), underpinned by cross-cutting leadership, governance and communication.
- 2.2. The three workstreams are:
 - a. **KCC as an estate manager: Mitigation and carbon management:** We are leading by example to reduce our own carbon emissions to meet a series of targets; 10% reduction by 2010, 20% by 2015, working towards the Government's current UK-wide target of a 60% reduction by 2050.
 - b. **KCC as a service provider: Adaptation and resilience:** We are working to ensure all the services we deliver understand the impacts of climate change and make provisions to adapt as necessary, reflected in business planning across KCC from 08/09 onwards. We are also making sure our policies and decisions support adaptation across Kent.
 - c. **KCC as a leader in Kent:** We have agreed new Kent Agreement 2 targets to take action across Kent, both to reduce carbon emissions and to ensure businesses, infrastructure, services, communities and landscapes across Kent are able to adapt to the opportunities and challenges presented by climate change.
- 2.3. Further information is attached in case of interest:
 - **Annex 1** summarises current KCC policy on climate change and environmental performance.
 - **Annex 2** contains some highlights and successes so far, and next steps as identified by the Select Committee on Climate Change and an independent review by Climate South East.

The remainder of this paper focuses on action within Communities Directorate.

3. Specific action owned directly by Communities

- 3.1. Communities Directorate takes direct responsibility for delivery of some of the Select Committee on Climate Change actions, specifically under Recommendation 3 regarding to work on community risk management and emergency responses to extreme weather events. Specific details are at **Annex 3**. Actions consistent with Recommendation 3 are now progressing well, in line with what is expected at this stage in the programme. The subsequent Select Committee on Flood Risk 2007 recommendations and the Pitt Review have progressed work beyond the original scope of the Climate Change recommendations and are now the primary drivers.
- 3.2. The Climate Change Action Plan proposes to retain a watching brief over progress, in particular to ensure:
 - a. New information about impacts of climate change on communities, services and infrastructure in Kent are factored into future reviews of the Community Risk Register.
 - b. Work by the Kent Resilience Forum Severe Weather Group considers in sequence the full range of climate change variables (flooding, drought, heatwaves, storm events etc) in line with Kent priorities.

4. Mitigation and carbon management in Communities

- 4.1. The Managing Director for Communities continues to take a corporate lead across all aspects of environmental performance through her role as Chair of the KCC Environment Board. The Board has agreed a prioritised strategic action plan on environmental performance for KCC. Communities are also well represented on a range of cross-Directorate sub-groups.
- 4.2. Communities Directorate remains committed to tackling all aspects of environmental performance, including making a proportionate contribution to the KCC-wide carbon reduction targets. Specific highlights include:
 - a. Use of sustainable design and construction for the Turner Contemporary, in support of Towards 2010 target 41 on construction of new KCC buildings;
 - b. Low-carbon electricity solutions for mobile libraries;
 - c. Implementation of greener office practices, such as reducing wasted energy, using recycled paper, reduced printing and reducing staff travel;
 - d. Progress towards the target of achieving full ISO 14001 environmental management system accreditation by November 2008.
- 4.3. Looking forward to March 2009, the next set of opportunities for Communities are:
 - a. To complete ISO 14001 accreditation on schedule;
 - b. To invest-to-save in further carbon-saving and energy-saving measures across the Directorate, taking advantage of high energy prices and increasingly attractive payback periods. This includes, but is not limited to, making full use of the corporately-funded Energy Loan Fund and of upcoming Energy Performance of Buildings analysis where feasible. The KCC Energy Loan Fund is available to fund capital investment in energy efficiency and renewable energy measures across the KCC estate. Use of the fund to date for 36 projects elsewhere in KCC has saved £120,152 per annum and rising. There has not been any take-up in Communities yet; although a proposal to fund lighting for the Dover Discovery project awaits approval by Communities;
 - c. To further develop understanding of the impacts of the Carbon Reduction Commitment on the Directorate;
 - d. To begin to consider how to monitor and reduce the Directorate's wider carbon footprint, including that of any outsourced functions and services, in line with future CAA requirements;
 - e. To further develop programmes to influence communities towards a lower carbon lifestyle.

5. Service adaptation and resilience in Communities

- 5.1. KCC is taking a risk-based approach to identifying vulnerabilities and opportunities for its services arising from the changing climate. A standard methodology has been developed based on national good practice, which the corporate Climate Change team has been using successfully to engage both senior managers and frontline staff across service areas, often as a supplement to the standard business planning process.
- 5.2. The method reveals some interesting relationships between the changing climate, service delivery and the resilience of wider "receptors", for example patterns in service demand, impacts on staff and customers, implications for all long-term policies, strategies and decisions, implications for local budget structures, insurance, logistics and management structures. These are often subtle, but are critical to understand and respond to on a risk-based basis in order to maintain high standards of service delivery, not least when it is critical to retain continuity of service during extreme weather events. In many cases, business models are not yet optimally adapted to the current climate, let alone any future changes.

- 5.3. Extreme weather events, nested within longer-term trends, cause the most direct economic impact to communities. An innovative initiative is being taken forward by Kent partners to develop a Kent Local Climate Impacts Profile, with support from the UK Climate Impacts Programme and a national network of pilot projects. This quantifies the impacts of recent extreme weather events on services, communities and businesses in Kent, establishes thresholds, and combines with predicted climate and weather trends in order to improve decision-making about what adaptive response is appropriate. Products from this will continue to inform the risk-based approach.
- 5.4. Some further information, including some possible impacts and adaptive responses for Communities is at **Annex 4**.
- 5.5. Communities Directorate has committed to taking further action on service adaptation and resilience by March 2009. The next set of opportunities are:
- a. As a first step, to hold an adaptation workshop for senior managers in autumn 2008, with a view to completing a first Communities climate change adaptation strategy in time for 09/10 business plans (with full support from the corporate Climate Change team);
 - b. To participate fully in the development of the Kent Local Climate Impacts Profile upon request;
 - c. In line with the KCC Environment Policy, to build capacity towards developing a clear approach within the Directorate for “climate-proofing” all decision-making and policy work.

6. Conclusion

- 6.1. Kent County Council has made good progress towards delivery of the Climate Change Action Plan in the last 18 months. However, as the economic, regulatory, public opinion and scientific drivers become stronger, Communities will wish to demonstrate a further significant contribution towards the next phase of the Action Plan as outlined above. This in turn will be a sound basis upon which the Directorate can also support delivery of Kent-wide targets on carbon reduction and climate change adaptation under Kent Agreement 2.

7. Recommendations

- 7.1. Members are asked to:
- a. Note progress to date and the general shape of the Climate Change Action Plan going forward;
 - b. Agree the proposed next steps for Communities Directorate, in particular as outlined at **4.3** and **5.5** above;
 - c. Invite Communities officers to report back progress to the POC at six-monthly intervals starting March 2009.

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Annex 1: Current KCC policy on climate change

Kent County Council recognises that climate change is happening and that KCC has a critical role in helping Kent's businesses, communities and individuals understand and prepare for the impacts of climate change, as well as playing their part in reducing those impacts. Some climate change is already unavoidable and will require us to adapt to the inevitable as well as reducing emissions to minimise future climate change.¹

- KCC has been signatory to the *Nottingham Declaration on Climate Change* since 2001 (now signed by most local authorities in the UK, including most in Kent)².
- The implications of climate change cut across all work areas of KCC's work and services, and as such require a corporate, organisation-wide response across the themes below³. KCC will ensure staff are aware of the relevance of climate change for all its services and activities⁴.
- KCC's vision, as stated in the KCC Environment Policy¹, is to stabilise and progressively reduce the Council's environmental footprint; to progressively reduce carbon dioxide emissions and make sure the KCC estate and services are adapted to the future impacts and opportunities of climate change. KCC will 'climate proof' decisions to ensure it reduces its contribution to climate change and help to prepare for the impacts and opportunities of unavoidable climate change.
- Tackling climate change has been identified as a priority for 2008-09 in KCC's Annual Plan⁴.

Climate change mitigation & carbon management within KCC

- Through implementation of the KCC Environment Policy and the ISO 14001 environmental management system, KCC will make continuous improvements in reducing the impact of KCC's buildings, vehicles and operations on the environment⁵.
- KCC has a special responsibility to lead by example and will ensure that carbon emissions arising directly from the delivery of its services are minimised. KCC is committed to reducing carbon emissions arising from its own estate by 10% by 2010 and 20% by 2015 (from a 2004 baseline), in line with current Government targets towards 60% by 2050⁶.
- KCC is extending its carbon reduction work to include emissions from arising from business travel, commuter travel, outsourced services and other sources, in line with the approach in the *Cabinet Paper on KCC Energy Reduction Targets (2007)* and the new Government national indicator on carbon emissions from local authorities.
- These will be real reductions arising from increased energy efficiency and use of on-site renewable energy. Carbon offsetting will only be considered as a last resort when all other options have been explored – e.g. for some essential car use⁶.
- KCC is committed to continuing the Energy Loan Fund (which funds capital investment for energy-saving, water-saving and renewable energy measures across the KCC estate)^{5,6}.
- KCC is preparing for the impact of the Carbon Reduction Commitment on KCC from 2010 onwards by joining the Local Government Information Unit (LGIU's) innovative *Carbon Trading Councils* scheme for 2008-2009. This stimulates the idea of operating within carbon budgets and trading with other councils⁴.
- Towards 2010 Target 41: KCC will ensure that new KCC buildings set an example by delivering the best possible standards of construction by applying an evidence-based approach to sustainability using energy-efficient, robust and built to last materials⁵.

Climate change adaptation and resilience

- KCC will ensure that the impacts of climate change on all KCC work areas and services are understood and that appropriate adaptive responses are identified in business planning from 2008 onwards³.
- KCC is committed to continuing development of a Kent Local Climate Impacts Profile in order to inform a risk-based approach⁴.

Community leadership

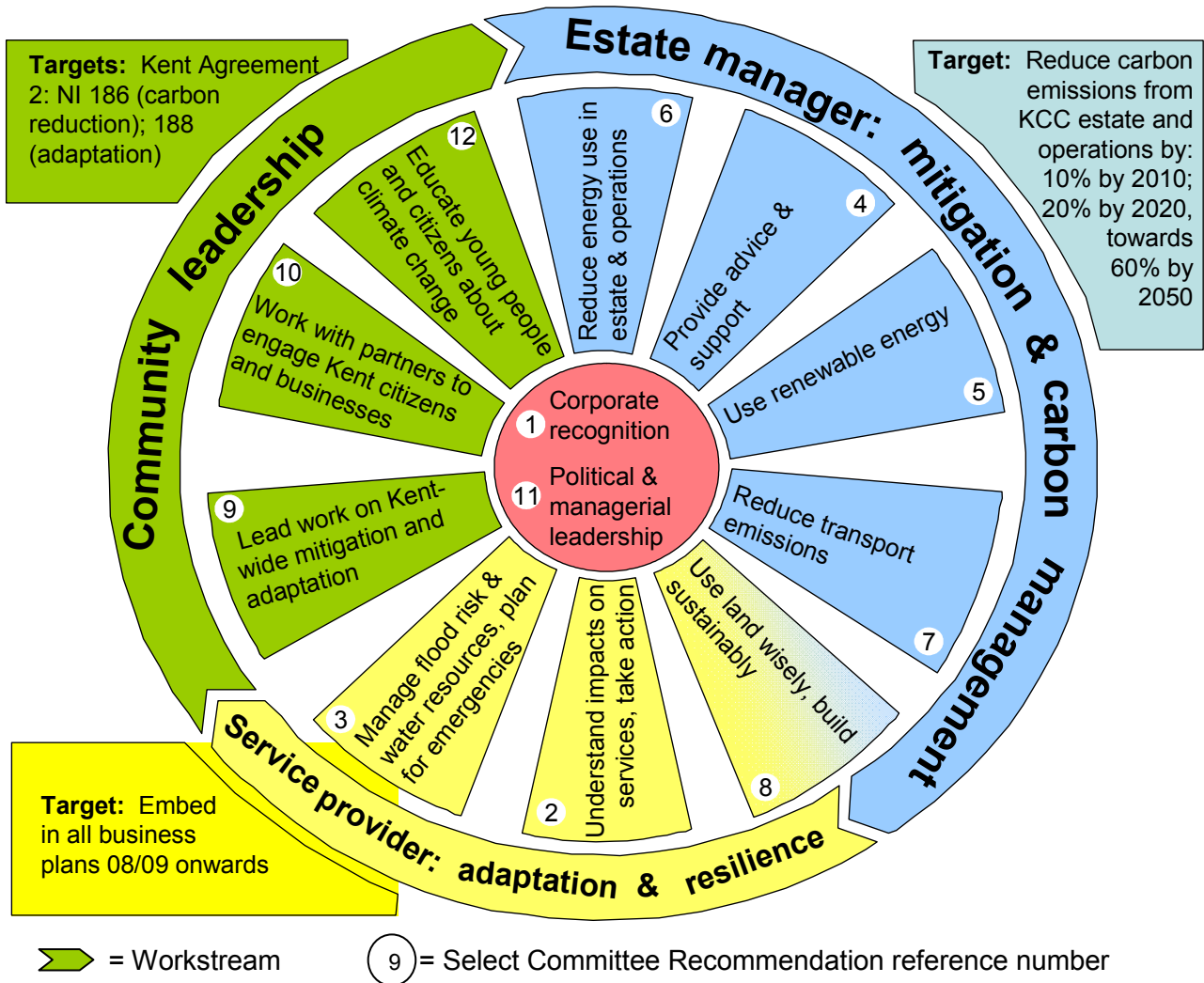
- KCC will develop plans and projects with its partners and local communities to progressively address the causes and impacts of climate change, according to local priorities and securing maximum benefit for communities.
- KCC will lead work through the Kent Partnership and Kent Public Service Board to deliver the Vision for Kent, which contains a goal to reduce Kent's contribution to climate change by reducing energy use and increasing energy efficiency and to prepare for its impacts⁷.
- Specifically, KCC will continue to lead activities under the *Kent Agreement 2* to help the county to reduce carbon emissions and adapt to the changing climate, moving towards creation of a low-carbon and climate change resilient economy⁴.
- On Kent-wide carbon reduction, KCC will play its part towards achieving an 11.2% ($\pm 2.5\%$) reduction in per capita CO₂ emissions across Kent by 2011 in line with National Indicator 186⁸.
- KCC will play its part towards planning to adapt to climate change across Kent by 2011 in line with National Indicator 188⁸.
- **Energy policy**⁹: KCC will take an evidence-based, case-by-case approach to influencing decisions about the future energy mix in the UK, following the energy hierarchy⁹:
 1. **Reduce**: We will support energy efficiency measures thereby reducing the need for new power stations and sources;
 2. **Renewables**: We will support new opportunities for renewable energy sources where practical and in the best interests of the people of Kent;
 3. **Rethink**: Where there is a need, for the best interests of the people of Kent, to build new fossil fuel / nuclear power stations as part of the energy mix, we will support the most efficient technologies possible.
- **Biomass and biofuels**⁹: KCC is exploring opportunities for using biomass and biodiesel.
- It is important that the source of biofuels and biomass is sustainable and each proposal will be considered on a case-by-case basis with the aim of balancing locally-sourced sustainable supply and demand for biofuels.
- KCC recognises that there are opportunities in Kent to make better commercial use of our own available biomass, notably coppiced woodlands. KCC supports such schemes where they are of benefit to the people of Kent.
- **Water policy**³: KCC recognises that supporting efforts to ensure the maintenance of a healthy water environment is central to its community leadership role.
- KCC will adopt and adhere to a *water policy hierarchy* based on an evidence-based, case-by-case approach:
 1. **Reduce**: We will support a reduction in the use of water and leakages thereby minimising the need for the development of new resources
 2. **Rethink**: Where there is a business need for recycling water or developing new resources we will call for further work to compare the feasibility and sustainability of options and support those which offer the best practicable environmental outcome.

1. Revised KCC Environment Policy (2007)
 2. KCC's Nottingham Declaration on Climate Change commitment (2001)
 3. Council response to Select Committee on Climate Change Report (2007)
 4. KCC Annual Plan 2008-2009
 5. Towards 2010 targets (2007 update)
 6. Cabinet paper on KCC energy reduction targets (2007)
 7. Vision for Kent (2006)
 8. Kent Agreement 2 (2008)
 9. Agreed by Cabinet Working Group on Climate Change (2008)

Annex 2: KCC Climate Change Action Plan overview

Overview

The following diagram shows the Select Committee recommendations grouped into 3 strands of action, together with the high-level targets for each strand:



Benchmarking

An independent assessment of the KCC Climate Change Action Plan by Climate South East in February 2008 concluded that:

- Full implementation of all the outcomes intended by the Select Committee on Climate Change would position KCC at Level 5 on a scale of 1 to 6, and therefore amongst the leading public and private sector organisations responding to climate change.
- Significant progress has been made in the first phase of the Climate Change Action Plan; a strong foundation upon which to build. KCC is now averaging Level 3, with some leading edges into Level 4.
- Implementation of next steps identified above and in the full range of papers going to all Directorate POCs will enable KCC to make significant further progress towards Level 5 and even beyond.

Several of our Climate Change Action Plan projects and initiatives are now being held up as exemplars across the South East, the UK as a whole and internationally.

Highlights to date and next steps

The full plan runs to some 30 pages. Some brief highlights only are listed here.

Some selected highlights	Important next steps ¹
Corporate leadership	
<ul style="list-style-type: none"> ▪ Governance arrangements established, including Cabinet Working Group on Climate Change ▪ Programme team established ▪ Programme funding baselined ▪ New KCC Environment Policy ▪ Energy-saving measures for Directorates embedded into ISO 14001 accreditation programme ▪ Targets embedded in Towards 2010, business plans, Annual Plan ▪ New sustainability appraisal for decisions ▪ KCC climate change officers are leading and actively participating in several regional and national good-practice networks 	<ul style="list-style-type: none"> ▪ Stronger Directorate-led ownership of next steps through Policy Overview Committees* ▪ Further corporate improvement on climate change and sustainability through CPA Improvement Plan and linked to audit processes* ▪ New internal “hearts and minds” engagement on climate change and environmental issues, including staff training, regular written briefing for Members, Kent Graduate Programme project on climate change autumn 2008 (with Carbon Trust funding)* ▪ New external and internal webpages on climate change autumn 2008 ▪ New “breakthrough” projects to be scoped around which to focus staff development, testing what is possible: Better Workplaces and Building Schools for the Future projects*
Estate manager: mitigation & carbon management	
<ul style="list-style-type: none"> ▪ Carbon reduction targets agreed by Cabinet ▪ Carbon emissions reduced by ~3% so far ▪ Energy Loan Fund extended, achieving significant carbon savings ▪ Set of working groups established to drive progress in estates, travel & transport etc. ▪ Participating in Carbon Trading Councils initiative 2007-08 to help prepare for Carbon Reduction Commitment (mandatory cap and trade scheme from 2010) ▪ Commitment in principle to BREEAM “very good” design standard for KCC buildings. Government now requires all new buildings to be “excellent / zero carbon” by 2019. ▪ Ongoing training programmes for energy management for facilities managers, school caretakers etc. ▪ KCC commercial fleet now runs on 5% biodiesel. ▪ Most schools now have travel plans. ▪ Switch to low-energy traffic signals, streetlighting pilot. 	<ul style="list-style-type: none"> ▪ New drive for energy efficiency and take up of renewable energy across KCC directorates (due to energy price rises, improved progress towards carbon targets, “early action” credit for Carbon Reduction Commitment, regulatory requirements under Energy Performance of Buildings legislation* ▪ Develop and implement (as opportunities arise) expanded breadth of KCC’s measured carbon footprint to include all forms of travel, IT, operations, outsourced services, procured goods (also CAA requirement). Review and extend KCC’s internal carbon targets in line with this* ▪ Develop and implement sustainable procurement strand (an outline sustainable procurement action plan has now been agreed that starts with a few pilot projects across KCC spend areas, including ways to incorporate carbon management into assessment criteria)* ▪ Travel and transport remains about 40% of KCC’s carbon footprint. New drive to reduce emissions / costs of transport and travel across KCC, new policies to be implemented by March 09*
Service provider: adaptation & resilience	

¹ Those steps that are **asterisked*** were identified or re-emphasised in the 12-month review of progress by the Select Committee on Climate Change in March 2008.

Some selected highlights	Important next steps¹
<ul style="list-style-type: none"> ▪ All 2008-09 business unit operating plans had some initial reference to developing an understanding of how the changing climate will impact service delivery and what action to take in response. ▪ KCC-specific methodology (based on good practice) established for all service areas to use to climate-proof their services. Now an exemplar. ▪ Report published and implementation in progress about impacts of climate change in Kent on biodiversity. ▪ Separate Select Committee on Flood Risk convened summer 2007, recommendations adopted by Council March 2008 (together with Pitt Review actions). Significant work now being taken forward in KHS, Kent Resilience Forum and elsewhere. ▪ Water policy adopted by KCC in 2007. 	<ul style="list-style-type: none"> ▪ Significant further work to be completed during 2008-09 to support each service area in developing a comprehensive climate change adaptation plan. ▪ Now that PPS1 (climate change) and other guidance is available, a new focus is needed in KCC to ensure planning decisions in Kent are “climate-proof”, including district LDFs.* ▪ Ensure sufficient up-to-date guidance available for new development and retro-fitting, including updating Kent Design Guide if needed* ▪ Further work on Kent flood risk management ▪ Further work to influence water company plans including re. balancing supply and demand, water efficiency, carbon emissions arising from water treatment
Community leadership	
<ul style="list-style-type: none"> ▪ Climate change mitigation and adaptation targets for the county agreed under the Kent Agreement 2 (2008-11), under both the Environmental and Economic themes. Comprehensive yet pragmatic delivery plans created, opportunities for drawing in external funding being pursued. ▪ Initial pilot Kent Local Climate Impacts Profile project a significant success and best practice exemplar ▪ Kent Low Carbon Communities pilot project has created significant public interest, has the potential to make real carbon savings, and has produced what is probably the most comprehensive and practical community toolkit currently available ▪ Kent Schools Climate Change Action Pack completed and will be published October 2008. ▪ Work has started with several district councils to help them develop their climate change programmes 	<ul style="list-style-type: none"> ▪ Secure extension of Energy Loan Fund to support Kent district councils too as far as possible* ▪ Programme of workshops and activity to share good practice between and further support action in district councils ▪ To provide further advice to parish councils ▪ Extension of Kent Low Carbon Communities pilot project (wider reach of resources into other communities, revision of toolkit, Kent-wide challenge fund and related activity) ▪ Broader citizen and business-focused engagement, communication and support (with other Kent partners) ▪ Kent-wide Local Climate Impacts Profile next phase project involving range of key partners. Preparation for release and use of new UK climate scenarios to be issued November 2008 ▪ To improve how Local Boards can continue to support Kent-wide climate change objectives.* ▪ To continue work and engagement with young people in Kent* ▪ To consider how best to apply the Sustainable Communities Act to deliver Kent Agreement 2 climate change objectives.

Annex 3: Recommendation 3 on emergency response

KCC lead officer: David Cloake, Emergency Planning Group
Updated to best of knowledge as at 28 August 2008

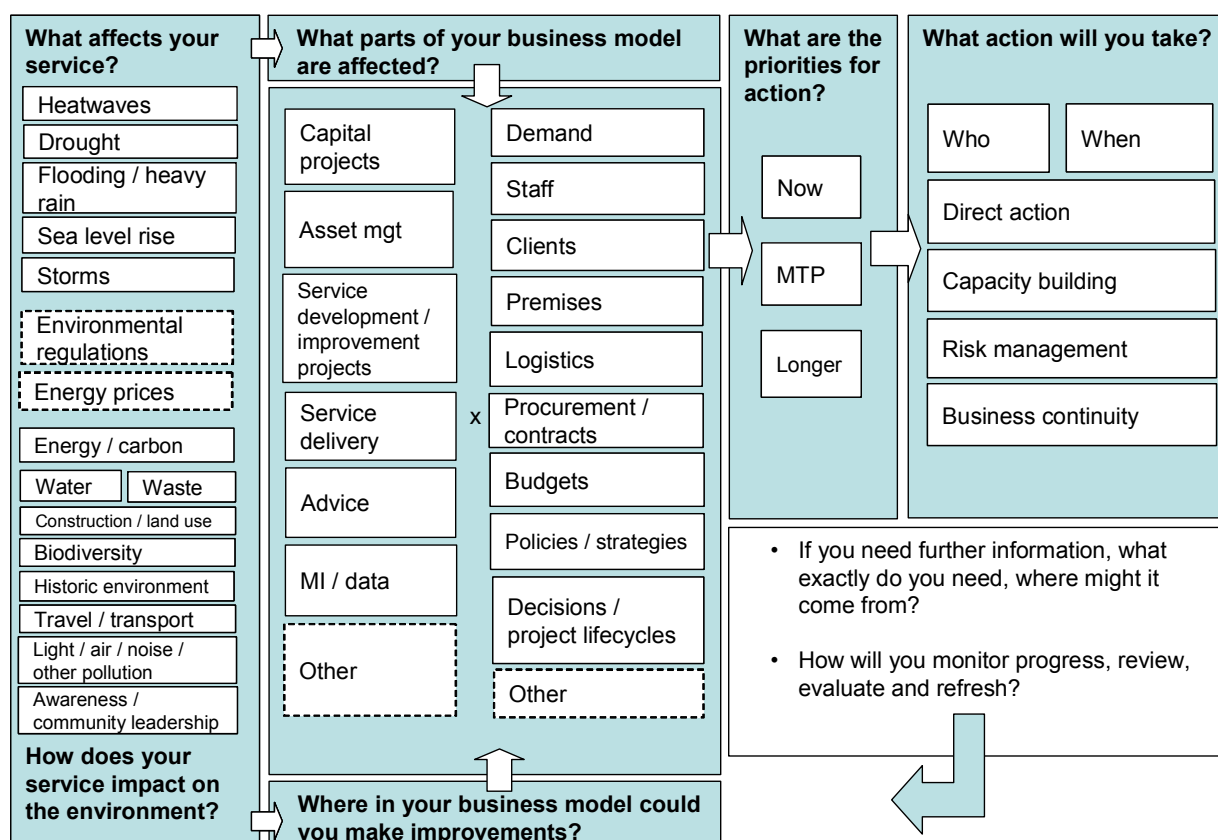
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Select Committee recommendation “KCC should...”	Council’s initial commitment in response “KCC will...” ²	Actions, progress, next steps
Immediately review Kent’s emergency planning framework to ensure that the latest evidence on climate change is fully taken into account.	Ask officers to initiate a review and report back.	<ul style="list-style-type: none"> ▪ Emergency Planning Group is content that current climate change risks are adequately reflected in Kent Community Risk Register, in line with national guidance. This is under constant review; further work on local climate change impacts in Kent will continue to inform this. ▪ The Kent Resilience Forum partnership and its various sub-groups deliver the Select Committee meeting objectives. ▪ Emergency response procedures for extreme weather have been recently tested in Kent, for example in response to autumn 2007 storm surge, and demonstrate continuous improvement. ▪ Actions on emergency response to flood risk in Kent have been further identified by the separate recent Select Committee on Flood Risk, the Environment Agency 2007 Lessons Learned report, and the Pitt Review, which are managed separately from this broader Climate Change Action Plan. A Kent multi-agency flood plan is out for consultation. ▪ Kent Resilience Forum Severe Weather Working Group (chaired by Environment Agency) has identified communities at particular risk from flood events and is considering the need for further specific emergency response plans. This work will be succeeded by similar analysis for other extreme weather events. ▪ Current Kent Resilience Forum-led work is identifying risks from flooding to critical infrastructure in Kent (e.g. utilities) both in terms of direct risk and consequential impact of failure for wider economy and society. This will inform further work as necessary. Due for completion late 2008. ▪ Further work is ongoing in KCC to identify infrastructure and property most susceptible to flooding from intense downpours and groundwater. ▪ The Kent Resilience Forum has almost completed a framework for drought response.
Call a high-level meeting of the emergency services, local authorities and the Environment Agency to identify potential climate-related emergencies and ensure they are being adequately planned for.	A meeting should be held in good time to allow views to feed in to the report on emergency plans by April 2007.	
Ensure that specific emergency plans for climate-related emergencies, such as evacuation plans for those areas of Kent facing high flood risk, are in existence and up-to-date.	A detailed report, including specific plans for areas at highest risk, should be prepared by April 2007, with revised plans for priority areas in place by October 2007. This report will reflect the need for additional funding from Government and appropriate agencies to provide the flood defences and other measures to handle the impact of climate change.	

² In common with several of these commitments, alternative ways of delivering progress towards the Select Committee’s intended outcomes have been approved.

Annex 4: Climate change and environmental performance in Communities: analysing service impacts

A simple flowchart aligned to business planning:



Selected climate change adaptation opportunities and challenges for Communities:

Impact	Adaptive response
Increased risk of flooding, drought, heatwaves and extreme weather events	Ensure emergency plans, procedures and resources in place to meet increased risk
Increased risk of new animal and plant diseases reaching UK due to warmer climate	Promote preventative measures and ensure treatments available
Disproportionate impacts of extreme weather events on vulnerable groups	Assistance with costs and provision of advice associated with disruption, repairs, loss of earnings, uninsured property etc
Increased heat stress and related illness among vulnerable people	Incorporate climate related risks in 'healthy lifestyles' work
Increased potential for outdoor lifestyles	Reflect changing recreational habits and needs in sports plans, policies and proposals
Impacts of hotter summers and warmer winters on comfort in public buildings (e.g. libraries)	Reflect climate impacts in building specification and design
Higher temperatures likely to increase cases of food poisoning	Ensure Kent Scientific Services prepared to cope with such trends

Risk of Flooding

Property Group undertook a review of each Directorate's estate to determine the risk of flooding. Currently, for the Communities Directorate, 27 locations are in a known flood risk area, of which 23 are at high risk of flood events occurring. Only three benefit from permanent flood defences (although several of the properties are unoccupied by KCC). Further details are available upon request.

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By: Overview, Scrutiny and Localism Manager
To: Communities Policy Overview Committee – 22 September 2008
Subject: **SELECT COMMITTEES - UPDATE**
Classification: Unrestricted

Summary: This report updates Members on the Select Committee Topic Review programme.

Provision of Activities for Young People

1. This new Select Committee, under the chairmanship of Mr A Chell, held its inaugural meeting on 29 August 2008. The other members of the Select Committee are Mr J Curwood, Mr G Horne, Mr M Northey, Mr G Rowe and Mrs E Tweed. A copy of the Terms of Reference for the Select Committee are attached. Hearing sessions are going to be held from beginning of October to mid November 2008. The Select Committee report is due to be submitted to Cabinet in March 2009. This Policy Overview Committee will receive regularly updates on the progress of this review

Policy Overview Co-ordinating Committee

2. The Policy Overview Co-ordinating Committee met on 10 September 2008 to discuss the topic review programme and other issues including, publishing and launching Select Committee topic review and programming of POCs in 2009. The outcomes from this meeting were:-.

(a) A draft protocol for publicising Select Committee Topic reviews was approved this will be submitted to Selection and Member Services for approval to pass it to the County Council so that it can be embedded in the Constitution.

(b) A suggested process for launching Select Committee topic reviews via County Council was agreed and is to be discussed with the Chairman of the County Council and Cabinet prior to consideration at Selection and Member Services Committee.

(c) Progress of the Select Committee Topic Reviews on Accessing Democracy and Provision of Activities for Young People was noted

(d) The Chairman and Spokesmen agreed to meet informally to discuss Member capacity to cover the number of ad-hoc Member Committees and Select Committees which were not part of the agreed work programme and report back to the February 09 meeting of the Committee .

Recommendation

6. Recommended that:-

- (a) the terms of reference for the Select Committee: Provision of Activities for Young People be endorsed
- (b) the update from the Policy Overview Co-ordinating Committee on 10 September 2008 be noted.

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Background Information: *Nil*

PROVISION OF ACTIVITIES FOR YOUNG PEOPLE TERMS OF REFERENCE

- To explore national and local policies and strategies in relation to the provision of (leisure-time) activities for young people
- To examine recent consultations and consult with young people during the review, with an emphasis on young people who may not currently engage with services, and motivational aspects.
- To explore how the range of activities available to young people is communicated to them and whether there are opportunities to make this communication more effective
- To examine collaborative and partnership work taking place between KCC and other organisations particularly through Youth Advisory Groups, and any opportunities to develop this further.
- To examine whether existing funding streams for provision of activities for young people could be used more creatively to benefit young people and communities.

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